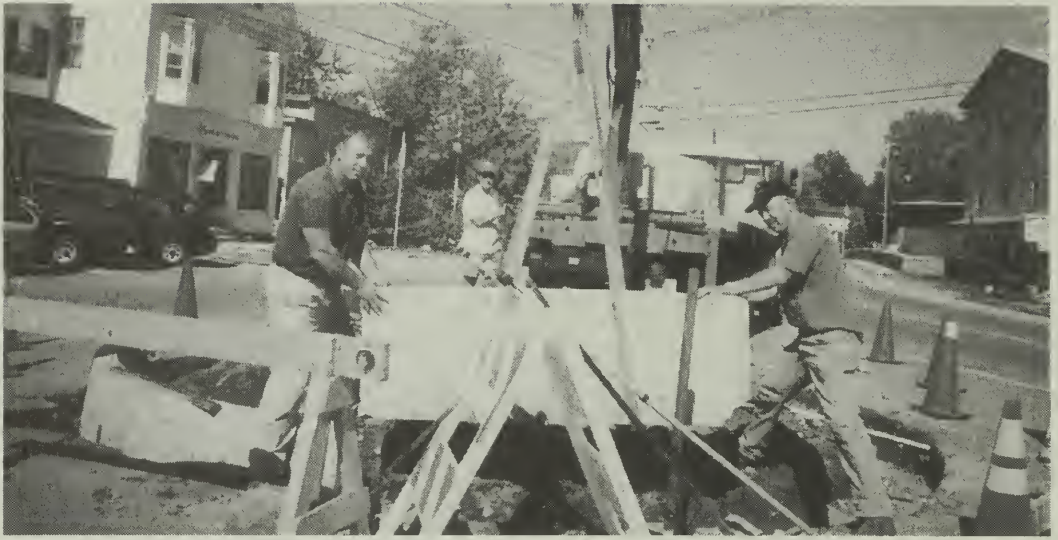


HOPKINTON 1998

ANNUAL TOWN REPORT





About the Cover Picture : Photograph of the old Contoocook Village Fountain taken by Leown H. Kelley during the early 1900's. the photograph was printed from the glass negative by Bill Finney.

The whereabouts of the old fountain remains a mystery with several hypothesis being put forward at this time. It appears to have an unknown graveyard! After years of lying on bare ground, John Richardson and Dick Drescher took it upon themselves to try to find a cast iron fountain but were discouraged due to prohibitive cost. However, they regrouped and found a company that made replica fountains at a reasonable price, and with a donation of the granite curbing from the Swenson Granite Company, they were on their way.

The Town expresses a sincere thank-you to the following individuals who donated their time, supplies and equipment to the raising of the new fountain:-

Phil Wise (New England Landscaping)
 Jon Richardson
 Josh Russell (Truck and Crane)
 Doug Kimball (Swenson's Granite)
 David Story and the Hopkinton Public Works Crew

Dick Drescher
 Steve Clough
 John Holden

In Memoriam



JOHN E. PREWITT
SELECTMAN 1985–1998

This Town Report is dedicated to the memory and good works of John E. Prewitt, more fondly known as “Jack” to many citizens.

Jack was Selectman for the Town of Hopkinton for 13 years, a valued Trustee for the New Hampshire Municipal Association Property & Liability Trust from 1980–1998, a Trustee of the N.H. Chapter of Child Abuse and Neglect, and a member of the Concord Exchange Club.

The Town of Hopkinton expresses its’ appreciation to Mrs. Prewitt and family for allowing us to benefit from Jack’s leadership and vision.

Hats Off....



HATS OFF

It is not often that the Town has the opportunity to thank those who go the extra mile for their town . . .

We now take this opportunity of expressing our gratitude and appreciation to Owen French. Owen has been Town Treasurer for 40 years -- an extraordinary length of service with nary a flaw on the books!

The Selectmen's Office view Owen as "one of their own" and extend a sincere "thank you" for keeping us fiscally sound.

BOARD OF SELECTMEN

HOPKINTON

Annual Town
and
School Report

1998

Table of Contents

Annual Town Meeting	173
Auditor's Report	71
Births	165
Budget	33
Capital Improvement Program	131
Capital Area Mutual Aid Fire Compact	132
Capital Reserves	65
Cemetery Board of Trustees	64
Central New Hampshire Regional Planning Commission	135
Common Fund	69
Concord Regional Solid Waste/Resource Recovery	70
Conservation Commission	126
Contoocook Village Budget	199
Contoocook Village Precinct	198
Current Use Report	50
Deaths	170
Economic Development Report	172
Fire Department Report	108
Forest Fire Warden	111
Forest Fire Warden and State Forest Ranger	113
General Need Assistance	115
Health Officer	116
Highway Department Report	117
Hopkinton Community Center	154
Hopkinton Rotary Club	156
Hopkinton Town Library - Financial and Circulation	150
Hopkinton Town Library - Library Director	144
Hopkinton Town Library Trustees	147
Hopkinton Village Budget	206
Hopkinton Wastewater Department	125

Hopkinton Woman's Club	162
Hopkinton/Webster Solid Waste Facilities	122
Recycling Statement	123
Hours of Town Offices	6
Marriages	167
Parks and Recreation Department	140
Planning Board Report	127
Building Permit Report	130
Police Department Report	105
Public Assistance, 1998	152
Rescue Squad Report	110
Right To Know	8
Road Committee Report	121
Schedule of Town/School/Precinct Property	44
Selectmen's Report	42
Statement of Appropriations and Taxes Assessed 1998	62
Statement of Revenues 1998	63
Summary of Inventory Valuations	47
Tax Rate Calculation 1998	48
Tax Collector's Report	51
Town Clerk's Report	54
Town Committee Hours	7
Town Employees, 1998	16
Town Officers, 1998	10
How To Contact Your Congressman	15
Town Policy for Winter Maintenance	119
Town Policy for Winter Maintenance/Sidewalks & Parking Lots	120
Treasurer's Report	56
Trust Funds	66
UNH Cooperative Extension	163
Warrant for 1999 Town Meeting	19
Zoning Board of Adjustment	137

Hours of Town Offices

The Selectmen's Office

Town Hall, 330 Main Street, is open the following days and hours unless posted otherwise:

Monday - Wednesday and Friday

8:30 A.M. - 4:30 P.M.

Thursday

8:30 A.M. - 12:30 P.M.

Telephone Number 746-3170

The Planning Board and Zoning Board of Adjustment Coordinator will be in the office Monday through Friday to assist with questions or concerns relevant to planning and zoning.

The Town Clerk's Office

44 Cedar Street, (Contoocook Grange Hall) is open the following days and hours unless posted otherwise:

Monday - Friday

8:00 A.M. - 5:00 P.M.

Telephone Number 746-3180

The Tax Collector's Office

44 Cedar Street (Contoocook Grange Hall) is open the following days and hours unless posted otherwise:

Monday - Friday

8:00 A.M. - 5:00 P.M.

Telephone Number 746-3179

Hopkinton Highway Department

250 Public Works Road

746-5118

Hopkinton/Webster Landfill

491 East Penacook Road

746-3810

Dump Hours

Monday 8:00 A.M. - 5:00 P.M.

Wednesday 8:00 A.M. - 5:00 P.M.

Friday 1:00 P.M. - 5:00 P.M.

Saturday 8:00 A.M. - 5:00 P.M.

Library Hours

Hopkinton Town Library

161 Houston Drive

746-3663

Tuesday 10:00 A.M. - 8:00 P.M.

Wednesday 10:00 A.M. - 8:00 P.M.

Thursday 10:00 A.M. - 8:00 P.M.

Friday 10:00 A.M. - 5:00 P.M.

Saturday 10:00 A.M. - 3:00 P.M.

Police Department

53 Houston Drive

Non-Emergency 746-5151

24-HR # 746-4141

Emergency 911

Fire Department

9 Pine Street, 110 Main Street

Non-Emergency 746-3181

Emergency 911

Parks & Recreation Department

330 Main Street

746-2915

Town Committee Hours

THE BOARD OF SELECTMEN -

Meets every other Wednesday evening beginning at 5:00 P.M. at the Town Hall unless otherwise posted.

HOPKINTON CEMETERY BOARD -

Meets on the first Tuesday of each month at 2:00 P.M. at the Town Hall.

PLANNING BOARD -

Meets on the third Tuesday of each month at 7:00 P.M. at the Town Hall.

ZONING BOARD OF ADJUSTMENT -

Meets on the first Tuesday of each month at 7:00 P.M. at the Town Hall.

ROAD COMMITTEE -

Meets as needed; the date and time is posted a week ahead of time.

SEWER COMMITTEE -

Meets as needed; the date and time is posted a week ahead of time.

CONSERVATION COMMITTEE -

Meets on the first Tuesday of each month at 7:30 P.M. at the Kimball Lake Cabins.

LANDFILL COMMITTEE -

Meets as needed; the date and time is posted a week ahead of time.

RECREATION COMMITTEE -

Meets quarterly or as needed; the date and time will be posted a week ahead of time.

RECYCLING COMMITTEE -

Meets as needed; the date and time is posted a week ahead of time.

JOINT LOSS MANAGEMENT COMMITTEE -

Meets quarterly; the date and time will be posted a week ahead of time.

Right to Know Law

A Guide to Public Access

1. What is the “Right to Know” Law RSA 91-A?

It is New Hampshire’s Statute which emphasizes that the business of the Town is the public’s business. It makes clear that, with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on Boards of the Town of Hopkinton.

3. What does it cover?

It covers all “meetings”. A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, E-mail, or private gathering of individuals.

4. If it is a meeting, what does that mean?

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays, and legal holidays) in at least 2 public places.

The Public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

5. When can we hold a Nonpublic Session?

Rarely - the Right to Know law lists certain limited situations which allow a board to go into nonpublic session. Those situations are: -

- * Dismissal, promotion, or setting compensation for public employees RSA 91-A:3 II (a).
- * Consideration of the hiring of a public employee, RSA 91-A:3 II (b)
- * Matters which, if discussed in public, would likely affect adversely the reputation of any person - however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee RSA 91-A:3 II (c).
- * Consideration of the purchase, sale, or lease of real or personal property RSA 91-A:3 II (d).
- * Discussion of pending or threatened (in writing) litigation, RSA 91-A:3 II (e).

6. How do we go into Nonpublic Session?

A motion must be made which specifically identifies the statutory category which is

the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

7. If we go into Nonpublic Session, what then?

Minutes] must be taken just as you would in open session.

You must stay to the subject which was the original reason for going into the nonpublic session; if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.

The Minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, Committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

8. Which Public Records are accessible?

The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

9. How quickly do the records need to be supplied?

If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request.

10. If there is a question as to whether something is open to the Public, what do I do?

Consult with the Selectmen, and they will get advice from Town Counsel, if necessary.

11. In what format can the public demand that Town records be produced?

Most records are available for photocopying but the Right to Know Law also extends the right to obtain computer disks of material already in the Town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the Town collect, search for, or arrange information that is not already pulled together for the Town's own purposes.

The above is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. If you have questions, please contact the Selectmen's Office tel: 746-3170.

Hopkinton Town Report

1998 Town Officers

***MODERATOR:**

Gary RichardsonTerm Expires 2000

***SELECTMEN:**

Barbara Unger, ChairmanTerm Expires 1999

John Prewitt (– June 1998)Term Expires 2000

David Jensen (July 1998)Term Expires 1999

Celeste HemingsonTerm Expires 2001

***TOWN CLERK:**

Thomas JohnsonTerm Expires 1999

DEPUTY TOWN CLERK:

Sue StrickfordTerm Expires 1999

***TAX COLLECTOR:**

Sue StrickfordTerm Expires 1999

DEPUTY TAX COLLECTOR:

Thomas JohnsonTerm Expires 1999

***TREASURER:**

Owen FrenchTerm Expires 1999

DEPUTY TREASURER:

Jeanne PrewittTerm Expires 1999

CHIEF OF POLICEIra Migdal

FIRE CHIEFPeter Russell

DEPUTY FIRE CHIEFRichard Schaefer

DEPUTY FIRE CHIEFThomas Krzyzaniak

FOREST FIRE WARDENLeslie Townes

SUPERINTENDENT OF PUBLIC WORKS .David Story

TOWN ADMINISTRATOR (– 12/1/98) ...Alice Monchamp

(12/2/98)April Whittaker

BUILDING INSPECTORJane Margerum

EMERGENCY MGMT. DIRECTORPeter Russell

WELFARE OFFICERMarilyn Bresaw

BOARD OF HEALTH:

Barbara UngerTerm Expires 1999

David JensenTerm Expires 1999

April Whittaker, Health Officer ...Term Expires 2000

Celeste HemingsonTerm Expires 2001

*BUDGET COMMITTEE

Jeff TaylorTerm Expires 1999
Robert WellsTerm Expires 1999
Jane BradstreetTerm Expires 1999
Erick LeadbeaterTerm Expires 2000
Richard DrescherTerm Expires 2000
Luciele Gaskill, ChairpersonTerm Expires 2001
Barbara UngerSelectmen's Rep.
Thomas O'DonnellHopkinton Precinct Rep.
Mark ConnellyContoocook Precinct Rep.
John MaddenSchool Board Rep.

*SUPERVISORS OF THE CHECKLIST:

Mary Ella CluffTerm Expires 2000
Edith AllisonTerm Expires 2002
Carol McCannTerm Expires 2004

*TRUSTEES OF TRUST FUNDS:

Hays JunkinTerm Expires 1999
Bonita Cressy, ChairpersonTerm Expires 2000
Edward HorstmannTerm Expires 2001

*LIBRARY TRUSTEES:

Christine Hamm, ChairpersonTerm Expires 1999
Patricia GruttemeyerTerm Expires 1999
Peter MosseauTerm Expires 2000
Elissa Barr, TreasurerTerm Expires 2001
George ChaseTerm Expires 2001

FIREWARDS:

Leonard George
Tom Krzyzaniak
Robert White

FENCE VIEWERS:

Alfred Chandler
Richard Symonds
Richard Strickford

SURVEYORS OF WOOD AND TIMBER:

Stan White
Charles Sawyer
John Herrick

TREE WARDENDavid Story

WEIGHERRoger Andrus

TOWN ROAD COMMITTEE:

Craig GreenTerm Expires 1999
Shad WilsonTerm Expires 2000
Donald HoustonTerm Expires 2000
Mark BatesTerm Expires 2001

CONSERVATION COMMISSION:

Derek Owen, ChairpersonTerm Expires 1999
Melinda PaysonTerm Expires 1999
Erick LeadbeaterTerm Expires 2000
Robert FrenchTerm Expires 2000
Leland WilderTerm Expires 2000
Todd AubertinTerm Expires 2001
Ronald KlemarczykTerm Expires 2001

PLANNING BOARD:

Celeste Hemingson
(Selectmen's Rep.)Term Expires 1999
Wanda DrudingTerm Expires 1999
Clarke KidderTerm Expires 2000
Jane BradstreetTerm Expires 2000
Bruce Ellsworth, ChairpersonTerm Expires 2000
Timothy BritainTerm Expires 2001
Richard FlynnTerm Expires 2001

ALTERNATES

Kenneth TraumTerm Expires 1999
Richard SchochTerm Expires 2000
Peter HelmTerm Expires 2001

*CEMETERY TRUSTEES:

Susan AdamsTerm Expires 1999
Barbara Brown, TreasurerTerm Expires 2000
William RogersTerm Expires 2001

ZONING BOARD OF ADJUSTMENT:

Charles KoontzTerm Expires 1999
Toni GrayTerm Expires 1999
Janet Krzyzaniak, ChairpersonTerm Expires 2000
Patricia AyersTerm Expires 2000
George LangwasserTerm Expires 2001

ALTERNATES

Tony LamarineTerm Expires 1999
Richard FlynnTerm Expires 2000
Mark ConnellyTerm Expires 2001

HOPKINTON-WEBSTER LANDFILL COMMITTEE:

HOPKINTON REPRESENTATIVES

Roger BloomfieldTerm Expires 1999
David PriceTerm Expires 2000
James DammannTerm Expires 2001

RECYCLING COMMITTEE:

Sue Pisinski, ChairpersonTerm Expires 1999
Betsy StefanyTerm Expires 1999
David Price (Landfill Liaison)Term Expires 2000
John PorterTerm Expires 2000
Binney WellsTerm Expires 2001

RECREATION COMMITTEE:

Doug BrownTerm Expires 1999
Rene Carey (School Board Rep.) ..Term Expires 1999
William BeanTerm Expires 2000
Richard BossTerm Expires 2000
Mark BatesTerm Expires 2001
Charles FryeTerm Expires 2001
Derek OwenTerm Expires 2001

SEWER COMMITTEE:

David JensenTerm Expires 1999
Stuart NelsonTerm Expires 1999
Paul SmithTerm Expires 1999
William ChapinTerm Expires 2000
Richard StrickfordTerm Expires 2001

ECONOMIC DEVELOPMENT COMMITTEE:

John MoffatTerm Expires 1999
John MaddenTerm Expires 1999
David FellerTerm Expires 1999
Stephen Adams, Jr.Term Expires 2000
Bruce EllsworthTerm Expires 2000
Susan LeadbeaterTerm Expires 2001
Arnold Coda, Co-ChairmanTerm Expires 2001
Jeffrey Taylor, Co-ChairmanTerm Expires 2001

*PRECINCT COMMISSIONERS:

HOPKINTON

Craig DunningTerm Expires 1999

David Simmering, ChairpersonTerm Expires 2000

Greg BerryTerm Expires 2001

CONTOOCOOK

Mark ConnellyTerm Expires 1999

Jon RichardsonTerm Expires 2000

Richard StrickfordTerm Expires 2001

*REPRESENTATIVES TO THE GENERAL COURT:

Derek Owen, Hopkinton

George Chase, Hopkinton

Richard Kennedy, Hopkinton

Eric Anderson, Bow

*STATE SENATOR:

Sylvia Larsen, Concord

*ELECTED OFFICIALS

How To Contact Your Congressmen

Sen. Judd Gregg

393 Russell Senate Office Bldg.

Washington, DC 20510

Phone: (202) 224-3324

District: 225-7115

Fax: (202) 224-4952

E-mail: mailbox@gregg.senate.gov

Rep. Charlie Bass

218 Cannon House Office Bldg.

Washington, DC 20515

Phone: (202) 225-5206

District: 226-0249

Fax: (202) 225-2946

E-mail: cbass@mail.house.gov

Sen. Bob Smith

307 Dirksen Senate Office Bldg.

Washington, DC 20510

Phone: (202) 224-2841

District: 634-5000

Fax: (202) 224-1353

E-mail: opinion@smith.senate.gov

Rep. John E. Sununu

316 Cannon House Office Bldg.

Washington, DC 20515

Phone: (202) 225-5456

District: 641-9536

Fax: (202) 225-5822

E-mail: rep.sununu@mail.house.gov

Hopkinton Town Employees

DEPARTMENT

POSITION

Selectmen's Office

Margaret Astles
Jane Margerum
Carol McCann
April Whittaker

Bookkeeper
Assessing Assistant
Secretary (Part-time)
Town Administrator

Town Clerk/Tax Collector's Office

Barbara Boatwright

Secretary/Assistant Tax Coll.
(Part-time)

Thomas Johnson
Nancy Remick

Town Clerk
Secretary/Assistant Town Clerk
(Part-time)

Sue Strickford

Tax Collector

Planning and Zoning

Karen Mayo

Planning/Zoning Coordinator

Police Department

Robert Arseneault
Robert Carruthers
Brian Corson

Patrolman II
Police Sergeant
Rabies (Animal) Control Officer
(Part-time)

Walter Dwinells
John Eichhorn
Lawrence Hilton
Thelma McManus
Christopher Metalious
Ira Migdal
Michael Morrison
Abbott Presby
Kathleen Schoch

Patrolman I (Part-time)
Patrolman I (Part-time)
Patrolman I (Part-time)
Clerk/Dispatcher (Part-time)
Patrolman II
Police Chief
Patrolman I (Part-time)
Patrolman I (Part-time)
Clerk/Dispatcher (Administrative
Secretary to Chief)

William Simpson
Rodney Watson

Patrolman II
Patrolman I (Part-time)

Fire Department

Raymond Eaton

Jeff Killam

John Pianka

Paramedic/Firefighter

Paramedic/Firefighter

Captain

Public Works

Kent Barton

Daniel Blanchette

Equipment Operator II

Equipment Operator I (Solid Waste
Facility Attend.)

Asst. Supt. Public Works-Highways

Equipment Operator I

Equipment Operator I (Part-time)

Assistant Supt. of Public Works-Waste

Equipment Operator I (Part-time)

Equipment Operator II (Solid Waste
Facility Operator)

Equipment Operator I (Solid Waste
Facility Attend.)

Equipment Operator I (Part-time)

Equipment Operator I (Part-time)

Equipment Operator II (Part-time)

Equipment Operator I

Equipment Operator I

Equipment Operator I (Part-time)

Equipment Operator I (Part-time)

Equipment Operator I (Part-time)

Superintendent of Public Works

Equipment Operator I (Part-time)

Harold Blanchette

Brian Cayer

Bruce Cayer

Stephen Clough

Louis Corson

Robert Davis

Fred Donovan

Henry Gagne

Nathan Holmes

Peter Holmes

Robert McCabe

Ken Miller

Allison Mock

Ken Murphy

David Price

David Story

Jeff Yale

Library

Marcia Bartlett

Karen Dixon

Karla Heck

Becky Schulz

Library Technician (Part-time)

Library Technician (Part-time)

Lib. Tech. (Children's Libr.) (Part-time)

Library Director

Parks & Recreation

Vint Choiniere

Bradford Goodine

Recreation Director

Laborer (Maintenance Supervisor)

Welfare

Marilyn Bresaw

Welfare Officer (Part-time)

**Town of Hopkinton, N.H.
Warrant For the 1999
Annual Town Meeting**

ss: State of New Hampshire

Merrimack County

The Polls will be open from 7:30 am to 7:00 PM

To the Inhabitants of the Town of Hopkinton, in the County of MERRIMACK, in the said State, who are qualified to vote in Town Affairs:

You are hereby notified to meet at the Hopkinton Town Hall on **Tuesday, March 9, 1999** at 7:30 o'clock in the forenoon to act upon the following subjects:

Article 1: To choose all necessary Town Officers by ballot and major vote for the ensuing years as enumerated:

1 Selectman	3 year term
1 Selectman	1 year term
1 Town Clerk	1 year term
1 Tax Collector	1 year term
1 Town Treasurer	1 year term
2 Budget Committee members	3 year term each
1 Budget Committee member	2 year term
1 Trustee of Trust Funds	3 year term
2 Library Trustees	3 year term each
1 Cemetery Trustee	3 year term

Article 2: To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (by vote 5 - 0) for the Town Zoning Ordinance as follows:

To add definitions for certified soil scientist and certified wetland scientist; to include the words "certified wetlands scientist" where reference is made in the Ordinance to "certified soil scientist", and to clarify paragraph 12.7.3 (b) concerning wetlands being included in the minimum lot size requirements.

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 5 - 0) for the Town Zoning Ordinance as follows:

To add definitions for Child Day Care Nursery, Child Care Family Group Home, Child Care Family Home, Child Care Group Day Care Center, Child Care Pre-School Program and Child Care School Age Program; to reflect such defined terms in the Table of Uses, and to outline special provisions in order to provide child care services.

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board (by vote 5 - 0 for the Town Zoning Ordinance as follows:

To expand the definition of Essential Services to include Unoccupied Utility Structures; to reference the definition of Essential Services in the Table of uses, and to allow the Planning Board to exempt Unoccupied Utility Structures from building setback, lot size, or frontage

requirements if the applicant demonstrates that the siting option is limited.

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board (by vote 5 - 0) for the Town Zoning Ordinance as follows:

To require a minimum number of lots for cluster developments; to require lots created as part of a cluster development to front on a newly constructed interior town road, and to specify what shall be excluded from common open space.

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board (by vote 5 - 0) for the Town Zoning Ordinance as follows:

To update the Board of Adjustment section of the Ordinance, specifically addressing a 1997 law (RSA 674:33-a) which authorizes the Zoning Board of Adjustment to grant "equitable waivers" to the dimensional requirements of the Ordinance where the applicant has satisfactorily proven to the Board the elements required by the Statute.

NOTE: By Law the meeting must open before the voting starts. Therefore, the meeting and polls will open at 7:30 a.m. for the consideration of Articles 1 and 2 . At 12:00 Noon, the meeting will recess, but the polls will remain open until 7:00 PM. The Meeting will reconvene at the Hopkinton High School Auditorium on **Wednesday, March 10, 1999** at 7:00 PM to act upon the following Articles:

Article 3: To see if the Town will vote to raise and appropriate the sum of **\$3,231,753** to defray the cost of General Operations as follows:

<u>Department</u>	<u>\$\$\$\$</u>
<u>General Government</u>	
Executive	77,982
Financial Administration	208,423
Election, Registration, Vitals	90,622
Cemetery	13,000
General Govt. Bldgs	65,155
Planning & Zoning	56,230
Legal Services	25,000
Insurance	3,200
Budget Ctte	1,749
Road Ctte	200
Total - General Government	541,561
<u>Public Safety</u>	
Police	484,954
Fire	335,348
Special Detail	16,133
Hopkinton Fair	43,234
Total -Public Safety	879,669

<u>Highways & Streets</u>	
Highway Department	545,676
Street Lights	1,800
Total - Highway & Streets	547,476
<u>Sanitation</u>	
Landfill	419,625
<u>Water Distribution/Treatment</u>	
Sewer	80,090
<u>Welfare</u>	
Assistance and Administration	73,500
<u>Culture & Recreation</u>	
Parks and Recreation	149,825
Library	137,338
Patriotic Purposes	800
Total - Culture & Recreation	287,962
<u>Conservation</u>	
Conservation Administration	1,650
<u>Outside Agencies/Economic Development</u>	
Community Action Program	3,742
<u>Debt Service</u>	
Principal - Long Term Debt	251,629
Interest - Long Term Debt	139,848
Interest - Tax Anticipation Notes	5,000
Total - Debt Service	396,477
Total Expenses	3,231,753

(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required.

Article 4: To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund.

(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required.

Article 5: To see if the Town will vote to raise and appropriate the sum of \$8,775 for the Hopkinton Rescue Squad. (The Budget Committee are recommending an appropriation of \$6,425.)

(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)
Majority Vote Required.

Article 6: To see if the Town will vote to raise and appropriate the sum of \$125,272 for new construction of Highways, and to accept from the State of New Hampshire said sum of \$125,272 for the described purpose.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required.

Article 7: To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads during the winter of 1999:-

South Shore Drive -	1500 feet
Ridge Lane	- 900 feet
Rolfe Pond Drive	- 2000 feet
Salachar Road	- 500 feet
Perch lane	- 700 feet

This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required.

Article 8: To see if the Town will vote to raise and appropriate the sum of \$75,000 for the shimming and paving of Town roads.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required.

Article 9: To see if the Town will vote to raise and appropriate the sum of \$30,000 to replace a 1993 1-Ton Truck at the Highway Department.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required.

Article 10: To see if the Town will vote to raise and appropriate the sum of \$56,800 for the purchase of two (2) Police Cruisers and accessories. (The Budget Committee are recommending an appropriation of \$35,800.)

(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)

Majority Vote Required.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required

Article 12: To see if the Town will vote to (i) establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purposes of either constructing a new community center or renovating the existing Community Center building (ii) to raise and appropriate the sum of \$25,000 to be placed in this fund and (iii) to designate the Board of Selectmen as Agents to expend.

(Recommended by the Board of Selectmen) (Not recommended by the Budget Committee)

Majority Vote Required. Special Warrant Article

Article 13: To see if the Town will vote to (i) establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purposes of replacing the 1967 Tanker-Pumper (60K-3) at the Fire Department and (ii) to raise and appropriate the sum of \$60,000 to be placed in this fund.
(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required
Special Warrant Article.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purchase of a utility tractor and attachments for use of the Parks and Recreation Department.
(Recommended by the Board of Selectmen and the Budget Committee)
(Majority Vote Required).

Article 15: To see if the Town will vote to raise and appropriate (i) the sum of \$25,000 for computer hardware, upgrades, and accessories required for Y2K compliancy and (ii) authorize the use/transfer of \$25,000 of the December 31, 1998 fund balance in aforementioned amount for this purpose.
(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required.

Article 16: To see if the Town will vote to raise and appropriate the sum of \$50,000 to provide structural and functional analysis of all town-owned buildings, and to undertake any preliminary renovations with said funding.
(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required.

Article 17: To see if the Town will vote to raise and appropriate funds to be place in previously established Capital Reserve funds as follows:

Police Department Station CR	\$75,000
Revaluation CR	\$50,000
Total	\$125,000

(Recommended by the Board of Selectmen and the Budget Committee)
Majority Vote Required
Special Warrant Article

Article 18: To see if the Town will vote to sell for consideration of \$1 (one dollar), town owned land and buildings known as the "Depot Station" located at 896 Main Street, Contoocook and identified as Map 101 Lot 76 on the town records, to the Contoocook Riverway Association, a non-profit organization.
Majority Vote Required

Article 19: To see if the Town will vote to raise and appropriate the sum of (i) \$10,000 to purchase the following two (2) parcels totaling 19.54 acres from Edward and Judith Stevens as proposed by the Hopkinton Conservation Commission;

- Map 206 Lot 19 - 8.3 acres located off I-89
 - Map 221 Lot 126 - 11.24 acres located off Krzyzaniak Lane
- (The two parcels are contiguous)

and (ii) to accept the gift of \$10,000 from the Conservation Commission .
(Recommended by the Board of Selectmen, the Budget Committee and the Conservation Commission)
Majority Vote Required.

Article 20: To see if the Town will vote to raise and appropriate the sum of \$4,000 for the purchase of Fireworks for the 4th of July celebrations.

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required.

Article 21: To see if the Town will vote to rescind the unissued previously authorized balance of \$498,116 from the following warrant articles - full dollar amounts requested were not needed to complete the projects, but amounts remaining in effect are considered liabilities:-

Article 5 of the 1988 Town Meeting (Landfill Closure - \$252,500)

Article 3 of the 1996 Town Meeting (Landfill Closure - \$120,616)

Article 5 of the 1997 Town Meeting (Library Building - \$125,000)

(Recommended by the Board of Selectmen and the Budget Committee)

Majority Vote Required

Article 22: To see if the Town will vote to approve a one (1) year lease for the sum of \$1 (one dollar) of the "Bates Building" located at 846 Main Street, Contoocook to New Vision Teen Center Inc. commencing April 1, 1999.

(Recommended by the Board of Selectmen)

Majority Vote Required.

Article 23: "We the following residents of the Town of Hopkinton, NH petition said town to classify the remaining portion of Barton Corner Road as scenic in accordance with RSA 231:157 and RSA 231:158.

Article 35 of the 1974 Hopkinton Town meeting designated the Class V portion of Barton Corner Road as scenic for the purposes of protecting and enhancing the scenic beauty of Hopkinton.

We are petitioning that the town of Hopkinton designate the remaining portion of Barton Corner Road, the Class VI section, as scenic for the purposes of protecting and enhancing the scenic beauty of Hopkinton."

By Petition

Special Warrant Article

Article 24: "To see if the Town will vote to urge the General Court of New Hampshire, US Congress, and the President of the United States to support and pass meaningful laws reforming electoral campaign financing. Meaningful reform will:

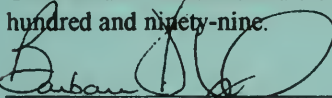
- ◆ return the political process to the will of the people;
- ◆ encourage participation by qualified candidates with limited means;
- ◆ reduce the influence of moneyed special interests on elections and lawmaking; and
- ◆ restore the principal of "one person, one vote" to elections.

By Petition

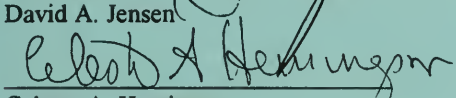
Special Warrant Article

Article 25: To hear the reports of agents, officers, and committees, heretofore chosen, to pass any vote relating thereto and to transact any other business that may legally come before said meeting.

Given under our hands and seal this 16 th day of February in the Year of our Lord, nineteen hundred and ninety-nine.


Barbara W. Unger


David A. Jensen


Celeste A. Hemingson

Board of Selectmen
Hopkinton NH

Certificate of Posting:

February 16, 1999:

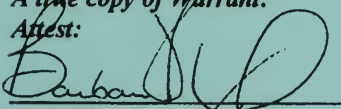
We hereby certify that on the 16 th day of February 1999, we posted an attested copy of the within Warrant at the place of meeting within named and posted a like copy at:

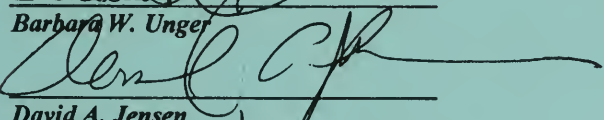
Hopkinton Town Hall
Hopkinton Town Library

being public places in said town, on the 16 th day of February, 1999.

A true copy of Warrant:

Attest:


Barbara W. Unger


David A. Jensen


Celeste A. Hemingson

Board of Selectmen
Hopkinton, NH.

1999 Town Warrant Narrative

Voting on Ballot Articles: Tuesday, March 9, 1999 at Hopkinton Town Hall
Polls open 7:30 a.m. to 7:00 P.M.

Article 1:

Election of Town Officers for the ensuing year.

Article 2:

Article 2 relates to proposed recommended zoning amendments to the Hopkinton Zoning Ordinance. Specifically, the rationale is as follows per the ballot numerical sequence.

Amendment #1: This amendment proposes to add definitions for certified soil scientist and certified wetland scientist; includes the words, "certified wetlands scientist" where reference is made in the Ordinance to "Certified soil scientist", and clarifies existing language concerning wetlands being included in the minimum lot size requirements.

Amendment #2: This amendment proposes to add definitions for Child Care Day Care Nursery, Child Care Family Group Home, Child Care Family Home, Child Care Group Day Care Center, Child Care Pre-school Program and Child Care School-Age Program. Special provisions are outlined in order to provide child care services, and provides for changes to the Table of Uses.

Amendment #3: This amendment proposes to expand the definition of Essential Services to include Unoccupied Utility Structure, makes references to the definition of Essential Services in the Table of Uses, and allows the Planning Board to exempt Unoccupied Utility Structures from building setback, lot size or frontage requirements providing that the applicant is able to demonstrate that siting options are limited.

Amendment #4: This amendment proposes to require a minimum number of lots for provision of cluster developments, and requires lots created as part of a cluster development to front on a newly constructed interior town road. Specifications are also provided as to what shall be excluded from common open space.

Amend #5: Proposed amendment No. 5 is basically a "housekeeping" amendment in as much that it conforms and updates the Board of Adjustment section of the Zoning Ordinance to comply with the terms and conditions of RSA 674:33-a which authorizes the Zoning Board of Adjustment to grant "equitable waivers" to the dimensional requirements of the Ordinance where the applicant has satisfactorily proven to the Board the elements required by the statute.

Full written texts of the proposes changes and additions are available from the Selectmen's office, Town Clerk's office, and Hopkinton Library.

Article #3:

This article addresses the annual operating expenses of Town Departments exclusive of all individual or special warrant articles. These budget requests represent the ability of the departments to maintain and improve upon the services committed to the town. The Board of Selectmen asked those departments, where possible, to hold their bottom line to a 2.5% increase inclusive of personnel items. However, the board were fully cognizant that for some departments this would be very difficult. The operational budget as presented represents a 7% increase over the 1998 period.

Article #4:

This article provides the basis of a fund for any unforeseen emergency that any of the departments may experience. The unexpended money is returned annually to the General Fund of the town per the audit report.

Article #5:

This article provides funds to the Hopkinton Rescue Squad to administer the coordination, management and administration of the volunteer squad. The Budget Committee are recommending a gross budget of \$6,425 (a \$2,350 deduction). The Committee recalled that the additional \$2,350 was originally secured as a one-time increase to repair a portion of the Rescue Squad building, and therefore did not feel that the additional \$2,350 should be supported annually, but rather applauded the Squad's fund raising capabilities. The Board of Selectmen felt that, as with all departments, the Rescue Squad, too, have had ever increasing bills to pay, and felt that the small increase was deserving given the valuable service to the Community that the Rescue Squad performs.

Article #6:

Basically, this appropriation provides for the acceptance of the Highway Block Grant from the State of New Hampshire for the construction, reconstruction and maintenance of Class IV and V Highways on the following basis:

Apportionment "A" funds: These funds are allocated from an annual apportionment of not less than 12% of the total highway revenues collected the preceding fiscal year. The amount distributed is based on one-half mileage, and one-half population as the city/town factors bear to the state total, RSA 235:23,I

Article #7:

This article seeks approval for the town to provide winter plowing and sanding on certain private roads in the interest of health and safety factors.

Article #8:

This article provides for paving to the following roads in 1999:-

Dolly Road
Putney Hill Road
Tebrok Road
Penacook Road
Old Penacook Road

Article #9:

This article provides funds to replace the 1993 one-ton truck which will have now provided 6 years worth of service to the Town of Hopkinton. After 6 years of service, if it is not replaced, it is to be expected that large repair bills will be forthcoming together with a questionable reliability factor which is needed to ensure fully plowed roads during the winter months.

Article #10:

This article provides for the capital purchase of two (2) cruisers and accessories to retrofit one new cruiser. Proposed cruiser acquisition (1) will replace the 1995 model which at the time of Town Meeting will have approximately 136,000 miles on the odometer. Accessories on the 1995 model were upgraded recently and can be recycled towards the new proposed purchase. It is proposed to trade-in the 1995 model.

Proposed cruiser acquisition (2) will replace the 1996 model which at the time of Town Meeting will have approximately 100,000 miles on the odometer. The accessories on the 1996 model are of the older model system and should be upgraded to match the other units hence the request for retrofitting of accessories. The Police Department has highly recommended that the 1996 model be semi-retired and made use of as a back-up and in situations where it may be preferable to use the older model i.e. extreme storm conditions. Used in conjunction with the other cruisers, it is hoped to lessen the mileage currently accumulating on the vehicles, and to provide for two cruiser coverage for special events and weekend situations.

The Budget Committee is recommending an appropriation of \$35,800. This recommendation will provide for one (1) cruiser and accessories. The Committee feels that 4 cruisers and their operational costs are adequate for efficient road operation of the police department. Further, they believe that the cruisers could be rotated to alleviate mileage accrual by utilizing the former Chief's vehicle, which currently has 18,000 miles on the odometer, into the regular cruiser rotation usage.

Article #11:

This article provides funds towards the operating costs of the Community Center.

Article #12:

This capital reserve funding request is year 1 of a four year funding program of \$25,000 per year to provide for improvements and refurbishment to the Community Center or funds towards the cost of constructing a new building. This funding methodology has been incorporated into the Capital Improvement Program. Presently, the building is not handicap accessible and does not meet current code requirements. By naming the board of selectmen as agents to expend provides the mechanism for the board to access the reserve fund, subject to a public hearing, should emergency funds be required prior to the four year funding option. (Article 16 requests moneys to fully evaluate all town-owned buildings - the Community Center will be included in this process subject to funding approval. It is intended on Town Meeting floor to request volunteers to serve on a Town Buildings Facilities Committee.)

The Budget Committee is not recommending this Capital Reserve appropriation . They have concerns regarding viable renovations to the existing building and have indicated that their preference would be to await the findings and recommendations of the proposed Buildings Facilities Committee.

Article #13:

This capital reserve funding request is year 1 of a two year funding program to purchase a new tanker-pumper truck for the Hopkinton Fire Station

Article #14:

Since the acquisition and construction of the Houston fields, the Parks and Recreation Department have found themselves with approximately another 20 acres of grass to mow, fertilize, seed, and maintain. The proposed tractor acquisition will provide (i) a larger mowing blade unit to help lessen actual mowing time, (ii) have a front loader capability for moving soil, etc. which is currently being accomplished by wheelbarrow, (iii) have a spreader unit for fertilization, seeding etc., (iv) have a fork lift attachment for moving of heavy objects and unloading of deliveries and (iv) have the capability for further attachment purposes i.e. snow blower for future maintenance planning.

Article #15:

This capital request is needed to bring the Selectmen's office and other departments, where required, into compliance with the so-called Y2K issue. Only one computer in the Selectmen's office has passed it's hardware testing. The average age of our computers is 6 years old, we have not been networked for commonalty of accessing our database, and we have no commonalty in our word processing systems. Also, our outside departments have no accessibility to our database. Many citizens have requested E-mail capability to our municipal departments, and we, in turn, feel it a real necessity in this day and age, to be able to E-mail our respective departments, and citizen base. The board of selectmen have put together a technology committee so that care in current and future planning, both physically and financially, will be accomplished. You will note that the requested funding

is intended to be off-set by use of fund balance so that the request will have a zero effect on your tax rate.

Article #16:

This article will provide funds for methodical evaluation of all the town buildings, sites, and potential sites. As you are aware we have issues surrounding a new police station, efficiencies of the Hopkinton Town Hall, Houston Farmstead, and Bates Building. There is no doubt that careful planning needs to be implemented, and that many questions remain as to how it should be done. At Town Meeting the Board of Selectmen intend to present to you the need to form a committee to review our "Town Buildings" situation, and ask for volunteers for such a committee. The Board need your support now with the money request so that if there are outstanding questions as to the viability of a building and/or whether or not it could be added on to, they can access "seed" money for engineering assistance in order to conduct a feasibility determination. Otherwise, without engineering oversight, we may be throwing good money after bad. This evaluation could also be used as a financial planning tool once an engineering determination has been made. We need to resolve "town building" issues now in order to move forward.

Article #17:

This article represents a continuation to supplement existing reserves. We need to support and expand for future funding for capital expenses on an ongoing basis to ensure that moneys are set aside and available. These capital expenses have been detailed in the Town's Capital Improvement Plan which is updated annually by the Planning Board, and is formatted in your Town Report.

Article #18:

This article will provide an avenue for the voters at Town Meeting to determine if the project to conserve the "Depot" building as proposed by the Contoocook Riverway Association, is appealing by majority vote. The Town has acquired the "Depot" property for non-payment of taxes, and has advertised the same for sale by sealed bid which has been held over pending town meeting vote. The Contoocook Riverway Association will make a presentation on Town Meeting floor as to their plans and non profit structure. The intent of the article is to allow voters to make a choice as to whether the building should go to a non profit agency for future preservation and be inherently protected or be sold to a private entity "as justice may require" through the bidding process.

Article #19:

The Hopkinton Conservation Commission are proposing to acquire two parcels in order to extend recreational trails. The Conservation Commission will make a presentation at Town Meeting. The Commission intend to reimburse the town with Commission Funds so as to produce a zero effect on the tax rate.

Article #20:

Funding requested for 4th of July celebrations.

Article #21:

This article is basically referred to as an accounting "housekeeping" mechanism in order to reduce the money liability remaining on the town's books for bond issuance. The requested full money amounts were not needed to complete the bonded projects, but remain as liabilities until town meeting votes to rescind.

Article #22:

The Board of Selectmen have determined to bring this request to lease the Bates building to the New Vision Teen Center Inc. before the voters. The use is intended to be temporary hence the one year request, in order to give temporary shelter to the group for their meetings. This will give them time to explore other meeting place options. The Board of Selectmen were impressed with the efforts of the group to establish themselves, and the adult support mechanism.

Article #23:

This article was brought by petition to classify the remaining portion of Barton Corner Road as scenic; the Class V portion having already been deemed as scenic.

Article #24

This article was brought by petition and concerns electoral campaign financing.

Article #25:

This article allows voters to transact any other business that may legally come before town meeting. Items brought up for discussion can only be advisory or informational in nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET OF THE TOWN/CITY

OF: HOPKINTON

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1999 to December 31, 1999

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

BUDGET COMMITTEE

Please sign in ink.

Lucile Laskill
Robert A. Will
Thomas McDannell
Richard Blum
Jim M. Fuller
Don J. Thompson

DATE: February 9, 1999

James D. Thompson
Ernest Leadbeater
Barbara D. [unclear]
Jeffrey H. Taylor

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED

GENERAL GOVERNMENT								
4130-4139	Executive	3	68,901	70,314	77,982		77,982	
4140-4149	Election Reg. & Vital Statistics	3	93,029	90,495	90,622		90,622	
4150-4151	Financial Administration	3	193,033	180,069	208,423		208,423	
4152	Revaluation of Property							
4153	Legal Expense	3	27,000	16,336	25,000		25,000	
4155-4159	Personnel Administration							
4191-4193	Planning & Zoning	3	47,698	44,716	56,230		56,230	
4194	General Government Buildings	3	50,930	32,150	65,155		65,155	
4195	Cemeteries	3	13,000	10,069	13,000		13,000	
4196	Insurance	3	3,020	3,178	3,200		3,200	
4197	Advertising & Regional Assoc.							
4199	Budget Comm. & Road Comm. Other General Government	3	2,047	1,198	1,949		1,949	

PUBLIC SAFETY								
4210-4214	Police	3	456,886	450,269	484,954		484,954	
4215-4219	Ambulance							
4220-4229	Fire	3	268,485	267,666	335,348		335,348	
4240-4249	Building Inspection Sp. Detail	3	5,574	14,842	16,133		16,133	
4290-4298	Emergency Management Fair	3	41,379	42,149	43,234		43,234	
799	Other (Including Communications)							

AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							

HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets	3	531,119	510,867	545,676		545,676	
4313	Bridges							

1		2		3		4		5		6		7		8		9											
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)				WARR. Prior Year As ART.# Approved by DRA				Actual Expenditures Prior Year				SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR				BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR											
ACCT. #												RECOMMENDED				NOT RECOMMENDED											
HIGHWAYS & STREETS cont.																											
4316				Street Lighting				3				1,800				1,326				1,800				1,800			
4319				Other																							
SANITATION																											
4321				Administration Landfill				3				397,619				396,895				419,625				419,625			
4323				Solid Waste Collection																							
4324				Solid Waste Disposal																							
4325				Solid Waste Clean-up																							
4326-4329				Sewer Sewage Coll. & Disposal & Other				3				77,643				72,116				80,090				80,090			
WATER DISTRIBUTION & TREATMENT																											
4331				Administration																							
4332				Water Services																							
4335-4339				Water Treatment, Conserv. & Other																							
ELECTRIC																											
4351-4352				Admin. and Generation																							
4353				Purchase Costs																							
4354				Electric Equipment Maintenance																							
4359				Other Electric Costs																							
HEALTH/WELFARE																											
4411				Administration				3				93,663				69,494				73,500				73,500			
4414				Pest Control C.A.P.				3				3,669				3,669				3,742				3,742			
4415-4419				Health Agencies & Hosp. & Other																							
4441-4442				Administration & Direct Assist.																							
4444				Intergovernmental Welfare Payments																							
4445-4449				Vendor Payments & Other																							

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS								
(RSA 32:3,V)								
ACCT. #	WARR. #	ART. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation	3	133,266	132,934	149,825		149,825	
4550-4559	Library	3	107,312	113,618	137,338		137,338	
4583	Patriotic Purposes	3	800	800	800		800	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources							
4619	Other Conservation	3	1,550	1,550	1,650		1,650	
4631-4632	REDEVELOPMT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes	3	279,055	179,055	251,629		251,629	
4721	Interest-Long Term Bonds & Notes	3	107,615	106,611	139,848		139,848	
4723	Int. on Tax Anticipation Notes	3	5,000	0	5,000		5,000	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

1	2	3	4	5	6	7	8	9
ACCT.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	APPROPRIATIONS Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED

OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund		112,000	112,000				
4916	To Exp.Tr.Fund-except 84917							
4917	To Health Maint. Trust Funds							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
SUBTOTAL 1			3,123,093	2,924,386	3,231,753		3,231,753	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

	1	2	3	4	5	6	7	8	9
	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART. 6 Approved by DRA	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	
Acct.									
	Cap. Res. Community Center	12			25,000			25,000	
	Cap. Res. Tanker-Pumper	13			60,000		60,000		
	Cap. Res. Police Station	17	75,000	75,000	75,000		75,000		
	Cap. Res. Revaluation	17	37,000	37,000	50,000		50,000		
	SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	210,000	XXXXXXXXXX	185,000	XXXXXXXXXX	XXXXXXXXXX

INDIVIDUAL WARRANT ARTICLES

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements of items of a one time nature you wish to address individually.

Acct.	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATION	
		WARB. ART. 6 Approved by DRA	Prior Year As		ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
	Contingency Fund	4	10,000	0	10,000		10,000	
	Rescue Squad	5	8,775	8,775	8,775		6,425	2,350
	New Construction - Roads	6	127,834	127,622	125,272		125,272	
	Private Roads-Safety	7	2,000	2,000	2,000		2,000	
	Shlm and Paving	8	75,000	75,000	75,000		75,000	
	Highway Dept. 1-ton truck	9			30,000		30,000	
	Pol. Cruisers & Access.	10			56,800		35,800	21,000
	Community Center	11	15,000	15,000	15,000		15,000	
	P&R Tractor & Access.	14			25,000		25,000	
	Y2K comp. & Upgrade	15			25,000		25,000	
	Evaluate - Town Bldgs.	16			50,000		50,000	
	Conservation-purchase	19			10,000		10,000	
	Fireworks	20	4,000	0	4,000		4,000	

SINTESTATI A DECOMMENTEN	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	436,847	413,497	XXXXXXXXXX	XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		20,000	51,250	20,000
3180	Resident Taxes				
3185	Timber Taxes		20,000	28,793	15,000
3186	Payment in Lieu of Taxes		170,000	182,510	170,000
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		50,000	79,517	55,000
	Inventory Penalties				
	Excavation Tax (\$.02 cents per cu yd)				
	Excavation Activity Tax		2,248	17,398	10,000
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		600,000	679,329	625,000
3230	Building Permits				
3290	Other Licenses, Permits & Fees		31,900	38,982	35,000
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		118,886	258,000	150,000
3352	Meals & Rooms Tax Distribution				
3353	Highway Block Grant		127,834	127,834	125,272
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		822	822	822
3357	Flood Control Reimbursement		110,434	110,434	110,434
3359	Other (Including Railroad Tax)		237,280	291,090	300,000
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		20,000	16,782	16,000
3409	Other Charges Landfill		100,000	111,433	100,000
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				5,000
3502	Interest on Investments		110,000	132,595	60,000
3503-3509	Other		77,618	105,369	80,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont. XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3914	From Enterprise Funds				
	Sewer - (Offset)		84,843	84,843	80,781
	Water - (Offset)				
	Electric - (Offset)				
	XXXXXXXXXXXX Conservation				10,000
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX					
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")				25,000
	Fund Balance ("Surplus") to Reduce Taxes			192,394	
TOTAL ESTIMATED REVENUE & CREDITS			1,881,865	2,509,375	1,993,309

“BUDGET SUMMARY”

	SCHOOL BOARD'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	3,231,753	3,231,753
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	210,000	185,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	436,847	413,497
TOTAL Appropriations Recommended	3,878,600	3,830,250
Less: Amount of Estimated Revenues & Credits (from above, column 6)	1,993,309	1,993,309
Estimated Amount of Taxes to be Raised	1,885,291	1,836,941

SUPPLEMENTAL SCHEDULE - MBA
(RSA 32:18, 19, & 32:21)

VERSION #1
REVISED 1996

LOCAL GOVERNMENTAL UNIT: Hopkinton

FISCAL YEAR END 1999

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	3,830,250
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	251,629
3. Interest: Long-Term Bonds & Notes	139,848
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	391,477
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	3,438,773
8. Line 7 times 10%	343,877

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES **RECOMMENDED** BUDGET. See versions 2 & 3 if you have collective bargaining items.

Board of Selectmen 1998 Annual Report

During the year 1998, there were many personnel changes affecting the Town of Hopkinton.

Selectman David Jensen did not pursue reelection after a three year term and long time Selectman Jack Prewitt lost his long and arduous battle with cancer. In addition, Town Administrator Alli Monchamp retired after serving the Town of Hopkinton for almost six years. Sadly, Police Chief Ira Migdal also retired after battling with the debilitating injury sustained on duty ten years ago.

In March, Celeste Hemingson was voted in to replace David Jensen as selectman. With Jack's death, Selectmen reappointed David Jensen to fill Jack's position until Town Election in March of 1999. After a lengthy recruiting process, April Whittaker joined us as Town Administrator. Sergeant Robert Carruthers was named Acting Police Chief until the search for a new Police Chief is completed.

In addition to personnel changes, many other items are of interest.

Earlier this year, the Town of Hopkinton entered into mediation with the Town of Warner over the closing costs of the Hopkinton/Webster landfill. The Town of Warner will propose at their March 1999 Town Meeting that Warner is obligated to pay Hopkinton 20% of the principal and interest (net of the landfill grant moneys) based on the State Revolving loan amount of \$1,677,586 and 20% of the water monitoring costs. These payments will occur over the life of the Hopkinton bond. The Hopkinton Board of Selectmen and the Warner Board of Selectmen expect that this warrant article will pass.

During the Spring, our new Town Library was dedicated. Dorothy Osborne, our oldest town resident, presided over the ribbon cutting ceremony. The town currently has a twenty year bond for \$725,000 with the N.H. Municipal Bond Bank that financed construction and equipping the library.

The fields behind the library were also dedicated. A special thanks to the Houston Fields Naming Committee who developed a formal process for nominations to name the fields. The following names were chosen:

Coaches Field (baseball)

Memorial Field (soccer)

Veterans Field (soccer)

Thanks also to the Friends of the Houston Fields. Backstops, goals, irrigation, baseball signs, a water cannon and other items would not have been purchased without their massive fund-raising efforts.

In August, the Economic Development Committee presented the report of consultant Applied Economic Research. The report was to take a look at Hopkinton from the outside. The report concluded that to diversify our tax base, we must continue marketing and promotional efforts and although it is advantageous to have an economic development staff, it is impractical for Hopkinton to staff and fund such a position. The report recommended that the role of the Hopkinton Economic Development Committee be continued and that a close alliance between the Town and the Capital Development Corp. be forged.

During the fall, the Selectmen were asked to consider allowing teenagers usage of one of the town owned buildings. This substance-free teen center will be governed by the youths with adult/mentor relationships. Town Meeting in March of 1999 will carry a warrant article seeking voter approval for a one year lease of the Bates Library for the New Vision Teen Center.

The Town has instituted a Technology Committee. Their charge is to determine the town's computer needs and obtain bids to bring the town up to par in technology.

As of this writing, a Police Chief Recruiting Committee is being formed to help the Selectmen choose a new Police Chief. Municipal Resources Inc. is the facilitator. Concurrently, the N.H. Police Chief's Association is conducting a management review of our Police Department and comparing it to prevailing law enforcement practices.

The Board of Selectmen would like to take this opportunity to thank all of our volunteers who have spent endless hours on various committees. As you can see by this report, the Town of Hopkinton is very fortunate to have such a wealth of citizen participation. Without all those extra hands, much of what is and has been accomplished would not have taken place. Please accept our humble thanks.

We are looking forward to an exciting 1999.

Respectfully submitted,

HOPKINTON BOARD OF SELECTMEN

Barbara W. Unger, Chairman

Celeste Hemingson

David Jensen

Schedule of Town/School/ Precinct Property

Town			
Location	Map/Lot	Acreage	Value
Community Center	101/007	.10	\$278,300
Contoocook Fire Station	101/020	1.10	496,850
Bates Library	101/085	2.04	191,250
Town Garage & Sewage Treatment Plant	102/009	49.32	4,097,300
Kimball Lake & Cabins	106/003	52.50	398,700
Town Hall	106/023	.47	420,950
Hopkinton Fire Station	106/049	1.20	141,700
Houston Park, Library, Police Station	221/083	68.38	1,525,200
Landfill & Buildings	244/6&11	133.00	668,550
W/S Cedar Street	101/017	.56	80,500
S/S Pine Street (Inc Dam)	101/021	.55	648,900
W/S Park Ave & E/S Kearsarge Ave	101/052	.05	3,350
N/S Main Street	101/076	.20	121,500
Off N/S Carriage Lane	102/22.01	1.42	4,950
Jct Maple Street & Cedar Street	102/038	.03	200
Off E/S Maple Street	102/085	.67	36,550
E/S Penacook Rd & S/S Gould Hill Rd	103/17&22	.62	14,700
W/S Woodland Drive	104/027	.80	4,350
N/S Old Putney Hill Road	105/024.01	.06	1,550
Jct Old Henniker Rd & Hopkinton Rd	105/031	.33	15,750
N/S Bound Tree & W/S Clement Hill Rd	207/016	4.30	24,450
N/S Bound Tree & E/S Clement Hill Rd	207/017	43.00	70,900
N/S Perch Lane	208/028	.64	19,900
S/S Perch Lane	208/029	.17	52,850
N/S Tamarack Road	211/014	.60	9,550
W/S Hatfield Road	214/001	41.50	84,800
Off E/S Galloping Hill Road	217/041	24.00	28,450
Off S/S Pine Street	220/035	12.00	16,800
N/S Pine Street	221/044	45.50	97,600
S/S Spring Street	221/104	.18	3,650
Off N/S Spring Street	222/021	7.08	11,150
E/S Kearsarge Avenue	222.67.2	16.00	347,400
N/S Gage Hill Road	229/001	.20	3,500
S/S Little Frost Road	230/003	.05	1,550

W/S Bassett Mill Road	231/008	9.70	23,600
N/S Eugene Foote Road	233/002	31.00	54,300
Off W/S Irish Hill Road	237/038	1.30	2,300
Off E/S Sugar Hill Road	237/039	5.80	9,150
Jct Old Irish Hill Road & South Road	238/070	.02	550
N/S Old Putney Hill Road	239/056	33.50	140,100
Off E/S East Penacook Road	246/006	97.00	60,450
N/S Patch Road	249/013	33.46	104,350
Jct Patch Road & Briar Hill Road	249/021	.05	450
S/S Rollins Road	250/061	18.50	141,200
S/S Rollins Road (Kimball Pond)	250/065	2.80	13,850
E/S New Road	251/001	3.90	13,650
N/S Hawthorne Hill Road	251/010.01	92.54	180,500
Jct Hopkinton Road & Garrison Lane	251/056	.40	8,850
W/S Jewett Road	256/005	16.40	58,900
Jct Currier Road & Beech Hill Road	259/020&024	.35	1,250
N/S Farrington Corner Road	265/002	1.80	15,600
E/S Upper Straw Road	265/027	.06	550
N/S Farrington Corner Road	266/044.01	96.20	48,400

SCHOOL

Location	Map/Lot	Acreage	Value
Hopkinton School District	102/003	.48	137,100
Maple Street School	102/004	5.80	1,834,150
Harold Martin School	106/007	8.00	2,090,900
Hopkinton High School	222/067.1	9.63	4,410,550

CONTOOCCOOK VILLAGE PRECINCT

Location	Map/Lot	Acreage	Value
Off E/S Hopkinton Road	104/095.01	.12	148,500
N/S Bound Tree Road	204/013.01	3.00	203,250
N/S Pleasant Pond Road	204/021	14.90	46,250
N/S Bound Tree Road	204/024	.07	3,350
N/S Bound Tree Road	204/025	4.10	10,700
E/S Kearsarge Avenue	222/067.01	.00	6,850

HOPKINTON VILLAGE PRECINCT

Location	Map/Lot	Acreage	Value
N/S Old Putney Hill Road	105/022	15.00	65,050
Old Fire Station, Main Street	105/049	.11	54,750
S/S Old Putney Hill Road	239/059	.75	28,850
W/S Briar Hill Road	250/006	14.74	27,800

Summary of Inventory Valuations

	Town	Contoocook Precinct	Hopkinton Precinct
Value of Land			
Current Use	2,299,350	126,350	34,800
Residential	113,403,950	24,558,650	8,263,450
Commercial/Industrial	<u>12,306,900</u>	<u>4,390,800</u>	<u>513,850</u>
Total Taxable Land	128,010,200	29,075,800	8,812,100
Value of Buildings			
Residential	177,357,000	39,634,500	14,008,450
Manufactured Housing	7,676,100	14,000	0
Commercial/Industrial	<u>25,246,250</u>	<u>8,391,800</u>	<u>651,550</u>
Total Taxable Buildings	210,279,350	48,040,300	14,660,000
Total Public Utilities	15,117,746		
Total Valuation			
Before Exemptions	353,407,296	77,116,100	23,472,100
Less Exemptions			
Blind	60,000	0	30,000
Elderly	880,000	140,000	20,000
Solar/Windpower	73,900	4,050	3,000
Water/Air Pollution Control	<u>950,050</u>	<u>0</u>	<u>0</u>
Total Exemptions	1,963,950	144,050	53,000
Net Valuation on Which Tax Rate is Based	351,443,346	76,972,050	23,419,100

FIVE YEAR SUMMARY - TAX RATES - HOPKINTON

	1994	1995	1996	1997	1998
Municipal-Town	4.41	4.35	4.35	4.35	4.39
County	1.80	2.03	1.80	1.82	1.95
School	18.36	19.16	20.63	21.10	22.06
Combined Rate:	24.57	25.54	26.78	27.27	28.40
Contoocook Village Precinct	2.47	2.23	1.93	1.87	2.10
Hopkinton Village Precinct	0.35	0.55	0.38	0.41	0.40

Town of Hopkinton

Tax Rate Calculation 1998

TOWN (MUNICIPAL)		Tax Rates	
Appropriations	3,488,089		
Less: Revenues	2,074,259		
Less: Shared Revenues	18,502		
Add: Overlay	107,817		
War Service Credits	41,400		
<i>Net Town Appropriation</i>		1,544,545	
<i>Special Adjustments</i>			
Approved Tax Effort		1,544,545	
Town Tax Rate			4.39
SCHOOL			
Due to Local School	7,866,551		
Less: Shared Revenues	114,213		
<i>Net School Appropriation</i>		7,752,338	
Approved School Tax Effort		7,752,338	
School Tax Rate			22.06
COUNTY			
Due to County	690,507		
Less: Shared Revenues	6,399		
<i>Net County Appropriation</i>		684,108	
Approved County Tax		684,108	
County Tax Rate			1.95
COMBINED TAX RATE		28.40	
Total Property Taxes Assessed		9,980,991	
Less: War Service Credits		41,400	
Add: Village District Commitment(s)		171,009	
<i>Total Property Tax Commitment</i>		10,110,600	
<i>Proof of Rate</i>			
Net Assessed Valuation		Tax Rate	Assessment
351,443,346		28.40	9,980,991.00

FIVE YEAR SUMMARY - TAX RATES - HOPKINTON

	1994	1995	1996	1997	1998
Municipal - Town	4.41	4.35	4.35	4.35	4.39
County	1.80	2.03	1.80	1.82	1.95
School	18.36	19.16	20.63	21.10	22.06
Combined Rate:	24.57	25.54	26.78	27.27	28.40
Contoocook Village Precinct	2.47	2.23	1.93	1.87	2.10
Hopkinton Village Precinct	0.35	0.55	0.38	0.41	0.40

Current Use Report

Current Use Classification	# Acres Receiving C.U. Assessment
Farm Land	2,006.90
Forest Land	12,271.88
Unproductive/Wet Land	<u>1,541.05</u>
Total Acreage	15,819.83

Other Current Use Statistics

3,778.96 acres receiving 20% recreation adjustment.
24.47 acres removed from current use during current year.
465 parcels in current use.

DISCRETIONARY EASEMENTS

# Acres	# Owners	Description of Discretionary Easement
38.78	1	Golf Course

UTILITY SUMMARY

Name of Company	Valuation
Concord Electric Company	\$ 123,882
New England Hydra-Transmission Corp.	6,664,386
New England Power Company	2,892,086
Public Service Company of NH	<u>5,437,392</u>
Total Utility Valuation	\$ 15,117,746

HOW YOUR TAX DOLLAR IS SPENT TAX RATE INFORMATION

Municipal	4.39
County	1.95
School	22.06
Combined Rate	28.40
Contoocook Village Precinct	2.10
Hopkinton Village Precinct	.40

Tax Collector's Report

Year Ending 12/31/98

DEBITS	Levy for Year of This Report 1998	Prior Levies (Please specify years) 1997
UNCOLLECTED TAXES		
BEG. OF YEAR:		
Property Taxes		581,389.86
Resident Taxes		
Land Use Change		3,868.64
Yield Taxes		851.78
Utilities		7,183.37
TAXES COMMITTED		
THIS YEAR:		
Property Taxes	10,121,320.00	
Resident Taxes		
Land Use Change	53,879.81	
Yield Taxes	30,650.78	
Utilities	69,666.45	
Gravel Tax	19,741.00	
PrePayment	1,380.85	
OVERPAYMENT:		
Property Taxes	24,476.00	100.00
Resident Taxes		
Land Use Change		
Yield Taxes		
Interest Collected on Delinquent Tax	6,459.66	9,493.35
Penalties Resident Tax		
TOTAL DEBITS	10,327,574.55	602,887.00

Tax Collector's Report

Year Ending 12/31/98

CREDITS	Levy for Year of This Report 1998	Prior Levies (Please specify years) 1997
REMITTED TO TREASURER:		
Property Taxes	9,546,851.92	579,974.86
Resident Taxes		
Land Use Change	47,345.81	3,868.64
Yield Taxes	28,045.60	749.04
Utilities	61,661.96	6,910.80
Interest	6,459.66	9,493.35
Penalties		
Conversion to Lien		
Gravel Tax	17,398.00	
Prepayment	1,380.85	
DISCOUNTS ALLOWED:		
ABATEMENTS MADE:		
Property Taxes	24,425.00	1,515.00
Resident Taxes		
Land Use Change	1,830.00	
Yield Taxes		
Utilities	385.83	75.00
Current Levy Deeded		
UNCOLLECTED TAXES		
END OF YEAR:		
Property Taxes	574,519.08	
Resident Taxes		
Land Use Change	4,704.00	
Yield Taxes	2,605.18	102.74
Utilities	7,618.66	197.57
Gravel Tax	2,343.00	
TOTAL CREDITS	10,327,574.55	602,887.00

Tax Collector's Report Year Ending 12/31/98

DEBITS	Prior Levies			
	Last Year's Levy	(Please specify years)		
	1997	1996	1995	1994
Unredeemed Liens Balance at Beg. of Fiscal Yr.		210,192.09	102,352.47	19,266.51
Liens Executed During Year	338,078.49			
Interest & Costs Collected (After Lien Execution)	8,378.71	25,467.48	21,263.94	10,387.38
TOTAL DEBITS	364,457.20	35,659.57	123,616.41	29,653.89
CREDITS				
REMITTED TO TREASURER:				
Redemptions	154,777.00	131,938.40	96,211.69	19,266.59
Interest & Costs Collected (After Lien Execution)	8,378.71	25,467.48	21,263.94	10,387.38
Abatements of Unredeemed Taxes				
Liens <i>Deeded</i> to Municipality	6,400.01	6,341.16	6,140.78	
Unredeemed Liens Bal. End of Yr. #1110	176,901.48	71,912.53		
TOTAL CREDITS	346,457.20	235,659.57	123,616.41	29,653.89

**Town Clerk's Report
Year Ending 12/31/98**

RECEIPTS

Auto:

Permits	\$679,445.00
Town Clerk Fees	6,652.00
Titles	2,118.00
Decal Fees	13,662.50

Dog Licenses:

Town	2,093.00
Town Clerk Fees	302.00
Penalties	423.00

Boats:

Town Tax	1,077.24
Town Clerk Fees	204.00

UCC's	3,279.50
Certified Copies	347.00
Filing Fees	17.00
Miscellaneous	356.66

Landfill:

Stickers Town	108.50
Stickers Town Clerk Fees	108.50

Marriages:

Town Clerk Fees	252.00
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State of New Hampshire:

Motor Vehicle Registrations	167,143.30
Boats	2,972.00
Certified Copies	405.00
Dog Licenses	302.00
Additional State Dog Fees	998.00
Marriages	1,368.00

Cemeteries	1,800.00
	<hr/>
TOTAL	\$885,434.20
PAID OUT:	
Town Treasurer	\$716,490.90
State of New Hampshire:	
Motor Vehicle Registrations	167,143.30
Cemeteries:	
Hopkinton Cemetery Trustees	1,100.00
Bonita Cressy, Trustee of Trust Funds	700.00
	<hr/>
TOTAL	\$885,434.20

Treasurer's Report

Owen L. French, Treasurer, in Account with the Town of Hopkinton

RECEIPTS:

Balance at time of settlement—December 31, 1997	4,256,691.78
U.S. Government:	
Payment on Federally-owned lands	1,928.00

NEW HAMPSHIRE TREASURER:

EPA Revolving Fund—Landfill	24,199.07
Highway Block Grant	127,834.27
Flood Control	110,805.18
Shared Revenue—Block Grant	258,000.43
Reimbursement—Forest Fires	656.49
Reimbursement—State & Federal Forest Lands	822.10
Emergency Management Grant—Fire Dept.	6,500.00
Landfill Closure Grant	21,455.42
Landfill Closure Grant—1989 Bond Refund	1,180.75

SELECTMEN:

Reimbursement—Hopkinton Fair	45,898.37
Reimbursement—Sewer Department	72,115.74
Reimbursement—George's Park	13,055.65
Reimbursement—Police Department	1,654.97
Reimbursement—Library	1,171.12
Reimbursement—Town Officers Expense	3,590.03
Reimbursement—Landfill—Town of Warner—Wells	3,174.48
Reimbursement—Legal Fees—Town of Webster	3,752.00
Refunds—Hopkinton Precinct	6,000.00
Refunds—Landfill	2,087.75
Refunds—Highway Department	1,778.84
Refunds—Construction—Library	2,200.00
Refunds—Fire Department	1,194.34
Income from Departments	3,811.74
License, Permits and Fees	9,108.00
Ella Tarr Trust	3,795.62
Ambulance Fees—Concord Hospital	150,214.28
Ambulance Fees—Warner	9,000.00
Ambulance Fees—Webster	3,000.00
Insurance Dividend—Workers Compensation	34,901.67

Insurance Dividend—Property/Liability Trust	9,528.77
Landfill—Town of Webster	93,721.72
Landfill—All Other	43,810.04
Transfer Station Income	67,621.80
Payment in Lieu of Taxes—Digital	163,141.00
Payment in Lieu of Taxes—HDI	1,052.28
Payment in Lieu of Taxes—CHI	17,946.09
Capital Recovery—Sewer	8,800.00
Parks & Recreation Department Receipts	12,543.00
Special Detail Charges—Police	16,626.44
Property Liability Claims	10,395.43
Library Building Fund—Donations & Interest	398,301.87
Library Building Capital Project Bond	725,000.00
Contributions for New Fountain—Contoocook Sq.	2,580.00

INTEREST ON DEPOSITS

Bank of NH—Deposits & Repos	63,454.81
Concord Savings Bank—Deposits & Repos	66,692.04
Bank of New Hampshire—Now Account	379.07
NHPDIP—Investment Pool	2,069.51

THOMAS H. JOHNSON, JR.—Town Clerk

Town Clerk—Auto Fees	6,652.00
Town Clerk—Title Fees	2,118.00
Town Clerk—Dog Fees	302.00
Town Clerk—Boat Fees	204.00
Town Clerk—UCC Fees	2,955.00
Town Clerk—UCC Search	130.00
Town Clerk—UCC Copies	58.50
Town Clerk—UCC Attach	136.00
Town Clerk—Certifications	347.00
Town Clerk—Marriage Fees	252.00
Town Clerk—Decals	13,662.50
Town Clerk—Dredge and Fill	30.00
Town Clerk—Dump Stickers	108.50
Town Clerk—Miscellaneous	17.66
Town Clerk—Voter Registrations	9.00
Motor Vehicle Permits	679,445.00
Dog Licenses	2,093.00

Dog License Penalties	423.00
Boat Licenses	1,077.24
Filing Fees	17.00
Returned Check Charges	300.00
Dump Stickers	108.50
State—Boat Licenses	2,972.00
State—Dog Licenses	302.00
State—Marriage Licenses	1,368.00
State—Certification Copies	405.00
State—Dog Fees—Additional	998.00
TOTAL—Town Clerk	716,490.90

SUE B. STRICKFORD—Tax Collector

1999 Property Taxes	1,380.85
1998 Property Taxes	9,546,851.92
1998 Property Tax Interest	6,037.08
1998 Land Use Change Taxes	47,368.13
1998 Land Use Change Tax Interest	379.40
1998 Yield Taxes	28,044.92
1998 Yield Tax Interest	1.80
1997 Property Taxes	269,177.39
1997 Property Tax Interest	8,950.12
1997 Tax Sale and Interest and Costs	338,078.49
1997 Land Use Change Taxes	3,868.64
1997 Land Use Change Tax Interest	77.19
1997 Yield Taxes	749.04
1997 Yield Tax Interest	106.71
1997 Taxes Redeemed	154,777.00
1997 Taxes Redeemed Interest and Costs	8,378.71
1996 Taxes Redeemed	131,938.40
1996 Taxes Redeemed Interest and Costs	23,946.03
1995 Taxes Redeemed	96,211.69
1995 Taxes Redeemed Interest and Costs	21,263.94
1994 Taxes Redeemed	19,266.51
1994 Taxes Redeemed Interest and Cost	10,387.38
1998 Gravel Taxes	17,398.00

TOTAL—Tax Collector	10,734,639.34
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TOTAL RECEIPTS	14,079,680.42
PAID ORDERS OF SELECTMEN	<u>13,810,967.98</u>
BALANCE—December 31, 1998	4,525,404.22

Respectfully submitted,

Owen L. French, Treasurer

CASH BALANCE 12/31/98

Bank of New Hampshire—NOW Account	117,548.44
NHPDIP Pool—Investment Pool	12,533.92
Bank of NH—Checking Account	60,000.00
Bank of NH—Checking Account	85,000.00
Bank of NH—Repurchase Account	<u>4,250,321.86</u>
TOTAL	4,525,404.22

Hopkinton Town Forest Fund

Balance as of Dec. 31, 1997—NHPDIP Pool	8,108.26
Interest Income—Investment Pool	<u>425.33</u>
Balance as of Dec. 31, 1998—NHPDIP Pool	8,533.59

Hopkinton Conservation Commission

Balance as of December 31, 1997	41,521.03
Interest Income—Investment Pool	2,558.85
Interest Income—Checking Account	4.50
Appropriations—Town of Hopkinton	1,550.00
1997 Land Use Change Tax—Town of Hopkinton	8,529.00
N.H. Charitable Foundation	1,265.00

Totals	55,428.38
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Distributions—Programs	712.00
Distributions—Dues	200.00
Distributions—Supplies	70.00
Totals	982.00

Balance as of December 31, 1998—Fleet Checking	121.42
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Balance as of December 31, 1998—Investment Pool	<u>54,324.96</u>
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Total	54,446.38
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Library Building Fund

Balance NHPDIP Pool—December 31, 1997	283,434.72
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January—July 1998—Receipts from Donors	91,402.50
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January—July 1998—NHDIP Interest on Deposits	<u>10,861.83</u>
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Totals—July 29, 1998	385,699.05
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Transferred to General Fund July 29—Interest	(18,225.63)
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Transferred to General Fund July 29—Donations	<u>(367,473.42)</u>
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Fund Balance—December 31, 1998	- 0 -
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Respectfully submitted,

Owen L. French,
Treasurer

Treasurer's Report

Owen L. French, Treasurer, in Account with the Town of Hopkinton

Sewer Fund

Balance at Statement—December 31, 1997		\$71,970.80
Sue Strickford 1998—Sewer Fees	\$60,948.32	
Sue Strickford 1998—Sewer Fees Interest	19.74	
Sue Strickford 1997—Sewer Fees	6,910.80	
Sue Strickford 1997—Sewer Fees Interest	359.33	
Bank of New Hampshire—Interest on NOW Account	653.61	
Total		\$68,891.80
Total Receipts		\$140,862.60
Town of Hopkinton—Reimbursement		
January	6,235.98	
February	4,329.02	
March	5,191.21	
April	4,635.60	
May	6,063.56	
June	5,535.98	
July	6,780.01	
August	4,898.23	
September	4,948.27	
October	3,184.80	
November	8,068.59	
December	12,244.49	
Total		\$72,115.74
Sewer Fund Balance as of December 31, 1998		\$68,746.86

Police Drug Forfeiture Fund

Balance—December 31, 1997	\$216.91	
NHPDIP—Interest on Deposits	11.03	
Balance as of December 31, 1998		<hr/> 227.94

STATEMENT OF APPROPRIATIONS AND EXPENDITURES						
FOR THE YEAR 1998						
Account		Budget	Expended	Encumber	Under	Overdraft
Name		Per MS2	12/31/98			
Executive		68,901	70,314			1,413
Finan. Admin.		193,033	180,069		12,964	
Elec./Reg. & Vital		93,029	90,494		2,535	
Cemeteries		13,000	10,069		2,931	
Gen. Govt. Bldgs		50,930	32,150	18,780		
Planning/Zoning		47,698	44,716		2,982	
Legal Svcs		27,000	16,336		10,664	
Contingency		10,000	0		10,000	
Budget Committee		1,847	1,198		649	
Road Committee		200	0		200	
Police Department		456,886	450,268		6,618	
Fire Department		298,702	289,732		8,970	
Hopkinton Fair		41,379	42,149			700
Rescue Squad		8,775	8,775			
Special Detail *		5,574	14,841			9,267
Highway Dept.		531,119	510,867		20,252	
Street Lighting		1,800	1,326		474	
Road Construction		127,834	127,834			
Private Roads		2,000	2,000			
Shim/Paving		75,000	75,000			
Landfill		397,619	396,895		724	
Welfare		93,663	69,494		24,169	
CAP		3,669	3,669			
Library **		107,312	113,618			
Parks/Rec.		133,266	132,934		332	
Patriotic Purposes		800	800			
Cons. Comm.		1,550	1,550			
Comm. Center		15,000	15,000			
Principal - Debt		279,055	179,054		100,001	
Interest - Debt		107,615	107,611		4	
TANS		5,000	0		5,000	
Fireworks		4,000	0		4,000	
Sewer		77,643	77,643			
Insurance		3,020	3,178			158
Capital Reserves						
Revaluation CRF		37,000	37,000			
Police Station CRF		75,000	75,000			
Capital Items						
Dump Truck		70,000	68,547		1,453	
Rec. P/U Truck		17,235	16,498		737	
Electric Aggregation		4,935	4,935			
TOTALS		3,488,089	3,271,564	18,780	215,659	11,538
* Special Detail - Overage fully reimbursed as Revenues						
**Library - Overage reimbursed by Library Trust Funds						

COMPARATIVE STATEMENT OF REVENUES 1998							
Account					Estimated 1998	Actual 1998	Estimated 1999
TAXES							
3120	Land Use Change Tax				20,000	51,250	20,000
3185	Timber (Yield) Tax				20,000	28,793	15,000
3186	Payment in Lieu of Taxes				170,000	182,510	170,000
3190	Interest & Penalties				50,000	79,517	55,000
3191	Excavation Tax				2,248	17,398	10,000
LICENCES, PERMITS AND FEES							
3210	Business Licences/Permits				0	0	0
3220	Motor Vehicle Permit Fees				600,000	679,329	625,000
3290	Other Licenses & Permits				31,900	38,982	35,000
FROM STATE							
3351	Shared Revenues				118,886	258,000	150,000
3353	Highway Block Grant				127,834	127,834	125,272
3356	State/Fed. Forest Land				822	822	822
3357	Flood Control				110,434	110,434	110,434
3359	Other				237,280	291,090	300,000
CHARGES FOR SERVICES							
3401	Income from Department				20,000	16,782	16,000
3402	Landfill				100,000	111,433	100,000
3501	Interest on Investments				110,000	132,595	60,000
3502	Sale of Municipal Property						5,000
3503	Other				77,618	105,369	80,000
INTERFUND OPERATING TRANSFERS IN							
3914	Sewer Fund and Capital Recovery				84,843	84,843	80,781
3914	Conservation Land Reimbursement				0	0	10,000
3915	From Cap. Reserve Funds				0	0	0
OTHER FINANCING SOURCES							
	Items voted from Surplus				0	0	25,000
	Use of Fund Balance				0	192,394	0
TOTALS					1,881,865	2,509,375	1,993,309

**Hopkinton
Cemetery Board
of Trustees**

Financial Report 1998

Cash on hand January 1, 1998 \$6,916.91

Receipts

Town Cemetery Appropriation	\$7,227.00
Perpetual Care Trust Fund Supplement	14,000.00
Sale of Cemetery Lots	1,100.00
Bank Account Interest	<u>129.87</u>
	\$22,456.87

Disbursements

Cemeteries maintenance contract (Soucy)	\$14,980.00
Contoocook Village Cemetery (CVC) granite benches	500.00
CVC - Mr. Bee's - urns and flowers	332.50
CVC - Black Forest Nursery - Trees and shrubs	395.55
Public Service - electricity	191.97
Computer software	249.00
Repair Clement Hill Cemetery fence	630.85
Extend water to front of CVC	223.12
Cemeteries water supply	100.00
Cemeteries - supplies, backhoe and equipment	204.44
Repurchase one cemetery lot	100.00
Office expenses and cemetery association dues	108.45
Bank of N.H. Service charges	<u>83.50</u>
	\$18,099.38
Cash on hand December 31, 1998	\$11,274.40

The Contoocook Village Cemetery has a special Memorial Garden for Cremations. The Old Hopkinton Cemetery will have the same in the near future.

The Hopkinton Board of Cemetery Trustees meet at 2:00 PM at the Town Hall the first Tuesday of each month except during the winter, when the cemeteries are closed.

Respectfully submitted,

Susan Adams

Barbara L. Brown

William Rogers

Town of Hopkinton Board of Cemetery Trustees

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE TOWN OF HOPKINTON FOR 1998

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE TOWN OF HOPKINTON FOR 1998												
DATE	TRUST NAME	PURPOSE	PRINCIPAL				INCOME				TOTAL	
			BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	ENDING BALANCE	PRINCIPAL & INCOME
	Hopkinton Cemetery	Lol Care	73,869.74			2,842.94	76,712.68	56,974.28	5,614.33	7,000.00	55,588.61	132,301.29
	Conlocoock Cemetery	Lol Care	106,736.06	700.00		4,123.55	111,559.61	44,342.42	6,500.09	7,000.00	43,842.51	155,402.12
	Slumpfield Cemetery	Lol Care	3,149.82			121.22	3,271.04	4,769.65	339.81		5,109.46	8,380.50
	Blackwater Cemetery	Lol Care	6,254.94			240.73	6,495.67	4,111.51	444.81		4,556.32	11,051.99
	Misc.Cemeteries	Lol Care	2,493.17			95.95	2,589.12	4,830.92	314.27		5,145.19	7,734.31
1994	Conlocoock Cemetery	Con. Cem. Assoc.	4,826.92			185.77	5,012.69	823.28	242.44		1,065.72	6,078.41
1994	Conlocoock Cemetery	Con. Cem. Assoc.	5,014.58			192.99	5,207.57	829.00	250.74		1,079.74	6,287.31
1973	Teny, Warren & M	Flowers	183.20			7.05	190.25	214.08	17.05		231.13	421.38
1931	Hopkinton VII Cem	Upkeep	733.82			28.24	762.06	5,873.30	283.50		6,156.80	6,918.86
1931	Conlocoock Cem	Upkeep	6,559.10			252.43	6,811.53	21,018.43	1,183.31		22,201.74	29,013.27
1931	Hopkinton Old Cem	Upkeep	2,125.70			81.81	2,207.51	15,217.05	744.15		15,961.20	18,168.71
1931	Slumpfield Cemetery	Upkeep	46.98			1.81	48.79	270.67	13.63		284.30	333.09
1931	Clemen's Hill Cem	Upkeep	7.08			0.27	7.35	62.27	2.98		65.25	72.60
1932	Lewis White	Upkeep	633.80			24.39	658.19	2,036.31	114.57		2,150.88	2,809.07
1952	Mary L Flanders	Upkeep	1,402.10			53.96	1,456.06	11,689.70	561.75		12,251.45	13,707.51
1983	Conlocoock Cem Assoc	Upkeep	12,224.54			470.47	12,695.01	14,941.95	1,165.67		16,107.62	28,802.63
1834	Lemed, Dr Ebenezer	Community Outreach	624.31			24.03	648.34	1,490.43	90.74		1,581.17	2,229.51
1906	Lemed, Hannah Brook	Community Outreach	610.89			23.51	634.40	728.19	57.46		785.65	1,420.05
1938	Anderson, Hon Lars	Community Outreach	1,271.22			48.92	1,320.14	4,261.19	237.39		4,498.58	5,818.72
1949	Anderson, Isabel	Community Outreach	1,269.02			48.84	1,317.86	4,136.74	231.95		4,368.69	5,866.55
1955	Helping Hand Fund	Community Outreach	9,569.99			368.31	9,938.30	6,703.64	698.28		7,401.92	17,340.22
1990	Mary L. Flanders	Community Outreach	57,248.57			2,203.26	59,451.83	63,573.54	5,184.30		68,757.84	128,209.67
1984	Chase, Ruth G	Community Outreach	2,148.25			82.68	2,230.93	2,840.94	214.08		3,055.02	5,285.95
1961	John Babson	Scholarship	1,061.56			40.86	1,102.42	113.38	50.41	100.00	63.79	1,166.21
1961	Marion Kimball Mem	Scholarship	3,428.00			131.93	3,559.93	1,876.66	227.62	350.00	1,754.28	5,314.21
1969	Jessie Gould	Scholarship	26.75			1.03	27.78	42.56	2.97		45.53	73.31
1973	Evelyn Rice Memorial	Scholarship	2,471.73			95.13	2,566.86	569.03	130.47		699.50	3,266.36
1973	Harold M Martin Mem	Scholarship	1,106.20			42.57	1,148.77	191.57	55.69	100.00	147.26	1,296.03
1977	Barry Regal	Scholarship	1,743.64			67.11	1,810.75	422.26	92.94	400.00	115.20	1,925.95
1981	Andrew J Carroll Mem	Scholarship	4,651.97			179.04	4,831.01	425.37	217.86	400.00	243.23	5,074.24
1982	W & M Sterling Mem	Scholarship	12,538.40			482.55	13,020.95	442.88	557.01	400.00	599.89	13,620.84
1989	W C & MJB Sterling	Scholarship	12,125.11			466.65	12,591.76	1,166.87	570.34	1,100.00	637.21	13,228.97
1985	Sullivan, J & A Mem	Scholarship	6,068.73			233.56	6,302.29	1,264.9	265.83	100.00	292.32	6,594.61
1929	Burns, Richard	Books for children	606.25			23.33	629.58	9.04	26.40	9.04	26.40	655.98
1943	Kimball, Sarah U	Hopkinton Library	121.25			4.67	125.92	1.80	5.28	1.80	5.28	131.20
1943	Richardson, Eliza	Hopkinton Library	1,106.05			42.57	1,148.62	16.49	48.17	16.49	48.17	1,196.79
1943	Lemed, Lucy	Hopkinton Library	179.76			6.92	186.68	2.68	7.83	2.68	7.83	194.51
1943	Richardson, Eliza	Conlocoock Library	788.17			30.33	818.50	11.80	34.33	11.80	34.33	852.83
1952	Kimball, John P	Hopkinton Library	242.50			9.33	251.83	3.62	10.56	3.62	10.56	262.39
1961	Young, William P	Books for children	670.25			25.80	696.05	9.99	29.19	9.99	29.19	725.24
1968	Glen M Haselton Mem	Children's Bks C'ck	6,439.18			247.82	6,687.00	96.61	280.44	96.61	280.44	6,967.44
1978	Ty Houston Memorial	Child Pgms Conlocoock	363.76			14.00	377.76	5.42	15.84	5.42	15.84	393.60
1978	Katherine E Semple	Cld Bks Conlocoock	3,636.19	50.00		140.17	3,826.36	54.29	158.61	54.29	158.61	3,984.97
1982	Jessie H Brown Mem	Libraries	629.86			24.24	654.10	9.39	27.43	9.39	27.43	681.53

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE TOWN OF HOPKINTON FOR 1998

DATE	TRUST NAME	PURPOSE	PRINCIPAL			INCOME			TOTAL			
			BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/LOSS	ENDING BALANCE	BEGINNING BALANCE		INCOME	PAID OUT	ENDING BALANCE
1983	C Louise Wright Mem	Chld bks Contoocook	2,165.61			83.35	2,248.96	32.29	94.31	32.29	94.31	2,343.27
1990	Kelly, G Everett	Library	23,930.47			920.98	24,851.45	356.89	1,042.14	356.89	1,042.14	25,893.59
1988	Helen Young Bailey	General school use	126.65			4.87	131.52	398.99	22.55		421.54	553.06
1982	Jessie Gould	School libraries	5,613.71			216.05	5,829.76	4,688.87	442.07		5,130.94	10,960.70
	Project Graduation	Graduation	10,557.50			406.31	10,963.81	2,680.36	568.02		3,248.38	14,212.19
1996	Brooke Blanchard Mem	Scholarships	4,101.14			157.84	4,258.98	(38.95)	174.30	100.00	35.35	4,294.33
1996	Stacey Griscam Mem	Scholarships	6,596.99			253.88	6,850.87	(78.75)	279.67	150.00	50.92	6,901.79
Total Perpetual Funds, Common Trust Funds			412,101.18	750.00	0.00	15,876.02	428,727.20	285,377.39	29,945.58	17,810.31	297,512.66	726,239.86

REPORT OF THE TRUSTEES OF TRUST FUNDS OF THE TOWN OF HOPKINTON FOR 1998												
DATE	TRUST NAME	PURPOSE	PRINCIPAL				INCOME				TOTAL	
			BEGINNING BALANCE	NEW FUNDS	PAID OUT	GAIN/ LOSS	ENDING BALANCE	BEGINNING BALANCE	INCOME	PAID OUT	ENDING BALANCE	PRINCIPAL & INCOME
	<u>Expendable Funds</u>											
	Contoocook Precinct		45,340.43	0.00	0.00	0.00	45,340.43	12,493.27	2,894.04	0.00	15,387.31	60,727.74
	Total Expendable Funds		45,340.43	0.00	0.00	0.00	45,340.43	12,493.27	2,894.04	0.00	15,387.31	60,727.74
	Grand Total		457,441.61	750.00	0.00	15,876.02	474,067.63	297,870.66	32,839.62	17,810.31	312,899.97	786,967.60

COMMON FUND FOR THE TOWN OF HOPKINTON FOR 1998

SHARES	ASSET DESCRIPTION	BEGINNING 01/01/98	ADDED	SOLD	GAIN (LOSS)	BALANCE 12/31/98	MARKET VALUE	INCOME
67,993	FINANCIAL SQUARE MONEY MARKET	40,298.60	67,993.24	(40,298.60)		67,993.24	67,993.24	2,514.85
	LAKE SUNAPEE BK # 1000110670	25,000.00		(25,000.00)		0.00	0.00	1,059.60
30,000	GEN MOTORS ACC CORP N/C	29,416.69				29,416.69	30,014.97	2,325.00
25,000	LAKE SUNAPEE BK # 1000110680	25,000.00				25,000.00	25,000.00	1,646.90
25,000	LAKE SUNAPEE BK # 1000110690	25,000.00				25,000.00	25,000.00	1,646.94
30,000	US TREASURY NOTE	32,074.04				32,074.04	32,034.38	2,550.00
20,000	FED HOME LOAN BKS	19,736.35				19,736.35	20,893.75	1,400.00
20,000	US TREASURY NOTE	26,373.77				26,373.77	26,867.19	1,875.00
10,000	FED HOME LOAN BK	10,000.00				10,000.00	10,093.75	615.00
25,000	PHILIP MORRIS	24,447.94				24,447.94	26,515.63	1,906.26
	TENN VALLEY AUTH	5,161.19		(5,123.00)	(38.19)	0.00	0.00	231.08
40,000	TENN VALLEY AUTH	36,660.47				36,660.47	40,687.80	2,450.00
25,000	FED HOME LOAN BKS	25,006.25				25,006.25	28,296.88	1,967.50
	FED HOME LOAN BK	15,000.00		(15,000.00)		0.00	0.00	1,018.50
20,000	FED HOME LOAN MTGE CORP	20,000.00				20,000.00	20,518.75	1,378.00
20,000	FED HOME LOAN BK	20,137.50				20,137.50	20,456.25	1,400.00
	FED HOME LOAN BK	20,000.00		(20,000.00)		0.00	0.00	1,408.00
25,000	FED NAT'L MTG ASSOC	0.00	24,703.13			24,703.13	25,546.88	684.00
25,000	ASSOCIATES CORP NA	0.00	25,610.50			25,610.50	25,796.88	(130.18)
1,728.651	VANGUARD INDEX TRUST-500 #40	102,207.34			723.84	102,931.18	196,979.78	2,292.38
6,842.482	VANGUARD WORLD-US GROWTH #23	134,664.17			14,825.15	149,489.32	256,524.65	1,219.38
2,932.414	VANGUARD INDEX TOTAL STOCK MKT #85	60,794.26			365.22	61,159.48	80,406.79	961.57
	BANKING ASSISTANCE FEES					0.00		(2,474.20)
	CASH	500.00				500.00		
	TOTAL	697,478.57	118,306.87	(105,421.60)	15,876.02	726,239.86	960,127.57	29,945.58
CONTOOCOOK PRECINCT - EXPENDABLE TRUST FUNDS								
	FINANCIAL SQUARE MONEY MARKET							
60,728	GOVERNMENT SELECT FUND	57,333.70		(57,333.70)		0.00	0.00	1,598.58
	CASH	0.00	60,727.74			60,727.74	60,727.74	1,547.12
	BANKING ASSISTANCE FEES	500.00		(500.00)		0.00	0.00	(251.66)
	TOTAL	57,833.70	60,727.74	(57,833.70)	0.00	60,727.74	60,727.74	2,894.04
	GRAND TOTAL	755,312.27	179,034.61	(163,255.30)	15,876.02	786,967.60	1,020,855.31	32,839.62

Concord Regional Solid Waste/ Resource Recovery Cooperative

1999 BUDGET

1. Wheelabrator Concord Company Service Fees	\$1,432,332
2. Rebates and Reconciliation	50,000
3. Bypass Disposal Cost Reserve	125,000
4. Franklin Residue Landfill	
a. Operation and Maintenance	\$889,370
b. Bond and Loan Payments	108,000
c. Expansion Sinking Fund	84,000
d. Closure Fund	28,000
e. Long Term Maintenance Fund	180,000
f. Emissions Control Sinking Fund	<u>2,000,000</u>
	3,289,370
5. Cooperative Expenses, Consultants & Studies	345,325
TOTAL 1999 BUDGET	\$5,242,027
6. Less - interest, surplus, recycled tons and communities over GAT.	<u>(858,000)</u>
Net to be raised by Co-op Communities	\$4,384,027
1999 GAT of 120,113 and Net Budget of \$4,384,027 =	
Tipping Fee of \$36.50 per ton	

We are happy to report to all member communities that 1998 marked the ninth complete year of successful operations. Some items which may be of interest follow:

The 1999 budget reflects a reduction in the tipping fee to \$36.50 per ton. This is the fifth consecutive year the Cooperative has been able to either lower or maintain the tipping fee.

The waste delivered to the Wheelabrator facility this year was 128,017 tons. That represents an increase of 8,076 tons over 1997, or a 6.7% increase. The amount of trash delivered continues to rise as predicted.

A total of 64,525 tons of ash were disposed of at the Franklin as monofill. Things continue to operate well at the ashfill. Phase III Stage II is being filled at this time. The most recent expansion (1996) will provide disposal capacity for the next seven years.

The Cooperative has completed negotiations with Wheelabrator for the emissions retrofit. This retrofit must be completed by January 2001 to meet EPA and DES regulations.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hopkinton as of and for the year ended December 31, 1998 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraphs, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Government Accounting Standards Board Technical Bulletin 98-1, *Disclosures about Year 2000 Issues*, requires disclosure of certain matters regarding the year 2000 issue. The Town of Hopkinton has included such disclosures in Note 6B. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Accordingly, insufficient audit evidence exists to support the Town of Hopkinton's disclosures with respect to the year 2000 issue made in Note 6B. Further we do not provide assurance that the Town of Hopkinton is or will be year 2000 ready, that the Town of Hopkinton's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town of Hopkinton does business will be year 2000 ready.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Hopkinton has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, along with the effects of such adjustments, if any, as might have been determined to be necessary had we been able to examine evidence regarding year 2000 disclosures, as noted above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hopkinton, as of December 31, 1998, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Hopkinton taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Hopkinton. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson
Professional Association*

February 3, 1999

EXHIBIT A
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types and Account Group
December 31, 1998

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Total (Memorandum Only)
<u>ASSETS AND OTHER DEBITS</u>	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trust and Agency</u>	<u>General Long-Term Debt</u>	
<u>Assets</u>						
Cash and Equivalents	\$ 4,520,458	\$ 92,446	\$	\$ 60,727	\$	\$ 4,673,631
Investments	12,534	78,655		1,772,499		1,863,688
<u>Receivables (Net of Allowances For Uncollectibles)</u>						
Taxes	733,088					733,088
Accounts		7,809				7,809
Intergovernmental	32,005	714				32,719
Interfund Receivable	313,769	19,713				333,482
<u>Other Debits</u>						
Amount to be Provided for Retirement of General Long-Term Debt					2,963,329	2,963,329
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 5,611,854</u>	<u>\$ 199,337</u>	<u>\$ -0-</u>	<u>\$ 1,833,226</u>	<u>\$ 2,963,329</u>	<u>\$ 10,607,746</u>
<u>LIABILITIES AND EQUITY</u>						
<u>Liabilities</u>						
Accounts Payable	\$	\$ 903	\$	\$	\$	\$ 903
Intergovernmental Payable	4,190,779			506,122		4,696,901
Interfund Payable	17,933	6,306	307,463	1,780		333,482
Deferred Tax Revenues	1,381					1,381
General Obligation Debt Payable					2,963,329	2,963,329
Total Liabilities	<u>4,210,093</u>	<u>7,209</u>	<u>307,463</u>	<u>507,902</u>	<u>2,963,329</u>	<u>7,995,996</u>
<u>Equity</u>						
<u>Fund Balances</u>						
Reserved For Endowments				557,211		557,211
Reserved For Encumbrances	18,780					18,780
Reserved For Special Purposes				768,113		768,113
<u>Unreserved</u>						
Designated For Special Purposes		192,128	(307,463)			(115,335)
Undesignated	<u>1,382,981</u>					<u>1,382,981</u>
Total Equity	<u>1,401,761</u>	<u>192,128</u>	<u>(307,463)</u>	<u>1,325,324</u>		<u>2,611,750</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 5,611,854</u>	<u>\$ 199,337</u>	<u>\$ -0-</u>	<u>\$ 1,833,226</u>	<u>\$ 2,963,329</u>	<u>\$ 10,607,746</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 1998

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type Expendable Trust</u>	<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>		
<u>Revenues</u>					
Taxes	\$ 10,512,302	\$ 17,933	\$	\$	\$ 10,530,235
Licenses and Permits	737,324				737,324
Intergovernmental	525,248				525,248
Charges for Services	392,081	69,199			461,280
Miscellaneous	217,571	28,464	117,067	16,358	379,460
<u>Other Financing Sources</u>					
Operating Transfers In	16,387	25,168	157,283	112,000	310,838
Proceeds of General Obligation Debt			725,000		725,000
<u>Total Revenues and Other Financing Sources</u>	<u>12,400,913</u>	<u>140,764</u>	<u>999,350</u>	<u>128,358</u>	<u>13,669,385</u>
<u>Expenditures</u>					
<u>Current</u>					
General Government	431,266	18,224			449,490
Public Safety	797,404				797,404
Highways and Streets	727,797				727,797
Sanitation	396,895	72,116			469,011
Welfare	73,163				73,163
Culture and Recreation	256,046	29,444			285,490
Conservation		982			982
Debt Service	208,666				208,666
Capital Outlay	89,889		1,145,118		1,235,007
Intergovernmental	8,729,747				8,729,747
<u>Other Financing Uses</u>					
Operating Transfers Out	278,060		16,387		294,447
<u>Total Expenditures and Other Financing Uses</u>	<u>11,988,933</u>	<u>120,766</u>	<u>1,161,505</u>		<u>13,271,204</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	411,980	19,998	(162,155)	128,358	398,181
<u>Fund Balances - January 1</u>	<u>989,781</u>	<u>172,130</u>	<u>(145,308)</u>	<u>256,735</u>	<u>1,273,338</u>
<u>Fund Balances - December 31</u>	<u>\$ 1,401,761</u>	<u>\$ 192,128</u>	<u>\$ (307,463)</u>	<u>\$ 385,093</u>	<u>\$ 1,671,519</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended December 31, 1998

	<u>General Fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>Revenues</u>			
Taxes	\$ 10,265,032	\$ 10,512,302	\$ 247,270
Licenses and Permits	618,900	737,324	118,424
Intergovernmental	499,017	518,769	19,752
Charges for Services	339,352	392,081	52,729
Miscellaneous	210,788	217,571	6,783
<u>Other Financing Sources</u>			
Operating Transfers In	<u> </u>	<u>16,387</u>	<u>16,387</u>
<u>Total Revenues and</u> <u>Other Financing Sources</u>	<u>11,933,089</u>	<u>12,394,434</u>	<u>461,345</u>
<u>Expenditures</u>			
<u>Current</u>			
General Government	486,751	411,271	75,480
Public Safety	811,316	790,925	20,391
Highways and Streets	737,753	727,797	9,956
Sanitation	397,619	396,895	724
Welfare	97,302	73,163	24,139
Culture and Recreation	260,378	256,046	4,332
Conservation			
Debt Service	213,670	208,666	5,004
Capital Outlay	92,170	89,889	2,281
Intergovernmental	8,729,747	8,729,747	
<u>Other Financing Uses</u>			
Operating Transfers Out	<u>298,777</u>	<u>278,060</u>	<u>20,717</u>
<u>Total Expenditures and</u> <u>Other Financing Uses</u>	<u>12,125,483</u>	<u>11,962,459</u>	<u>163,024</u>
<u>Excess (Deficiency) of Revenues and</u> <u>Other Financing Sources Over (Under)</u> <u>Expenditures and Other Financing Uses</u>	<u>\$ (192,394)</u>	431,975	<u>\$ 624,369</u>
<u>Unreserved Fund Balances - January 1</u>		<u>951,006</u>	
<u>Unreserved Fund Balances - December 31</u>		<u>\$ 1,382,981</u>	

Annually Budgeted Special Revenue Funds			Totals (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$ 17,933	\$ 17,933	\$ 10,265,032	\$ 10,530,235	\$ 265,203
			618,900	737,324	118,424
			499,017	518,769	19,752
77,643	69,199	(8,444)	416,995	461,280	44,285
	28,028	28,028	210,788	245,599	34,811
<u>14,550</u>	<u>25,168</u>	<u>10,618</u>	<u>14,550</u>	<u>41,555</u>	<u>27,005</u>
<u>92,193</u>	<u>140,328</u>	<u>48,135</u>	<u>12,025,282</u>	<u>12,534,762</u>	<u>509,480</u>
13,000	18,224	(5,224)	499,751	429,495	70,256
			811,316	790,925	20,391
			737,753	727,797	9,956
77,643	72,116	5,527	475,262	469,011	6,251
			97,302	73,163	24,139
	29,444	(29,444)	260,378	285,490	(25,112)
1,550	982	568	1,550	982	568
			213,670	208,666	5,004
			92,170	89,889	2,281
			8,729,747	8,729,747	
<u> </u>	<u> </u>	<u> </u>	<u>298,777</u>	<u>278,060</u>	<u>20,717</u>
<u>92,193</u>	<u>120,766</u>	<u>(28,573)</u>	<u>12,217,676</u>	<u>12,083,225</u>	<u>134,451</u>
<u>\$ -0-</u>	19,562	<u>\$ 19,562</u>	<u>\$ (192,394)</u>	451,537	<u>\$ 643,931</u>
	<u>163,805</u>			<u>1,114,811</u>	
	<u>\$ 183,367</u>			<u>\$ 1,566,348</u>	

The notes to financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Fund Balance
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1998

	<u>Fiduciary Fund Type Nonexpendable Trust Funds</u>
<u>Operating Revenues</u>	
New Funds	\$ 750
Interest and Dividends	29,946
Increase in Fair Value of Investments	<u>123,654</u>
 <u>Total Operating Revenues</u>	 <u>154,350</u>
 <u>Operating Expenses</u>	
<u>Cost of Sales and Services</u>	
Operating Transfers Out	16,391
Trust Income Distributions	<u>3,200</u>
 <u>Total Operating Expenses</u>	 <u>19,591</u>
 <u>Operating Income</u>	 \$ 134,759
 <u>Fund Balance - January 1</u>	 <u>805,472</u>
(As Restated. See Note 7)	
 <u>Fund Balance - December 31</u>	 <u>\$ 940,231</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Cash Flows
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1998

	<u>Fiduciary Fund Type Nonexpendable Trust Funds</u>
<u>Cash Flows From Operating Activities</u>	
<u>Other Operating Revenues</u>	
Interest and Dividends Received	\$ 45,822
New Funds Received	750
Trust Income Distributions	17,810
Operating Transfers Out - To Other Funds	<u>(14,611)</u>
<u>Net Cash Provided by Operating Activities</u>	49,771
<u>Cash Flows From Investing Activities</u>	
Purchase of Investment Securities	<u>(47,377)</u>
<u>Net Increase in Cash</u>	2,394
<u>Cash - January 1</u>	<u>58,333</u>
<u>Cash - December 31</u>	<u>\$ 60,727</u>
 <i>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</i>	
<u>Operating Income</u>	<u>\$ 134,759</u>
<u>Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities</u>	
Increase in Fair Value of Investments	(123,654)
Increase (Decrease) in Due To Other Funds	1,780
Increase (Decrease) in Due To Other Governments	<u>36,886</u>
<u>Total Adjustments</u>	<u>(84,988)</u>
<u>Net Cash Provided by Operating Activities</u>	<u>\$ 49,771</u>

The notes to financial statements are an integral part of this statement.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Town of Hopkinton, New Hampshire, is a municipal corporation governed by an elected 3-member Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the Town of Hopkinton (primary government), and its component units. Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the Town's financial reporting entity.

B. Basis of Presentation - Fund Accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the Town:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities not included in Enterprise Funds are accounted for in Capital Projects Funds.

Fiduciary Fund Types

Fiduciary Fund Types - These funds account for assets held by the Town as a trustee or agent for individuals, private organizations, and other units of governments. This fund type includes Nonexpendable Trust Funds and Expendable Trust Funds.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations. The Town uses the following account groups:

General Fixed Assets Account Group - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure. These expenditures are required to be capitalized at historical cost in a General Fixed Asset Account Group for accountability purposes. In accordance with the practices followed by most other municipal entities in the State, the Town does not maintain such a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the Town.

Measurement Focus/Basis of Accounting

Governmental, Expendable Trust and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Licenses and permits, fines and forfeits, and miscellaneous revenues are recorded as revenues when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service, prepayments, and other long-term obligations, which are recognized when due.

All Nonexpendable Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred (flow of economic resources measurement focus).

1. Budgetary Accounting

General Budget Policies

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the Town's operations. At its annual meeting, the Town adopts a budget for the current year for the General, Sewer Department, Conservation commission, Public Library and Hopkinton Cemetery Association Funds. Project-length financial plans are adopted for all Capital Project Funds. Except as reconciled below, budgets are adopted on a basis consistent with generally accepted accounting principles.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

Management may transfer appropriations between operating categories as they deem necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 1998, \$192,394 of the beginning General Fund fund balance was applied for this purpose.

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at December 31 and are carried forward to supplement appropriations of the subsequent year.

Amounts recorded as budgetary expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the Town. The amounts differ from those reported in conformity with generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances for All Governmental and Expendable Trust Funds (Exhibit B) as follows:

	<u>General</u>
<u>Expenditures and Other Financing Uses</u>	
Per Exhibit C (Budgetary Basis)	\$ 11,962,459
<u>Adjustment</u>	
<u>Basis Difference</u>	
Encumbrances - December 31, 1997	38,775
Encumbrances - December 31, 1998	(18,780)
Retirement Contributions Paid by State of New Hampshire	<u>6,479</u>
Per Exhibit B (GAAP Basis)	<u>\$ 11,988,933</u>

Assets, Liabilities and Fund Equity

Cash and Investments

The Town Treasurer is required by State statute to have custody of all monies belonging to the Town and shall pay out the same only upon orders of the selectmen. The Town Treasurer shall deposit all such monies in solvent banks in the state or in participation units in the public deposit investment pool established pursuant to RSA 383:22. Funds may be deposited in banks outside the state if such banks pledge and deliver to the state treasurer as collateral security for such deposits in value at least equal to the amount of the deposit in each case.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

State statutes authorize the Treasurer, with the approval of the selectmen, to invest excess funds in obligations of the United States government, in the public deposit investment pool established pursuant to RSA 383:22, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire or in certificates of deposits and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the State Treasurer. Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the town. Only securities defined by the banking commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

The Town participates in the New Hampshire Public Deposit Investment Pool established in accordance with NH RSA 383:22-24. Based on GASB Statement No. 3, investments with the Pool are considered to be unclassified. At this time, the Pool's investments are limited to short-term U.S. Treasury and U.S. Government Agency obligations, State of New Hampshire municipal obligations, certificates of deposit from A1/P1-rated banks, money market mutual funds (maximum of 20% of portfolio), overnight to 30-day repurchase agreements and reverse overnight repurchase agreements with primary dealers or dealer banks. Under the terms of GASB Statement #31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, the Pool is considered to be a **2a7-like pool** which means that it has a policy that it will, and does operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. This rule allows SEC-registered mutual funds to use amortized cost rather than market value to report net assets to compute share prices if certain conditions are met. Therefore, the Town reports its investment in the Pool at amortized cost which would equal the Pool's share price.

Investments are stated at fair value as of the balance sheet date. The fair value is based on the quoted market price for all investments.

The Trustees of Trust Funds file annual reports with the New Hampshire Attorney General.

During the fiscal year, the entity realized a net gain/loss of \$15,876 from the sale of investments. The calculation of realized gains/losses is independent of the calculation of the net increase/decrease in the fair value of investments. Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year may have been recognized as an increase or decrease in the fair value of investments reported in the prior years. The net increase/decrease in the fair value of investments during fiscal year 1998 was \$123,654. This amount takes into account all changes in fair value (including purchases and sales) that occurred during the year. The unrealized gain/loss on investments *held* at year-end was \$231,648.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

Receivables

Revenues for the most part are recorded when received, except for the following items for which receivables have been recorded:

- a. Tax revenue is recorded when a warrant for collection is committed to the Tax Collector. However, an allowance for uncollectible taxes has been established to provide for future abatements. This amounted to \$100,000 at December 31, 1998.

The National Council on Governmental Accounting (NCGA), Interpretation 3, *Revenue Recognition - Property Taxes*, requires that if property taxes are not collected within 60 days after year end, the revenue is not considered an "available spendable resource" and should be deferred. An exception to the general "60-day rule" is allowed in unusual circumstances. The Town has consistently recorded the property tax revenue when levied without deferral in accordance with the "60-day rule." Since this practice of recording the property tax revenue when levied is widely recognized as being generally accepted as the prevalent practice in New Hampshire, the Town believes that such practice is a knowledgeable application of the NCGA Interpretation 3 exception and therefore Level 4 GAAP compliance may be reached. Level 4 includes "widely recognized and prevalent practices."

As prescribed by law, the Tax Collector places a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum.

If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

- b. Certain grants received from other governments require that eligible expenditures be made in order to earn the grant. Revenue for these grants is recorded for the period in which eligible expenditures are made.

Interfund Receivables and Payables

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services. The accompanying governmental and fiduciary fund financial statements reflect such transactions as transfers. To the extent that certain transactions have not been paid or received as of December 31, balances of interfund amounts receivable or payable have been recorded.

Long-Term Liabilities

General Obligation Debt - General obligation bonds, notes, capital leases, and other forms of long-term debt supported by general revenues are obligations of the Town as a whole. Accordingly, such unmatured obligations of the Town are accounted for in the General Long-Term Debt Account Group.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

Compensated Absences - Employees are entitled to certain compensated absences based on their length of employment. Compensated absences accumulate and are recorded as expenditures when they are paid.

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that a portion is not appropriable for expenditures, is shown as reserved. The following reserves were used by the Town during the year:

Reserved for Endowments - represents the principal balance of Nonexpendable Trust Funds which must be held for investment purposes only.

Reserved for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

Reserved for Special Purposes - is used to account for the unencumbered balance of restricted funds. These include the Town's Expendable Trust Funds and the income portion of the Town's Nonexpendable Trust Funds.

Unreserved Fund Balance

Designated for Special Purposes - is used to account for the unencumbered balances of Special Revenue Funds.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account group are presented for analytical purposes only. The summation includes fund types and account group that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amounts to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the Town.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Deficit Fund Balances

Project Deficit

There is a deficit of \$307,463 in the Capital Projects (Playing Field) Fund at December 31, 1998. Generally, this deficit arises because of the application of generally accepted accounting principles to the financial reporting for this fund. Bonds or notes authorized to finance the project are not recognized in the financial statements until issued.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

B. Excess of Expenditures Over Appropriations

The following governmental funds had an excess of expenditures over appropriations for the year ended December 31, 1998:

<u>Special Revenue Funds</u>	
Cemetery Association	\$ 5,224
Public Library	<u>29,444</u>
<u>Total</u>	<u>\$34,668</u>

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds.

NOTE 3 - ASSETS

A. Cash and Equivalents

At year end, the Town's cash deposits categorized according to risk assumed were as follows:

- Category 1* Includes deposits that are insured (Federal Deposit Insurance Corporation).
- Category 2* Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the Town's name.
- Category 3* Includes deposits that are uninsured and uncollateralized.

	<u>Category</u>			<u>Total</u>	
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Bank Balance</u>	<u>Carrying Value</u>
<u>Cash</u>					
Bank Deposits	<u>\$ 173,206</u>	<u>\$ 4,233,077</u>	<u>\$ 165,201</u>	<u>\$ 4,571,484</u>	<u>\$ 4,673,631</u>

During 1995, the Town of Hopkinton entered into an agreement with the Hopkinton School District, whereby the Town will deposit to a bank account, a sum equal to the estimated cash requirements submitted by the School District. The account is fully collateralized and invested in United States Government obligations. Although the School District will draw daily from this account, it will remain the property of the Town. Interest earned on this account will accrue to the Town. These funds are not included in the above summary.

B. Investments

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

- Category 1* Includes investments that are insured or registered, for which the securities are held by the Town or its agent in the Town's name.
- Category 2* Includes uninsured and unregistered investments, for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.
- Category 3* Includes uninsured and unregistered investments, for which the securities are held by the broker, counter party, counter party's trust department, or agent, but not in the Town's name.

Some investments under the authority of the Trustees of Trust Funds are under the management of the Charter Trust company who is the Town's agent for these funds. Investments totaling \$426,217 are designated as Category 3, because they are held by an agent of the Town, but not in the Town's name.

	<u>Category</u>			<u>Fair</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Value</u>
US Government Obligations	\$	\$	\$ 184,708	\$ 184,708
Corporate Bonds			173,015	173,015
Common Stocks			68,494	68,494
	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ 426,217</u>	<u>\$ 426,217</u>
Mutual Funds				533,911
New Hampshire				
Public Deposit Investment Pool				<u>903,560</u>
<u>Total Investments</u>				<u>\$ 1,863,688</u>

Property Taxes

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 1998, upon which the 1998 property tax levy was based was \$351,443,346.

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days.

The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the State Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town Officials, with the approval of the New Hampshire Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax reserves at year end. The

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

property taxes collected by the Town include taxes levied for the Hopkinton School District, Merrimack County, Hopkinton Village Precinct and Contoocook Village Precinct, which are remitted to these governmental units as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rate for the year ended December 31, 1998, was as follows:

	Taxpayers in the Contoocook Village <u>Precinct</u>	Taxpayers in the Hopkinton Village <u>Precinct</u>
Municipal Portion	\$ 4.35	\$ 4.35
School Tax Assessment	22.10	22.10
County Tax Assessment	1.95	1.95
Precinct Tax Assessment	<u>2.10</u>	<u>.40</u>
<u>Total</u>	<u>\$30.50</u>	<u>\$28.80</u>

As prescribed by law, within 18 months of the date assessed, the Tax Collector places a lien on properties for all uncollected property taxes. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

During the current fiscal year, the Tax Collector on April 15 placed a lien for all uncollected 1997 property taxes.

Taxes receivable at December 31, 1998, are as follows:

<u>Property Taxes</u>	
Levy of 1998	\$ 574,519
<u>Unredeemed Taxes (under tax lien)</u>	
Levy of 1997	176,901
Levy of 1996	71,913
Land Use Change Taxes	4,704
Yield Taxes	2,708
Excavation taxes	2,343
Less: Reserve for estimated uncollectible taxes	<u>(100,000)</u>
<u>Total Taxes Receivable</u>	<u>\$ 733,088</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

D. Other Receivables

Receivables as of December 31, 1998, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Total</u>
<u>Receivables</u>			
Accounts	\$	\$ 7,809	\$ 7,809
Intergovernmental	<u>32,005</u>	<u>714</u>	<u>32,719</u>
<u>Total Receivables</u>	<u>\$ 32,005</u>	<u>\$ 8,523</u>	<u>\$ 40,528</u>

E. Interfund Receivables/Payables

Individual fund interfund receivable and payable balances at December 31, 1998 are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$ 313,769	\$ 17,933
<u>Special Revenue Funds</u>		
Public Library	1,780	6,306
Conservation Commission	17,933	
<u>Capital Projects Fund</u>		
Playing Field		307,463
<u>Trust Funds</u>		
Nonexpendable Trust	<u> </u>	<u>1,780</u>
<u>Totals</u>	<u>\$ 333,482</u>	<u>\$ 333,482</u>

NOTE 4 - LIABILITIES

A. Landfill Closure and Postclosure Care Costs

Landfill closure costs incurred through December 31, 1998 were \$1,859,384 and were financed by loans from the State of New Hampshire. The project was completed in 1997, and the amounts for estimated liability for postclosure costs are unavailable at December 31, 1998.

B. Long-Term Debt

The following is a summary of the Town's general long-term debt transactions for the fiscal year ended December 31, 1998:

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

	General Obligation Debt Payable
<i>General Long-Term Debt Account Group</i>	
Balance, Beginning of Year	\$ 2,339,384
Issued	725,000
Retired	<u>(101,055)</u>
Balance, End of Year	<u>\$ 2,963,329</u>

Long-term debt payable at December 31, 1998, is comprised of the following individual issues:

Description of Issue	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/98
<u>General Long-Term Debt Account Group</u>					
<u>General Obligation Debt Payable</u>					
Transfer Station	\$800,000	1989	2009	6.75	\$ 440,000
Landfill Closure	\$1,859,384	1998	2018	Variable	1,798,329
Library Building	\$725,000	1998	2018	4.57	<u>725,000</u>
<u>Total General Long-Term Debt Account Group</u>					<u>\$ 2,963,329</u>

Annual Requirements To Amortize Governmental Fund Debt

The annual requirements to amortize all general obligation debt outstanding as of December 31, 1998, including interest payments, are as follows:

Fiscal Year Ending December 31,	Governmental Fund Debt		
	Principal	Interest	Total
1999	\$ 173,629	\$ 139,847	\$ 313,476
2000	176,311	129,667	305,978
2001	184,107	121,351	305,458
2002	187,021	112,622	299,643
2003	195,057	103,679	298,736
2004-2018	<u>2,047,204</u>	<u>599,937</u>	<u>2,647,141</u>
<u>Totals</u>	<u>\$ 2,963,329</u>	<u>\$ 1,207,103</u>	<u>\$ 4,170,432</u>

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

All debt is general obligation debt of the Town, which is backed by its full faith and credit. All debt will be repaid from general governmental revenues.

Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of December 31, 1998 were as follows:

Per Town Meeting <u>Vote of</u>	<u>Purpose</u>	<u>Unissued Amount</u>
Article 5, 1988	Landfill Closure	\$252,500
Article 3, 1996	Landfill Closure	\$120,616
Article 5, 1997	Library Building	\$125,000
Article 6, 1997	Playing Fields	\$388,000

NOTE 5 - OTHER INFORMATION

A. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, or acts of God. During fiscal year 1998, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. and the Compensation Funds of the New Hampshire Workers' Compensation Fund. These entities are considered public entity risk pools, currently operating as common risk management and insurance programs for member towns and cities.

The New Hampshire Municipal Association Property-Liability Trust, Inc. is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, auto physical damage or crime loss subject to a \$1,000 deductible, and each and every covered General Liability and Public Officials Liability Loss.

The Trust maintains on behalf of its members the following reinsurance policies shared by the membership for the year ended June 30, 1999.

1. Signet Star Reinsurance Policy #9-02-AMD-07-0001-0 which provides excess package coverage in the amount of \$1,500,000 in excess of the Trust's SIR for each and every loss.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

2. Swiss Reinsurance Policy #2183939 which provides Excess Property/Excess Flood coverage in excess of the Trust's SIR.
3. Members of the Trust also share Hartford Steam Boiler Policy #FBP-CH-2213346 which provides a \$50,000,000 limit resulting from any "one accident" subject to a \$1,000 deductible.
4. Members of the Trust also share Royal Insurance Company Policy #RHD309238 which provides a \$51,000,000 limit resulting from Flood and Earthquake and \$7,000,000 resulting from any "one accident" for Flood in zone A subject to a \$1,000 deductible.

As required by paragraph 69 of GASB 10, entities participating in a public entity risk pool are required to report certain information in their audited financial statements. In that regard, the Trust has provided the following information:

1. Contributions paid in 1998 for FY99, ending June 30, 1999, to be recorded as an insurance expense/expenditure totaled \$54,270.
2. Unpaid contributions for the year ending June 30, 1999 and due in 1998 were \$-0-.
3. Claims submitted to the Trust that have been billed to the Town for their portion of payment (i.e., deductible) as of December 31, 1998 totaled \$-0-.
4. During January 1998, \$1,340 was returned to the Town as return contribution for participation in the PLT 2000 Multi Year Rate Guarantee Program.
5. During October 1998, \$8,189 was returned to the Town as its 1998 "dividend" for the years 1990, 1992 and 1994 in the form of a check.
6. The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. GASB 10 requires members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years.

Compensation Funds of New Hampshire - Workers' Compensation Division is a Trust organized to provide statutory workers' compensation and employer's liability self-insurance coverage to member towns, cities, school districts, and other qualified political subdivisions of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Division, the Town of Hopkinton shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 to December 31. The coverage is for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$350,000 for each and every covered claim.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for any of the past years.

The Town continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

B. Defined Benefit Pension Plan

Plan Description and Provisions

The Town of Hopkinton participates in the New Hampshire Retirement System (System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401 (a) and 501 (a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

Description of Funding Policy

The System is financed by contributions from both the employees and the Town. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees except police officers and firefighters are required to contribute 5% of earnable compensation. Police officers and firefighters are required to contribute 9.3% of gross earnings. For the period January 1 through June 30, 1998, the Town contributed 3.812% for police officers, 5.822% for firefighters and 4.282% for other employees. From July 1 through December 31, 1998, the rates were 3.69% for police officers, 5.70% for firefighters and 4.16% for other employees. The contribution requirements for the Town of Hopkinton for the years 1996, 1997, and 1998 were \$26,701, \$30,386, and \$37,585, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. The State does not participate in funding the employer cost of other Town employees. GASB Statement 24, "Accounting and Financial Reporting for Certain Grants and Other Financial Assistance" requires this amount to be reported as a revenue and expenditure in the Town's financial statements. This amount \$6,479 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances for All Governmental and Expendable Trust Funds and is reconciled to the budgetary expenditures in Note 1D.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1998

NOTE 6 - SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

A. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the Town expects such amounts, if any, to be immaterial.

B. Year 2000 Computer Systems and Equipment Issue

The year 2000 issue is the result of problems and shortcomings in computer systems and equipment that has the potential to adversely affect operations beyond the year 1999. Basically, the problem is attributed to the shortsightedness of programmers who eliminated the first two digits in writing the year in computer programs. This could cause a system to either process inaccurately or to shut down altogether. Another factor that may affect systems is the leap year calculation for the year 2000. Generally accepted accounting principles require that the Town of Hopkinton disclose its status relative to the year 2000 anticipated computer problems. To this end, the Governmental Accounting Standards Board has described four stages that governmental entities should pass through in order to become year 2000 compliant. These stages are:

Awareness Stage - Where a budget and project plan for dealing with the year 2000 issue is developed.

Assessment Stage - When the entity actually begins to review and identify all of its systems and components. The organization may either review all system components for year 2000 compliance or identify through a risk analysis, only those that are mission-critical and evaluate those for compliance.

Remediation Stage - When changes are actually made to systems and equipment. This stage deals primarily with the technical issues of converting or switching systems.

Validation/Testing Stage - When the entity actually validates and tests the changes made during the conversion. If the testing indicates problems, the tested area needs to be corrected and retested.

As of December 31, 1998, management believes they have completed the Awareness and Assessment Stages, and are currently in the Remediation Stage. Year 2000 compliance is an issue for the Financial Reporting System of the Town of Hopkinton. The amount of \$30,000 will be committed to make the Town of Hopkinton's systems year 2000 compliant.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1998

NOTE 7 - RESTATEMENT OF FUND BALANCES

In compliance with GASB Statement #31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments are reported at fair value. In the past, prior to the effective date for the statement, investments were reported at cost. The beginning fund balance has therefore been restated as follows to reflect this difference in reporting:

Nonexpendable Trust Funds

12/31/97 Fund balance, as previously reported	\$ 697,478
Increase due to change in fair value	<u>107,994</u>
12/31/97 Fund balance, as restated	<u><u>\$ 805,472</u></u>

SCHEDULE A-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 1998

REVENUES	Estimated	Actual	Over (Under) Budget
<u>Taxes</u>			
Property	\$ 10,002,784	\$ 10,156,424	\$ 153,640
Land Use Change	20,000	35,981	15,981
Yield	20,000	30,650	10,650
Payment in Lieu of Taxes	170,000	182,511	12,511
Other	2,248	3,383	1,135
Interest and Penalties on Taxes	<u>50,000</u>	<u>103,353</u>	<u>53,353</u>
Total Taxes	<u>10,265,032</u>	<u>10,512,302</u>	<u>247,270</u>
<u>Licenses and Permits</u>			
Business Licenses, Permits and Fees	18,900	58,021	39,121
Motor Vehicle Permit Fees	<u>600,000</u>	<u>679,303</u>	<u>79,303</u>
Total Licenses and Permits	<u>618,900</u>	<u>737,324</u>	<u>118,424</u>
<u>Intergovernmental Revenues</u>			
<u>State</u>			
Shared Revenue	183,513	183,514	1
Highway Block Grant	127,834	127,834	
Rooms and Meals Distribution	74,486	74,486	
State and Federal Forest Land Reimbursement	822	822	
Flood Control Reimbursement	110,434	110,434	
Other Reimbursements		19,751	19,751
<u>Federal</u>			
Entitlement Lands	<u>1,928</u>	<u>1,928</u>	
Total Intergovernmental Revenues	<u>499,017</u>	<u>518,769</u>	<u>19,752</u>
<u>Charges For Services</u>			
Income From Departments	4,000	4,708	708
Ambulance	235,352	150,214	(85,138)
Garbage - Refuse Charges	<u>100,000</u>	<u>237,159</u>	<u>137,159</u>
Total Charges For Services	<u>339,352</u>	<u>392,081</u>	<u>52,729</u>
<u>Miscellaneous Revenues</u>			
Interest on Investments	110,000	132,595	22,595
Other	<u>100,788</u>	<u>84,976</u>	<u>(15,812)</u>
Total Miscellaneous Revenues	<u>210,788</u>	<u>217,571</u>	<u>6,783</u>
<u>Other Financing Sources</u>			
<u>Operating Transfers In</u>			
<u>Interfund Transfers</u>			
Capital Projects Funds		<u>16,387</u>	<u>16,387</u>
Total Revenues and Other Financing Sources	11,933,089	<u>\$ 12,394,434</u>	<u>\$ 461,345</u>
<u>Unreserved Fund Balance</u>			
<u>Used To Reduce Tax Rate</u>	<u>192,394</u>		
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$ 12,125,483</u>		

*SCHEDULE A-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1998*

	Encumbered From 1997	Appropriations 1998	Expenditures Net of Refunds	Encumbered To 1999	(Over) Under Budget
<u>Current</u>					
<u>General Government</u>					
Executive	\$	\$ 68,901	\$ 70,314	\$	\$ (1,413)
Election, Registration, and Vital Statistics		93,029	90,495		2,534
Financial Administration		191,353	170,037		21,316
Legal Expenses	20,000	27,000	16,336		30,664
Planning and Zoning		47,698	44,716		2,982
General Government Buildings	18,775	50,930	32,150	18,780	18,775
Cemeteries		2,773	2,842		(69)
Insurance, not otherwise allocated		3,020	3,178		(158)
Other		2,047	1,198		849
Total General Government	<u>38,775</u>	<u>486,751</u>	<u>431,266</u>	<u>18,780</u>	<u>75,480</u>
<u>Public Safety</u>					
Police Department		498,265	492,418		5,847
Fire Department		298,702	289,732		8,970
Other Public Safety		14,349	8,775		5,574
Total Public Safety		<u>811,316</u>	<u>790,925</u>		<u>20,391</u>
<u>Highways and Streets</u>					
Highways and Streets		733,953	724,471		9,482
Street Lighting		1,800	1,326		474
Other		2,000	2,000		
Total Highways and Streets		<u>737,753</u>	<u>727,797</u>		<u>9,956</u>
<u>Sanitation</u>					
Solid Waste Collection		397,619	396,895		724
<u>Welfare</u>					
Intergovernmental Payments		3,669	3,669		
Vendor Payments		93,633	69,494		24,139
Total Welfare		<u>97,302</u>	<u>73,163</u>		<u>24,139</u>
<u>Culture and Recreation</u>					
Parks and Recreation		133,266	132,934		332
Library		107,312	107,312		
Patriotic Purposes		800	800		
Other Culture and Recreation		19,000	15,000		4,000
Total Culture and Recreation		<u>260,378</u>	<u>256,046</u>		<u>4,332</u>

SCHEDULE A-2 (Continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1998

	<u>Encumbered From 1997</u>	<u>Appropriations 1998</u>	<u>Expenditures Net of Refunds</u>	<u>Encumbered To 1999</u>	<u>(Over) Under Budget</u>
<u>Debt Service</u>					
Principal of Long-Term Debt		101,055	101,055		
Interest Expense - Long-Term Debt		107,615	107,611		4
Interest Expense -					
Tax Anticipation Notes		<u>5,000</u>			<u>5,000</u>
Total Debt Service		<u>213,670</u>	<u>208,666</u>		<u>5,004</u>
<u>Capital Outlay</u>					
Electric Study		4,935	4,935		
Highway Dump Truck		70,000	68,457		1,543
Recreation Pickup Truck		<u>17,235</u>	<u>16,497</u>		<u>738</u>
Total Capital Outlay		<u>92,170</u>	<u>89,889</u>		<u>2,281</u>
<u>Intergovernmental</u>					
School District Assessment		7,866,551	7,866,551		
County Tax Assessment		690,507	690,507		
Precinct Assessments		<u>172,689</u>	<u>172,689</u>		
Total Intergovernmental		<u>8,729,747</u>	<u>8,729,747</u>		
<u>Other Financing Uses</u>					
<u>Operating Transfers Out</u>					
<u>Interfund Transfers</u>					
Special Revenue Funds		8,777	8,777		
Capital Projects Funds		178,000	157,283		20,717
Capital Reserve Funds		<u>112,000</u>	<u>112,000</u>		
Total Operating Transfers Out		<u>298,777</u>	<u>278,060</u>		<u>20,717</u>
<u>Total Appropriations</u>					
<u>Expenditures and Encumbrances</u>	<u>\$ 38,775</u>	<u>\$ 12,125,483</u>	<u>\$ 11,982,454</u>	<u>\$ 18,780</u>	<u>\$ 163,024</u>

*SCHEDULE A-3
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 1998*

<u>Unreserved - Undesignated</u> <u>Fund Balance - January 1</u>	\$ 951,006	
 <u>Deduction</u> Unreserved Fund Balance Used To Reduce 1998 Tax Rate	 <u>(192,394)</u>	
		\$ 758,612
 <u>Addition</u> <u>1998 Budget Summary</u> Revenue Surplus (Schedule A-1) Unexpended Balance of Appropriations (Schedule A-2)	 \$ 461,345 <u>163,024</u>	
 1998 Budget Surplus		<u>624,369</u>
 <u>Unreserved - Undesignated</u> <u>Fund Balance - December 31</u>		<u>\$ 1,382,981</u>

SCHEDULE B-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Balance Sheet
December 31, 1998

ASSETS	Hopkinton Cemetery Association	Public Library	Conservation Commission	Sewer Depart- ment	Drug For- feiture	Town Forest	Total
Cash and Equivalents	\$ 11,149	\$ 12,429	\$ 121	\$ 68,747	\$	\$	\$ 92,446
Investments		15,569	54,325		228	8,533	78,655
Receivables (Net of Allowances For Uncollectibles)							
Accounts				7,809			7,809
Intergovernmental				714			714
Interfund Receivable		1,780	17,933				19,713
 TOTAL ASSETS	 <u>\$ 11,149</u>	 <u>\$ 29,778</u>	 <u>\$ 72,379</u>	 <u>\$ 77,270</u>	 <u>\$ 228</u>	 <u>\$ 8,533</u>	 <u>\$ 199,337</u>
 <u>LIABILITIES AND FUND BALANCES</u>							
 <u>Liabilities</u>							
Accounts Payable	\$	\$ 903	\$	\$	\$	\$	\$ 903
Interfund Payable		6,306					6,306
Total Liabilities		7,209					7,209
 <u>Fund Balances</u>							
<u>Unreserved</u>							
Designated For Special Purposes	11,149	22,569	72,379	77,270	228	8,533	192,128
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 11,149</u>	 <u>\$ 29,778</u>	 <u>\$ 72,379</u>	 <u>\$ 77,270</u>	 <u>\$ 228</u>	 <u>\$ 8,533</u>	 <u>\$ 199,337</u>

SCHEDULE B-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1998

	Hopkinton Cemetery Association	Public Library	Conservation Commission	Sewer Depart- ment	Drug For- feiture	Town Forest	Total
<u>Revenues</u>							
Taxes	\$	\$	\$ 17,933	\$	\$	\$	\$ 17,933
Charges for Services				69,199			69,199
Miscellaneous	1,229	21,938	3,828	1,033	11	425	28,464
<u>Other Financing Sources</u>							
Operating Transfers In	<u>21,227</u>	<u>2,391</u>	<u>1,550</u>	<u> </u>	<u> </u>	<u> </u>	<u>25,168</u>
<u>Total Revenues and Other Financing Sources</u>	<u>22,456</u>	<u>24,329</u>	<u>23,311</u>	<u>70,232</u>	<u>11</u>	<u>425</u>	<u>140,764</u>
<u>Expenditures</u>							
<u>Current</u>							
General Government	18,224						18,224
Sanitation				72,116			72,116
Conservation			982				982
Culture and Recreation	<u> </u>	<u>29,444</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u>29,444</u>
<u>Total Expenditures</u>	<u>18,224</u>	<u>29,444</u>	<u>982</u>	<u>72,116</u>	<u> </u>	<u> </u>	<u>120,766</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures</u>	4,232	(5,115)	22,329	(1,884)	11	425	19,998
<u>Fund Balances - January 1</u>	<u>6,917</u>	<u>27,684</u>	<u>50,050</u>	<u>79,154</u>	<u>217</u>	<u>8,108</u>	<u>172,130</u>
<u>Fund Balances - December 31</u>	<u>\$ 11,149</u>	<u>\$ 22,569</u>	<u>\$ 72,379</u>	<u>\$ 77,270</u>	<u>\$ 228</u>	<u>\$ 8,533</u>	<u>\$ 192,128</u>

*SCHEDULE C-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Capital Projects Funds
Balance Sheet
December 31, 1998*

Playing
Field

ASSETS

\$ -0-

LIABILITIES AND
FUND BALANCE

Liabilities

Interfund Payable

\$ 307,463

Fund Balance

Unreserved

Undesignated (Deficit)

(307,463)

TOTAL LIABILITIES
AND FUND BALANCE

\$ -0-

SCHEDULE C-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Capital Projects Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1998

	<u>Library Building</u>	<u>Playing Field</u>	<u>Landfill Closure</u>	<u>Total</u>
<u>Revenues</u>				
Miscellaneous	\$ 117,067	\$	\$	\$ 117,067
<u>Other Financing Sources</u>				
Proceeds of General Long-Term Debt	725,000			725,000
Operating Transfers In	<u>79,283</u>	<u>78,000</u>	<u></u>	<u>157,283</u>
<u>Total Revenues and Other Financing Sources</u>	<u>921,350</u>	<u>78,000</u>	<u></u>	<u>999,350</u>
<u>Expenditures</u>				
<u>Capital Outlay</u>				
General Construction	1,131,213		13,667	1,144,880
Other		238		238
<u>Other Financing Uses</u>				
Operating Transfers Out	<u></u>	<u></u>	<u>16,387</u>	<u>16,387</u>
<u>Total Expenditures and Other Financing Uses</u>	<u>1,131,213</u>	<u>238</u>	<u>30,054</u>	<u>1,161,505</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u>	(209,863)	77,762	(30,054)	(162,155)
<u>Fund Balances (Deficits) - January 1</u>	<u>209,863</u>	<u>(385,225)</u>	<u>30,054</u>	<u>(145,308)</u>
<u>Fund Balances (Deficits) - December 31</u>	<u>\$ -0-</u>	<u>\$ (307,463)</u>	<u>\$ -0-</u>	<u>\$ (307,463)</u>

SCHEDULE D-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Trust Funds
Combining Balance Sheet
December 31, 1998

	Trust Funds		Total
	<u>Expendable</u> Capital <u>Reserve</u>	<u>Nonexpendable</u> <u>Town</u>	
<u>ASSETS</u>			
Cash and Equivalents	\$	\$ 60,727	\$ 60,727
Investments	<u>812,371</u>	<u>960,128</u>	<u>1,772,499</u>
 TOTAL ASSETS	 <u>\$ 812,371</u>	 <u>\$ 1,020,855</u>	 <u>\$ 1,833,226</u>
 <u>LIABILITIES AND</u> <u>FUND BALANCES</u>			
<u>Liabilities</u>			
Intergovernmental Payable	\$ 427,278	\$ 78,844	\$ 506,122
Interfund Payable	<u>1,780</u>	<u>1,780</u>	<u>1,780</u>
Total Liabilities	<u>427,278</u>	<u>80,624</u>	<u>507,902</u>
 <u>Fund Balances</u>			
Reserved For Endowments		557,211	557,211
Reserved For Special Purposes	<u>385,093</u>	<u>383,020</u>	<u>768,113</u>
Total Fund Balances	<u>385,093</u>	<u>940,231</u>	<u>1,325,324</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 812,371</u>	 <u>\$ 1,020,855</u>	 <u>\$ 1,833,226</u>



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

In planning and performing our audit of the Town of Hopkinton for the year ended December 31, 1998, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

*Plodzik & Sanderson
Professional Association*

February 3, 1999

Hopkinton Police Department

1998 Annual Report

This is the hardest communication I must write to the residents of the greatest Town in the Country. As my last official act as Chief of Police and as a police officer this report is quite difficult to put into words. I extend my sincere and heartfelt gratitude and thanks to the Hopkinton Board of Selectmen, Hopkinton Department Heads and employees, and most importantly to the citizens of Hopkinton and to the members of the greatest Police Department in the Country, the Hopkinton Police Department. To my fellow employees, I thank you for your dedication and commitment to public safety and I thank you for a job well done. I leave knowing that the Town remains protected by highly trained Police officers who stand ready to protect the lives and property of this outstanding community. To Kathi, the brains of the Department, without you we would not have enjoyed the success throughout the years. Kathi, I thank you.

As I write this, I do not yet know the statistical data for 1998. However, I am pleased to report the indictment of the person responsible for the death of Elizabeth Knapp, and saddened to learn that the skeletal remains discovered on Pine Street are those of Luella Blakesly, murdered at age 29 in 1968. The partial skeletal remains found along the River bank near the Bohanan farm are believed to be those of a Native American, very old, and with no indications of foul play. Testing continues in Orono, Maine to gather more information, which will at some point reach the media.

I spent quite a bit of time on the telephone with the Office of the United States Attorney attempting to collect the \$67,500.00 asset forfeiture money owed to the Hopkinton Police as a result of a 1995 drug arrest. Hopefully the new Police Chief will get the check as promised by the US Attorney.

I end my career sadly but I do so with the knowledge that I gave 150%, did the best job I was capable of doing and with my head held high. Hopkinton shall remain the home for my family and I as I can think of no safer or better place to live. Please remember two messages I offer you as I walk out the door. Please talk to your children about drugs and alcohol before it is too late, and please call upon the police as they stand ready twenty-four hours a day to serve and protect you.

Thank you for allowing me to pay back the enormous kindness you have shown me. I remain always in your debt, and it has been my pleasure and privilege to serve you.

Ira J. Migdal
Chief of Police

In Gratitude

The Hopkinton Police Department would like to thank Chief Ira J. Migdal for his many years of public service. Chief Migdal has served the town of Hopkinton with distinction and it has been a pleasure to work under his command. His guidance and leadership has been an integral part in the department's reputation for being a dedicated, professional and well-trained organization.

A huge void must now be filled with Chief Migdal's retirement. He will be sorely missed by the law enforcement community, by the citizens of the town of Hopkinton and most-ly by the members of the Hopkinton Police Department.

To the people of Hopkinton we vow to protect and serve as we always have. To Ira, we wish you and your family the best and please take with you our love, but most of all our respect for a job well done.

Respectfully submitted,

Sgt. Robert Carruthers
Officer William Simpson
Officer Lawrence Hilton
Officer John Eichhorn
Officer Rodney Watson Jr.

Animal Control Officer Brian Corson

Officer Christopher Metalious

Officer Robert Arseneault

Officer Rodney Watson Sr.

Officer Abbott Presby

Officer Michael Morison

Kathleen Schoch, Administrative Secretary

Thelma McManus, Clerk



Selectman Celeste Hemingson & Selectman David Jensen presenting retiring Police Chief Ira Migdal with appreciation gift from the citizens of Hopkinton.

1998 Statistics for Town Report

CRIMINAL ACTIVITY

Arson Investigation	2
Murder Investigation	1
Attempted Abduction	2
Sexual Assault	2
Domestic Assault	12
Other Assault	20
Burglary	6
Criminal Mischief	76
Harassment/Threatening	64
Theft	92
Motor Vehicle Theft	6
Drug Investigations/Arrests	19
Disorderly Persons	22
Underage Drinkers taken Into Custody	83
Possession of Alcohol	25

MOTOR VEHICLE ACTIVITY

Warnings/Summons Issued	2562
Driving While Intoxicated	13
Driving After Suspension/Revocation	18
Transport of Alcohol	9
Accidents Investigated	108
Fatal Accidents	1

OTHER ACTIVITY

Family Disputes/Disturbances	69
Alarms Answered	246
911 Hang-up Calls	49
Emergency Assist/Mutual Aid	211
Assist to Ambulance	147
Suspicious Persons/Vehicles/Incidents	174
Traffic Complaints	165
Other Complaints/Calls Answered	257

Hopkinton Fire Department

1998 Annual Report

1998 was certainly challenging for us at the Fire Department. We hired a third full time employee, increased our hours of full time operation, trained extensively, and increased our responses by more than 25%.

After town meeting approval for a third full time employee, we advertised, interviewed and hired Hopkinton native Jeff Killam. Jeff is a paramedic and is currently being trained as a career level firefighter. He brings the medic skills to the Department along with his extensive building trade skills. This will allow us to do many projects with our on duty staff.

We did increase our hours of full time operation. The full time staff currently works 6:00 a.m. to 6:00 p.m. from Monday to Saturday. During those hours the first responsibility is Emergency Medical Service. Standby crews cover over night hours, weekends, and holidays.

During 1998 the members of the Department participated in over 1200 hours of training for fire and EMS. Three members completed the basic EMT course in the spring. Four members completed Career Level A firefighter in August and three of those members completed the Level B portion in December. All of these training courses are about 100 hours of classroom for which there is no pay. There are also monthly training sessions for both fire and EMS provided either at the stations or in combination with other departments. During the warmer months we participate in at least 8 mutual aid drills under the direction on the Capital Area Fire Mutual Aid Compact. The members also attend any seminars or other training courses available.

Training also continues for the youngsters of the community. We provide extensive classroom training during Fire Prevention Week. Our full time staff, with the help of some call personnel, spend the week at all three schools in an effort to prevent emergencies. Special thanks to the Barton Insurance Agency for providing the hand out materials for the students this year.

If you recall last years report, the Department responded to 699 calls. During 1998 we responded to 877 calls. This is a significant increase for any department. We continue to be the second busiest department behind Concord in the Capital Area Fire Mutual Aid Compact. The severity of calls also was greater in 1998. We responded to a fatal car fire on I-89, a fatal house fire on Perch Lane at Rolfe Pond, and a staging collapse mass casualty incident. This year we also responded to numerous serious building fires, accidents and medical aid calls. A complete listing of the responses follows this report.

The members of the Fire Department are proud to serve the community. Providing this service will make Hopkinton a better place to live. The continued support of the Fire Department by the community is also truly appreciated. Without your support, we

could not operate safely and efficiently.

Respectfully,

Peter Russell, Chief

CALLS FOR THE YEAR 1998

Structure fires	36
Outside of structure fire	3
Vehicle fires	12
Trees, brush grass fires	21
Refuse fires	2
Air/gas rupture	1
Emergency Medical Calls (includes 67 MVA's)	651
Hazardous conditions	5
Spill/leaks no fire	6
Power line down	19
Appliances	1
Service calls	13
Lock-out	1
Water evacuation	1
Smoke/odor removal	4
Assist Police	3
Cover assignments	17
Good intent calls	10
Smoke investigations	10
Permit fire	1
Fire alarm activation	59
Elevator rescue	1
Total for 1998 was	877

We treated 702 patients last year

60X1 treated 637 patients

60X2 treated 65 patients

Hopkinton Rescue Squad Department

1998 Annual Report

1998 was an outstanding year for the Squad with regard to training and member participation. Harold Blanchette and James Cross, Jr. joined us as new members during 1998.

Our new truck is working out exceptionally well for us; it is all that we hoped for and even more.

During 1998, we responded to 50 automobile accidents, 20 assist calls for the Fire Department and Ambulance, 2 snowmobile accidents, 2 water rescues for children, 3 water rescues for dogs, and 1 assist call for the Police Department.

As we look to grow and improve during 1999, we realize a need to be able to better respond to off-road scenes (snowmobile, motorcycle, ATV, skiing, and hiking accidents). We hope to be able to purchase a snowmobile and 4-wheel ATV this year to provide better year-round coverage and assistance.

I would very much like to thank all the employers of our members and our self-employed members for giving so much time and money to assist the residents of the Town of Hopkinton and our neighboring towns.

Please feel free to visit us on the third Tuesday of each month at 1900 for our regular monthly meeting.

Respectfully,

Richard Schoch
Captain

Forest Fire Warden's 1998 Annual Report

This year there were 21 outside fire situations. I'm sorry but I cannot say exactly what they all were because the information that was put in the new computer software did not come out as it went in, but in computer gook. This is what it gave back:

1-Family dwelling - year	7
Outdoor Property	2
Open land/field	2
Campsite with Utilities	1
Limited Access Divided Highway	1
Vacant Property	1
Quarry	1
Not classified	1
Forest/hunting	1
Forest/Timber - with	1
Pipeline - Powerline	1
Paved Public Street	1

Although I have been assured this is to be remedied, I am keeping my own little black book next year.

This mess does translate into many non-permit outside fires, campfires without permits, (one on the same island as a few years ago), non-permit brush piles and one arson brush fire. One campfire was within inches of a closed summer camp. Two brush fires resulted from high winds felling trees across high tension lines. A couple of brush piles had to be extinguished when they were started the day after snow from the first snowstorm had vanished. One permit fire was buried with sand instead of being properly extinguished with water and erupted a week later. One fellow found his stove ashes were still hot when they were dumped on his garden after sitting in a pail in the driveway for a week. "Oops," instant brush fire.

Something new this year is working out very well. The third permanent firefighter-paramedic you voted for has come aboard with their schedules running Monday through Saturday from 6 am to 6 pm. He is a deputy warden and will issue permits. It is a great relief for me not to have to stay home on a rainy Saturday.

The highlight of the year was a request to send the 4x4 forestry unit, along with units from Pembroke, Hooksett, Loudon and Center Harbor, to help fight forest fires in Texas. They were trucked down and back by Pembroke Towing Company. Deputy Chief Rick Shaefer went with the vehicle. A crew of 15 were flown down and back, spending two

weeks there. A relief crew was not needed because the rains came at the end of two weeks. When the Texans found out our crew was cross-trained in wildfire and structural fire fighting, *and* had their own radio system, they were kept together as a strike force with their own helicopter and two bulldozers. In Texas and many other states you are either a wildland or structural firefighter, but not both. This is the first time Texas has ever called for outside help or vehicles and the first time New Hampshire has sent vehicles out of state, except on our own borders.

The topic of our annual Warden and Deputy Training was brushing up on forgotten but important laws, as well as newly passed laws. This year we asked our local police departments to send an officer to attend and learn about fire laws.

Should you need a permit after office hours, contact one of these deputies:

John Pianka, Pinewood Drive
Raymond Eaton, Spring Street
Jeff Killam, Riverside Drive
Peter Russell, Maple Street
Dick Gourley, Hopkinton Road
Robert White, Country Club Lane
Jerry Flanders, Kearsarge Avenue
Les Townes, Spring Street

Again, please enter these names in your telephone directory.

Respectfully submitted,

Leslie C. Townes
Forest Fire Warden

Town Forest Fire Warden and State Forest Ranger 1998 Annual Report

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

1998 FIRE STATISTICS

(All Fires Reported thru December 23, 1998)

FIRES REPORTED BY COUNTY

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232

CAUSES OF FIRES REPORTED

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24

Merrimack	108	Lightning	16
Rockingham	121	Children	95
Strafford	64	OHRV	6
Sullivan	12	Miscellaneous	53
Unknown	140		
Fireworks	6		
Arson/Suspicious	16		
Illegal	231		
TOTAL FIRES	798	Rekindle	43
TOTAL ACRES	442.86	Disposal of ashes	19

Bryan Nowell	Leslie Townes
Forest Ranger	Forest Warden

Need Assistance?

Town Clerk

Telephone: 746-3180

Monday - Friday 8:00 AM - 5:00 PM

See the Town Clerk for:

- Motor Vehicle Registration •
- Dog License •
- Marriage License •
- Birth Certificate •
- Death Certificate •
- Voter Registration •
- Election Processes •
- (Town, State and Presidential)
- Dump Sticker •
- Wetlands Application •
- (See note below)
- Research & General
- Information •

During Town Clerk's Hours

See the TAX COLLECTOR for:

- Tax Payment •
- Inquiries of Taxes •

WETLANDS: When operating near wetlands or waterways, a Dredge & Fill Application must be filed with the Town Clerk to avoid a fine under RSA 483-A.

Select Board Office

Telephone: 746-3170

Monday - Wednesday and Friday

8:30 AM - 4:30 PM

Thursday 8:30 AM - 12:30 PM

- Building Permit
- Driveway Permit
- Sign Permit
- Assessors Card
- Zoning & Planning Board
- Application
- Intent to Cut
- (Logging & Timbering)
- State Statute
- Rental: Town Hall
- Minutes of Meeting
- Zoning Violations
- Town Bid

Report of the Health Officer

1998

Environmental health continues to be the Town Health Officer's primary area of concern and consumes the greatest amount of time. The most difficult aspect of the health officer's duties is the enforcement of septic regulations, particularly in those circumstances when citizens will not or cannot for whatever reason, replace their failed septic system without undue delay. Failed septic systems usually cause sewage effluent to run onto the surface of the ground where it can be a health hazard for people and an environmental hazard, especially to water bodies, as well as an aesthetic problem for all concerned. Failed septic systems are usually reported by concerned or affected citizens, and although it may sometimes appear that no remedial action is taking place, be assured that we are doing our best to enforce replacement. While owners are in the process of planning and financing a new system, the septic tank must be regularly pumped so as to prevent septic effluent from running out onto the ground.

A properly designed, properly installed, and properly cared for septic system should provide twenty to forty years of service without failure. However a system which is overused for its size can be subject to premature failure. Home septic systems are designed to process 150 gallons of wastewater per bedroom per day based on one or two persons per bedroom. If there are many more persons using the facilities, and/or if each person uses an excessive amount of water (teenage showers for example!), a system may fail prematurely. Poor maintenance can also cause early failure of septic systems. Septic tanks should be pumped out at least once every three years to preclude particulate matter from flowing out of the tank into the drainage field. In 1998 there were 5 reported septic system failures. Be vigilant as to what could be flushed into your system—choose cleaning products recommended as safe for septic systems.

Although the height of the raccoon rabies epidemic has passed to the north, we should still be wary of atypically acting raccoons. In addition, the fox rabies epidemic has now progressed this far south, and we should be extra careful of encounters with sick, aggressive, or unusual acting foxes. Please remember that by law, all dogs and cats must be immunized against rabies both for their own and human protection.

If you have any health related questions kindly do not hesitate to call the Town Offices 746-3170.

Respectfully submitted,

April Whittaker

Highway Department 1998 Annual Report

The winter of 1997-1998 was warmer than normal and we experienced a variety of weather. The Dept. plowed a total of 12 times. We also had several freezing rain storms. In June over a two week period we received 11.4 inches of rain causing several washouts. The Dept. completed three road construction projects in 1998.

- | | |
|-----------------------|-----------|
| (1) College Hill Road | .6 miles |
| (2) Stumpfield Road | .54 miles |
| (3) Dolly Road | .39 miles |

Shim and Pave

- | | |
|------------------------|----------|
| (1) Stumpfield Road | .5 miles |
| (2) Barton Corner Road | .2 miles |

The U.S. Corp. Of Engineers reconstructed and paved 600 feet of Sugar Hill Road the section that runs across Drew Lake. This section of road is very flat and hard to maintain.

The Dept. also completed many other projects in 1998.

- | | |
|----------------------|-----------------------------|
| (1) Culverts | 1070 feet (new or replaced) |
| (2) Road signs | 35 (new or replaced) |
| (3) Road side mowing | (all roads) |
| (4) Road stripping | 8 miles |
| (5) Tree removal | 20 (Outside Contractors) |
| (6) Sweeping | 30 Roads and Parking Lots |



New above-ground tanks at the Highway Dept. to meet Dept. of Environmental Services Compliance standards. Dave Story and Dept. built the facility with existing budget funds.

The Dept. also constructed a new fuel facility at the Town garage. The total cost was \$42,000. This was completed and three old tanks removed without asking the town for extra funds.

These projects along with regular road and equipment maintenance kept the Dept. busy in 1998.

I would like to thank the residents, town employees and officials for their continued cooperation and support.

Respectfully submitted

David Story
Superintendent of Public Works

Town Policy for Winter Maintenance

Snow Plowing

The Town vehicles begin plowing when the snow has accumulated 2 to 3 inches. After roads are clear, sanding and salting will begin.

Winter Freezing Rain Storm

It is important to note that *salt* or *sand* is wasted if applied before rain stops. There is nothing the Highway Department can do during a freezing rain storm. However, as soon as the rain stops, salt and sand will be applied to the roads.

Clean Road Policy

The Town of Hopkinton does not have a clean road policy. In other words, all roads and streets will not be kept completely clear of snow and therefore only caution can be advised for winter driving. Salt will be used sparingly. Dirt roads will be sanded, but with ice under the sand, it still makes instant stops impossible.

Plow Routes

Each plow route is approximately 15 miles long and takes 3 to 4 hours to cover. So, if plowing is started with two inches of snow, by the time the vehicle finishes the route 3 or 4 hours later, there could be up to 6 inches of snow on the first part of the route. Therefore, during a heavy snowstorm, at times, there will be snow on the roads.

Town Policy for Winter Maintenance — Sidewalks and Town Parking Lots

1. Parking lots will be plowed after roads have been cleared. Snow might accumulate several inches before parking lots are plowed.
2. Town sidewalks will be plowed after the storm is over. The individual who plows the sidewalks also has a road plow route. Therefore, no one is available to plow sidewalks until roads are clear and treated.
3. Sanding Town parking lots will be done when the roads are being treated after the storm is over.
4. Sanding Town sidewalks will be done as needed after roads have been treated. Each Highway Department employee has a designated road sanding route, so no one is available to sand sidewalks until after roads are treated.
5. Some sidewalks cannot be plowed because of their location and width, particularly if there is substantial snow accumulation. These particular walks have never been plowed. Some sidewalks that are located at the edge of State roads have to be closed if there is an abnormal amount of snow.

Road Committee 1998 Annual Report

As in the last two years, the road committee was somewhat inactive as there were no major subdivisions proposed or at least to the point where the road committee needed to give their recommendations.

The committee approved a two year road improvement program extension and at some point will work on a complete road survey for future upgrading and reconstruction.

After many years of new subdivisions to come before the Committee, the last three have been very quiet.

Respectfully submitted

Craig Green
Shad Wilson
Don Houston
Mark Bates

Hopkinton/Webster Municipal Solid Waste Facilities 1998 Annual Report

The Hopkinton/Webster Municipal Solid Waste Facilities collected approximately 4,070 tons of trash at the transfer station and shipped it to the Wheelabrator incinerator in Penacook during 1998. Almost 800 tons of construction and demolition debris were collected and shipped to a registered landfill. All leaf and yard wastes were composted, screened, and given away to residents (approximately 200 cubic yards). Over 150 tons of heavy metal was shipped and sold in bulk. Copper, brass, and aluminum were handled separately, stripped, and sold for a higher market value.

The MSW Facilities collected 284 tires and 293 white goods. Wet cell batteries, dry cell batteries, and used motor oil were accepted all year. The annual household hazardous waste collection day, which was held in October, had the highest participation rate of Hopkinton residents to date. The annual "Environmental Appreciation Day" at the MSW Facilities, which was held in June, was very successful.

Recycling continues to be a steady benefit. Over 400 tons of separated materials were processed, marketed, and shipped in 1998. This generated over \$12,000.00 in direct revenue and saved the towns about \$18,500.00 in shipping and tipping fees. Your private trash hauler will pick up your recyclables (if you ask) or you can drop them off at the recycling center. If you have any questions about recycling or solid waste disposal please ask the employees at the facilities.

Steve Clough
Asst. Supt. PW, Waste

Hopkinton/Webster MSW Facilities Recycling Income Statement

Month Jan. 1 - Dec. 31 Year 1998

<u>Product</u>	<u>Weight</u>	<u>Revenue</u>	<u>Savings</u>
Aluminum	2.5665 Tons	\$ 1,631.34	\$ 112.93
Tin	11.64 Tons	\$ 144.67	\$ 512.16
Glass	91.89 Tons	\$ 1,337.28	\$ 4,043.16
Plastic	10.09 Tons	\$ 1,339.05	\$ 443.96
Textiles	1.57 Tons	\$ 156.26	\$ 69.08
Magazines	19.215 Tons	\$ 116.17	\$ 845.46
Mixed Paper	9.71 Tons	\$ 66.91	\$ 427.24
Newspaper	127.42 Tons	\$ 2,048.21	\$ 5,606.48
Cardboard	145.325 Tons	\$ 5,925.59	\$ 6,394.30
Totals	419.4265 Tons	\$ 12,765.48	\$ 18,454.77

Heavy Metals

	<u>Weight</u>	<u>Revenue</u>	Transport & Rolloff Rental
Bulk Metals	154.49 Tons	\$ 3,578.04	\$ 3,047.86
Separated Metals	.76 Tons	\$ 569.80	
Totals	155.25 Tons	\$ 4,147.84	

Waste Oil 1,530 Gallons

Liabilities

Time Processing	<u>1,606.5</u>	Hours	<u>\$ 15,038.34</u>
Shipping(Truck Exp. & Wages)			<u>\$ 0.00</u>
Total Liabilities			<u><u>\$ 15,038.34</u></u>

Net Income/Savings

Total Revenue and Savings	<u>\$ 31,220.25</u>
Total Liabilities	<u>\$ 15,038.34</u>
Net Income and Savings	<u><u>\$ 16,181.91</u></u>

Total Tons(excluding heavy metals & waste oil)	<u>419.4265 Tons</u>
--	----------------------

Net Income and Savings per Ton Processed	<u>\$ 38.58</u>
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Hopkinton Wastewater Department

1998 Annual Report

The Hopkinton Wastewater Treatment Plant in Contoocook Village processed approximately 20 million gallons of sewage in 1998. The treated effluent was disinfected and returned to the Contoocook River. The facility has about 200 service connections including residences, businesses, and schools.

The supply of air to the system's lagoons was becoming inadequate to maintain the biological process and the 2 to 3 feet of sludge which has accumulated since the plant went on line in 1985. A company was hired which specializes in underwater repairs to water and wastewater facilities. Divers entered the lagoons and drilled larger holes, approximately every foot, along the air system's 4,100 feet of submerged tubing. The improvements were completed in 20 hours and significantly increased the amount of air entering the lagoons. This increased delivery capacity will also allow increased air production if necessary.

The Hopkinton Wastewater Department Operation and Maintenance Committee considered proposed improvements and reviewed the budget. The committee also continued planning for equipment replacement, sludge removal, and maintenance schedules. There were no rate increases in wastewater service fees recommended by the committee in 1998.

Steve Clough

Asst. PW Supt., Waste

Hopkinton Conservation Commission

1998 Annual Report

David Carroll, Warner's famous "Turtle Man" gave a very informative slide presentation at the Harold Martin School for Arbor Day. Hopkinton is blessed with numerous seasonal "puddles" in a normal spring. These serve as mating and nursery spots for many species of reptiles and amphibians. It is important for citizens to not only understand what purpose these temporary wet lands serve, but also how they function as part of the bigger natural picture. It was nice to see so many interested citizens and many families attend. In cooperation with Project Serve, your conservation commission worked with Tyler Peterson. His high school project involved studying some twenty vernal pools. The commission also sponsored Kelly Nichols attendance at Audubon Environmental School. Both Hopkinton students spoke highly of their experiences and the knowledge they had gained through their involvement. If you know of other local youth who have an interest in environmental studies, please contact a conservation commission member.

The Town Sliding Hill, at the entrance to the Hawthorn Town Forest, on the South side of Rollins Road, is finished. A grant from the NH Charitable Foundation provided funds needed to complete this project. We hope families will enjoy this slope as well as the hiking trails in the town forest. A second grade class at Harold Martin School, had a conservation tour of the forest this fall.

And of course there were the usual and mundane tasks as well. We continue to monitor LCIP land and Conservation Easements for the State and private agencies; assist the selectmen with current use applications and check out wetland violations for them; help with surveys and management plans for the Town's Forests; and are working with the Town Library in setting up a Conservation Reference Shelf.

The Hopkinton Conservation Commission generally meets the first Tuesday of the month at 7:30 p.m. Please feel free to call a commission member to confirm the time and place. All are welcome to attend.

Sincerely,

Hopkinton Conservation Commission members,

Derek Owen, Chairperson

Todd Auberton, Robert French, Ron Klemarzak, Erick Leadbeater

Melinda Payson, Lee Wilder

Planning Board

1998 Annual Report

The Hopkinton Planning Board (PB) consists of ten members, each of whom is appointed by the Board of Selectmen for three year terms (or shorter terms, if appointed to complete an unexpired term). Seven of these members are regular members (the seventh member is a representative of the Board of Selectmen), who are expected to sit on all hearings before the PB. The other three members are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The PB meets on the third Tuesday evening of each month. The PB is authorized to review applications for subdivision, annexation, lot line adjustment, and site plan review. For any of these applications, the PB schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled case in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the PB first listens to a presentation by the applicant explaining their request. The PB will then vote on a motion to "accept the application for consideration" based on whether or not the majority feels that the application is complete. Then, the PB will open public testimony from any other board, commission or department that wishes to comment on a particular application. If there is any opposition, the first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. Once public testimony is closed the PB will deliberate the matter, asking questions if further information is needed, after which the PB comes to a decision by voting on a motion to either approve, deny or defer the matter to a later date in order to obtain additional information. Generally, the PB will place conditions or stipulations on applications that may in some way have an impact.

During the calendar year 1998, the PB processed twenty-four (24) applications of which twenty-two (22) were approved and two (2) were not accepted for consideration. The accompanying table shows the breakdown.

Subdivisions

- Adelaide Dustin Nichols
2-lot subdivision, Dustin Road
- Janis Dwinnells & James O'Connor

- 3-lot subdivision, South Road
- Judy S. Dibble
2-lot subdivision, Brookwood Lane
- Gary E. Guzy
4-lot subdivision, Patch Road
- Lee B. Marden
3-lot cluster subdivision, Rollins Road
- Edward R. Jewell, Jr.
2-lot subdivision, Bound Tree Road
- Mary Presby et al
3-lot subdivision, Patch Road
- Marc & Donna Jalbert & Stephen & Denise Wilczynski
Annexation purposes, Chase Farm Road
- Hopkinton Independent School & Robert Kimball
2-lot subdivision, Beech Hill Road
- Barton Corner Associates
5-lot subdivision, Barton Corner Road
- Wayne & Betty Poor
2-lot subdivision, South Road
- Joanne Debold & Carol Parmenter
3-lot subdivision, Beech Hill Road

Site Plan Reviews

- Thomas G. Yestramski
Electrical contracting business, Spring Street
- Family Physicians of Hopkinton
Construct new building for medical practice, Farrington Corner Road
- Hopkinton Independent School
Construct new building for school, Beech Hill Road
- John Herrick (NKC)
Addition to existing manufacturing plant, Burnham Intervale Road
- Merrimack County Telephone & Roger & Norma Andrus
Telecommunication equipment cabinet, Clement Hill Road
- Merrimack County Telephone & Glen Bohanan
Telecommunication equipment cabinet, Penacook Road
- Lynn Durand & Jane Sullivan-Durrand
Addition to existing office building, Maple Street

Mergers (Two contiguously owned pre-existing lots)

- Richard & Layla Lord, Penacook Road
- Peter & Michelle Benson, Little Tooky Road
- Don Pfundstein & Roberta Brunelle, Woodland Drive

Scenic Road (RSA 231:158)

- Hopkinton Highway Department, College Hill Road

- Nextel Communications

Attach antennae to existing tower owned by MCT, Watchtower Road

The Board wishes to thank the Selectmen, Zoning Board of Adjustment and residents of Hopkinton for their cooperation.

Respectfully submitted,

Bruce Ellsworth, Chairman

Timothy Britain, Vice Chairman

Celeste Hemingson, Selectmen's Representative

Richard Flynn

Wanda Druding

Jane Bradstreet

Clarke Kidder

Peter Helm, Alternate

Richard Schoch, Alternate

Kenneth Traum, Alternate

Building / Use Permit Report

Town of Hopkinton, New Hampshire 1998

BUILDING/USE PERMIT REPORT

Type of Construction	1994	1995	1996	1997	1998
Residential Dwellings	14	15	11	18	21
Residential Additions & Renovations	15	25	21	28	24
Garages, Barns, & Sheds	22	34	25	61	81
Garages, Barns, & Shed Additions thereto	10	5	2	6	5
Decks & Porches	19	20	19	36	39
Swimming Pools	6	12	6	9	11
Manufactured Housing (Elm Brook Village & Deer Meadow)	6	3	4	20	24
Condominiums - Smithfield (One bldg., Two Units)	0	0	1	1	3
Commercial Buildings (New Kearsarge Corp. & Family Physicians)	0	0	0	2	0
Commercial Addtns., Renov. & Changes in Use	3	13	9	6	8
Home Occupations/Businesses	6	3	3	6	1
Conversions (Two-Family or Multi-Family)	2	2	2	1	0
Signs	6	1	6	8	3
Dam Repairs	0	1	0	0	0
Demolition	0	0	1	3	0
Town Buildings (Library @ Houston Park & Shed @ George's Park)	0	0	0	1	1
Private School (Hopkinton Independent School)	0	0	0	0	1
Other (Towers, Antennae, Fuel Storage Tanks, etc.)	9	6	3	6	6
TOTALS:	118	140	113	212	228



Capital Improve Program

1999 HOPKINTON CAPITAL IMPROVEMENT PROGRAM

PROJECT TITLE:	TOTAL COST:	METHOD OF FUNDING:	1999	2000	2001	2002	2003	2004
GENERAL GOVERNMENT:								
Revaluation 2000	250	A/B	63	87				
Evaluate/Renovate Town-Owned Property in Cont. Vill.	50	A	50					
FIRE DEPARTMENT:								
Refurbish 1987 Pumper (60M-3)	23	A	23					
Replace 1967 Tanker-Pumper (60K-3)	125	A/B	60	65				
Replace 1991 Ambulance (60X-2)	110	A			110			
Replace 1977 Pumper (60M-1)	240	A/B				120	120	
Replace 1965 Ladder Truck (60L-1)	350	A/B					50	50
PUBLIC WORKS & HIGHWAYS:								
Shlm & Paving (yearly project)		A	75	75	75	75	75	75
Road Construction (yearly project)		C	125	125	125	125	125	125
Replace 1993 1-ton Truck	30	A	30					
Replace 1988 Loader	90	A		90				
Replace 1989 Dump Truck	75	A			75			
Replace 1992 Grader	100	A				100		
Replace (2) 1995 1-ton Trucks	50	A				50		
Replace 1993 Dump Truck	75	A					75	
Replace 1994 Dump Truck	75	A						75
PARKS & RECREATION:								
Utility Tractor and Attachments	25	A	25					
Subtotal:	1,668		461	442	385	470	445	325
BONDED PROJECTS (EXISTING):								
Transfer Station	(90 - 20 yr) 800	A	70	67	64	62	60	56
Landfill Closure	(98 - 20 yr) 1859	A/C	139	139	139	139	139	139
Library	(725 - 9 yr) 1600	A	104	99	102	98	100	102
Houston Road & Fields	(98) 388	A	78	78	78	78		
School District Bldg. Project	(98 - 20 yr) 7000	A/C	552	551	549	552	549	551
Total Existing Bonds:			943	934	932	929	848	848
BONDED PROJECTS (PROPOSED):								
Police Station	625	A/B	75	75	75	75	75	
Community Center Renovations	100	A/B	25	25	25	25		
Total Proposed Bonds:	725		100	100	100	100	75	0
Total Projects:			461	442	385	470	445	325
Total Bonds:			1,043	1,034	1,032	1,029	923	848
Total Project/Bond:			1,494	1,476	1,417	1,499	1,368	1,173
Less Non-Tax Funds:								
School District Building Project (State Aid)			68	71	74	78	81	86
Highway Block Grant (State Aid)			125	125	125	125	125	125
Transfer Station (20% Webster Contribution)			15	14	13	13	12	11
Landfill Closure (State Aid)			21	22	22	22	22	23
Landfill Closure (20% Warner - After Grant)			23	23	23	23	23	23
Total Non-Tax Funds:			262	265	267	261	263	268
Amount To Be Raised By Taxes:			1,242	1,221	1,160	1,238	1,105	905
Method Of Funding By Year:								
(A) Taxes								
(B) Capital Reserve as of 12/31/98								
Revaluation 2000 \$100,000								
Police Station \$250,000								
(C) State								
CONTOOCOOK VILLAGE PRECINCT:								
Bonded Projects:								
Water Filtration Plant/Pipeline Replacement	1,200	A/C	148	148	148	148	148	
Less Non-Tax Funds:								
Water Filtration Plant/Pipeline Replacement			23	23	23	23	23	

Capital Area Mutual Aid Fire Compact

This report is prepared for the Board of Directors as a summary of Compact activities during the year 1998.

With our eighteen member communities serving a resident population of 96,643 in an area of 644 square miles, our emergency call volume increased by 6.4% to 12,096 incidents. With the increased volume comes a need to increase staffing in the Dispatch Center. A part-time dispatcher was added in 1998, and a full-time Communications Supervisor position will be added in 1999. The Compact continues to receive emergency dispatch service through contract with the City of Concord Fire Department.

We were notified by Unisys Corp. in mid-1998 that they would no longer support our Computer Aided Dispatch system in its current format. The last half of the year has required us to implement plans to upgrade the system hardware and contract with a software supplier for continued maintenance. The conversion is in process as this report is written.

The compact operated within its 1998 budget appropriation of \$388,658. The 1999 appropriation of \$430,902 that is funded by member assessment is comprised of dispatch service costs of \$280,354 and \$150,548 for Compact operations. The additional cost of \$77,000 for Computer Aided Dispatch upgrade is funded from Compact reserves.

Federal funding was again received in 1998 to aid in our Regional Hazardous Materials planning and in Emergency Management planning. We were also fortunate to receive a special grant from Unital Corporation for communications enhancements.

The following members served the Compact in 1998 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief H. Dana Abbott, Pres., Bow
	Chief Paul Welcome, V. Pres., Webster
	Chief Peter Russell, Hopkinton
	Chief John Swindlehurst Jr., Past Pres., Dunbarton
	Chief Richard Brown, Warner
Dispatch Committee Chair:	Chief Charles Bailey, Northwood
	Deputy Chief Harold Paulson, Pembroke

Training Committee Chair: Captain Richard Pistey, Bow
Haz-Mat Committee Chair: Deputy Chief Nicholas Cricenti, Bow
Haz-Mat Team Chief: Battalion Chief Andy Paskalis, Concord

When the Compact organized with a handful of towns thirty-three years ago, the need was to provide mutual aid in fire emergencies. Because the public has always known that Fire Departments would come to their aid in any type of emergency, we are now the key providers of emergency services not only to fires, but a myriad of other emergencies, including but not limited to emergency medical, hazardous materials, bomb threats, terrorism planning, ice storms, hurricanes, floods, technical rescue, searches, drownings, and others. These activities require great amounts of time to plan and train for responses. All the members of the Compact deserve recognition for their willingness to accept these responsibilities.

Emergency medical services planning continues on a regional basis. Ambulance mutual aid is common between communities, and when Advanced Life Support is not available at the local level, the Concord and Hopkinton Fire Departments have been extremely supportive in providing Paramedic intercept service as needed.

In July of 1998, the Capital Area Fire Compact and the Lakes Region Mutual Fire Aid Association accomplished a major step by entering into a Cooperative Hazardous Materials Response Team Agreement. Hazardous materials incidents require specialized equipment and are labor intensive. The merging of our mutual resources will make the team more efficient in the areas of administration, training, resources, and response. The combined area will encompass fifty-three communities in central New Hampshire with equipment housed at strategic geographical locations. Lakes Region will invest an equal amount of funding to the system as Capital Area has done over the last three years, thereby becoming an equal partner. This Center New Hampshire Haz-Mat Team is led by Chief Andy Paskalis, and is available to offer technical assistance for small spills, or to respond on larger incidents.

The Compact Training Committee once again assisted departments in planning and hosting at least one mutual aid drill during the year. The opportunity was provided to train in most of the incident types listed earlier. Our thanks to Captain Dick Pistey and his committee.

The Compact arranged meetings to review available software programs designed to aid fire department management. A vendor was selected with an appropriate group purchase discount and a majority of our departments have installed and are now using the package. The result is improved local data management and a common means of exchanging information as well as resources.

The Chief Coordinator responded to 111 mutual aid incidents, and actively participated in several state and area organizations that impact the Compact. He is again serving as a member of the Legislative Committee of the New Hampshire Association of Fire Chiefs.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator

CAPITAL AREA FIRE COMPACT

Central New Hampshire Regional Planning Commission 1998 Annual Report

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Hopkinton is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. Membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation.

During 1998, the Regional Planning Commission:

- Continued to make substantial progress with the Regional Transportation Plan. Inclusion of a project in the regional Transportation Improvement Plan (TIP) is a requirement for Federal and/or State Highway assistance. Regular meetings of the Transportation Advisory Committee are held to review regional transportation issues;
- Initiated a Natural Resources Planning program which includes assistance with river corridor planning and an environmental planning program focusing on identification of natural, cultural and historical resources of the community and region. As part of this effort, the Commission sponsored several workshops and conferences. Information will be used by the NH Heritage Commission;
- Participated in the review of several proposals classified as a "development of regional impact" and provided comments on the proposals;
- Coordinated with FEMA and the NH Office of Emergency Management regarding the requirements of the National Flood Insurance Program;

- Assisted community representatives with implementing management plans for the Contoocook and Merrimack Rivers;
- Presented and sponsored educational programs on economic development;
- Distributed informational newsbriefs and announcements on current planning topics;
- Distributed the zoning amendment calendar to assist Towns with the amendment process;
- Conducted about 100 traffic counts on state and local highways;
- Created a new informational brochure about CNHRPC and its services; and
- Enhanced its Geographic Information System program to better serve the needs of member Towns.

For additional information, please contact your town representative to the Commission, or CNHRPC staff.

Zoning Board of Adjustment 1998 Annual Report

The Hopkinton Zoning Board of Adjustment (ZBA) is an appeals board consisting of eight members, each of whom is appointed by the Board of Selectmen for three year terms (or shorter terms, if appointed to complete an unexpired term). Five of these members are regular members who are expected to sit on all hearings before the ZBA. The other three are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The ZBA meets on the first Tuesday evening of each month. The ZBA is authorized by State RSA's to hear four kinds of cases: requests for variances, requests for special exceptions, requests for equitable waivers, and appeals of zoning administrative decisions made by the Town zoning officials or the Planning Board. Additionally, the ZBA is authorized by the Town to hear requests for special use permits.

For variances, which gives relief from the literal restrictions of the Hopkinton Zoning Ordinance, state statutes require that a majority of the sitting members find that an application meets all five requirements: (1) that no decrease in the value of surrounding properties would be suffered, (2) that granting the variance would be of a benefit to the public interest, (3) that by granting the variance substantial justice would be done, (4) that the spirit and intent of the Ordinance will not be broken by granting the variance, and (5) that a hardship must exist which is inherent in the land in question and which is not shared in common with other parcels of land in the district, and the denial of the variance would result in an unnecessary hardship, financial excluded, to the owner seeking it.

For special exceptions, nine different requirements apply. The Hopkinton Zoning Ordinance defines the conditions under which special exceptions can be granted (for example, to allow a home business as a secondary use on residential property). For these requirements, a majority of the sitting members must agree the intended use satisfies the requirements defined by the Zoning Ordinance for the intended use.

For equitable waivers to the dimensional requirements of the Zoning Ordinance, the applicant has to prove to the Board's satisfaction the elements required by the statute. It is in the nature of a variance, but different standards apply. The equitable waiver applies to lots or structures which are in violation of the dimensional requirements (e.g. setbacks, frontage or area) established by the Zoning Ordinance. It does not apply to use restrictions.

For appeals of administrative decisions, the ZBA moves either to uphold the administrative decision or to reverse that decision. For such hearings the majority of sitting

members must find they would or would not have come to the decision that is being appealed.

For special use permits, the ZBA may approve additional events in the Fair District. The majority of the Board must find that the proposed use meets the criteria required in the Zoning Ordinance, which includes the standards for a special exception.

For any of these types of cases the ZBA schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled cases in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the ZBA first listens to a presentation by the applicant explaining why the request should be granted and then from any abutter or affected citizen who wishes to speak either in favor of or in opposition to the request. If there is opposition, the first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. The ZBA members then deliberate the matter, asking questions if further information is needed, after which the ZBA comes to a decision by voting on a motion to "vote on the application" (either to approve or to deny, with occasional instances of deferring the matter to a later date in order to obtain additional information). Citizens who feel aggrieved by the decision have a period of 20 days in which to file a request for a rehearing, after which the ZBA has a 30 day period in which to decide whether rehearing of the case is warranted. In the event that a rehearing is granted, the matter is then treated as a new case.

During the year 1998, the ZBA processed fourteen (14) applications of which it approved eleven (11) and denied three (3). The accompanying table shows the breakdown.

ZONING APPLICATIONS

Type of Application	Total:	Approved:	Denied:	Withdrawn:
Variances	4	3	1	
Special Exceptions	5	4	1	
Equitable Waivers	1	1		
Administrative Appeals	1		1	
Special Use Permits	3	3		

The Board wishes to thank the Selectmen, Planning Board and residents for their cooperation during 1998.

Respectfully submitted,

Janet Krzyzaniak, Chairman

Charles Koontz

George Langwasser

Toni Gray

Patricia Ayers

Richard Flynn, Alternate

Tony Lamarine, Alternate

Parks & Recreation Department

1998 Annual Report

Before reviewing our very productive and successful 1998 season, I would like to first thank everyone for their continued support and cooperation in providing recreational opportunities and facilities during the past year. A very special thank you goes out to Public Works Superintendent Dave Story, Fire Chief Peter Russell, and all their crew members for their tremendous support. It would be impossible to provide the current level of service without their assistance and their contribution is very much appreciated. I would also like to thank all staff members at the Town Hall, Contoocook Village Precinct Maple Street School, Harold Martin School, Hopkinton Middle/High School, American Legion, and Elm Brook Park for their support. Contributions of time, materials, and services by local merchants and members of the community were also very much appreciated. The Friends of Houston Fields committee chaired by Mitch Simon is one example of the spirit of volunteerism which exists in the community of Hopkinton. This dedicated group and generous contributors provided funding for all necessary equipment at the Houston Field site. These included irrigation equipment, bleachers, team benches, soccer goals, backstop, and ballfield fencing.

During a year when the department faced new and exciting maintenance challenges due to the Houston Site development, Maintenance Supervisor Brad Goodine continued to do a tremendous job in providing safe and high quality facilities. A great effort was made to accept our additional responsibilities while at the same time maintaining existing facilities. Plans are ongoing to meet the increased demands due to increased activity and the high demand placed on all our facilities both new and existing.

Many programs enjoyed success in 1998. Our Red Cross certified swim program was part of a great season at Kimball Pond. A variety of Youth Sports Clinics were offered to both young players and coaches. The Summer Playground Program enjoyed a very successful year as well. Other program offerings included American Red Cross Babysitting, trips to a Celtics and Red Sox game in Boston. Another popular trip was the Boston Pops Holiday Concert at the UNH Whittemore Center in Durham. Other programs included snow tubing, adult coed volleyball, womens basketball, senior adult walking program, and a very successful senior adult picnic at Elm Brook attended by 80 people who enjoyed great food, good company,

and music performed by the Woody Robert's Band. The department enjoyed a fun-filled second grade basketball program and expanded to include third graders as well. Two sessions of Archery Lessons were offered along with all levels of Skating Lessons at Kimball Lake. Public Skating was also offered at the Lake Friday evenings and Sunday afternoons and was a very popular family event.

A new program in 1998 was a hugely successful Youth Hockey Program was offered to children in grades K - 3.

Hopkinton resident John McAuliffe generously donated his time to serve as head instructor. He, along with other volunteers, provided a great learning experience for all participants. Also new in 1998 was a Wood Shop program offered to fifth and sixth graders which taught safe and proper use of tools and each member of the program completed a project to keep. Hopkinton High School teacher Mike Pheffer served as instructor and did a great job.

As always members of the community are urged to share any ideas you may have for programs with us. We would like to work together with you to make your idea become a successful program. Thank you to the entire community for your support of the Hopkinton Parks and Recreation Department's efforts in 1998.

Respectfully submitted,

Vint M. Choiniere
Parks and Recreation Director

Facilities Maintained

Houston Fields Development
Georges Park
Kimball Pond Swimming Area/Beach
Elm Brook Park Soccer Fields
Town Hall/Grounds
Library/Police Dept. Grounds
Hopkinton Green
Kimball Lake Facility & Cabins
Joe Sylvia Lake
Town Clerk Grounds

Game Day Field preparation For":
(7 Days/week)

Hopkinton Youth Sports Association

Soccer
Baseball
Softball

Hopkinton Soccer Club
Soccer

Hopkinton High School
Baseball
Softball

Adult Softball Leagues
Men
Women

Programs 1998	Participants
Swim Program	105
Youth Sports Clinics	80
Summer Playground Program	75
Red Cross Babysitting	24
Organized Trips - Celtics	40
Organized Trips - Red Sox	40

Organized Trips - Boston Pops	30
Wood Shop Program	15
Snow Tubing	40
Adult Coed Volleyball	40
Women's Basketball	10
Senior Adult Walking Program	50
Senior Picnic - Elm Brook Park	80
2nd/3rd Grade Basketball	30
ARchery Lessons	25
Skating Program - Lessons	60
Public Skating	Hundreds
Youth Hockey K-3	35
National Youth Sports Coach Training Program	15



H O P K I N T O N T O W N L I B R A R Y

"We shape our buildings, thereafter they shape us." Winston Churchill

from the Library Director

Imagine . . . Two years ago that's what we asked town residents to do. When we presented a plan for a new library before town meeting, we painted a picture of all that a new library could be for the community. Imagine . . . A place for reading and quiet study. A place where the community can meet. A special place for children. A place with access for all. A place to connect with your neighbors and the world.

We don't have to imagine anymore. The new Hopkinton Town Library is all of those places and more. Mornings, parents gather to share parenting tips while their toddlers participate in storytime, art projects and puppet shows. Afternoons, the library is filled



*Katrina Richardson, Dorothy Osborne, and
Deirdre Sheerr, Groundbreaking day.
Sept. 26, 1997*

with children and teenagers working on homework, discussing the best web sites, vying for the newest Brian Jacques or Animorph book, and just hanging out. These are children we never saw at the Bates Library, it was too cramped. We find kids curled up on the window seats with their favorite books and playing with the puzzles in the craft room. Evenings, entire families troop in to get their favorite books, parents help students with tomorrow's homework assignment and investors check on the latest stock quotes. If the fireplace is going, just about everyone finds a reason to linger.

After a very successful summer reading program, (more than 135 kids participated!) over 100 people gathered in the community room for a puppet show and con-



H O P K I N T O N T O W N L I B R A R Y

cert. And since then the meeting room has been used an average of three times per week for everything from EMT training to the Contoocook Valley Radio club, from the Hopkinton Miniatures Club to dance and drum groups, from Investment clubs to the SAU office to senior citizen luncheons. The Friends of the Library host a monthly lecture series, and we have already been the site for several series sponsored by the Humanities Council.

All of this activity has translated into 762 new library cardholders for 1998 since we opened the doors in late June. In the last six months of the year, since the town opened the new library, circulation is nearly twice what it was during the first six months. That's 14,274 more books!—stack them in a pile and they would reach the top of the Sears Tower. If this increase stays steady, we will realize a 30 percent increase in circulation over a one-year period.

Programs and services continue to grow as we strive to meet the needs of the community. Additional storytimes, guest performers, craft times, movie times, reading groups, an automated catalog and circulation system, Internet access, expanded young adult, business and reference collections, they are all at the library.

Thank you to the students at Harold Martin Elementary School, who donated a special picture book collection for the Building with Books program. Thank you also to Yankee Book Peddler for contributing to both our general collection and for establishing a unique collection of books on jazz, folk, blues, gardening and literature in memory of Pete Hemingson, a former employee of YBP and strong library supporter.

A special thanks to all of our community volunteers (we now have more than 25) who continue to offer support, good humor and a willingness to pitch in when needed. They were invaluable as we barcoded the collection in preparation for automation; we couldn't have survived moving day without them. Thank you also to the Friends of the Library who help coordinate the volunteer program, run the book sale and have initiated a wonderful series of programs drawing on the local talent in our community. A warm thank you to the library staff for their tireless efforts as we worked to make the transition to our new home as smooth as possible.



H O P K I N T O N T O W N L I B R A R Y

Special recognition goes to Leslie Townes who produced a beautiful photographic record of the Houston property's transformation from a family farm to a family gathering place that sports not only a library but three playing fields. Please, take a moment to check out this keepsake, the next time you visit the library.

And a heartfelt thanks to the Board of Library Trustees, a wonderful group to work with who added their special brand of meticulousness to the building project. Attention to detail—that's what the trustees have brought to the new library. Whether it was choosing the right color, fabric, grade of shingle, stain color or carpeting, every decision was carefully weighed and brought to consensus. The board worked HARD and the new library is the loving result.

Margaret Fuller, an American social reformer, said, "A house is not a home unless it contains food and fire for the mind as well as the body."

To architects Eric Palson and Clint Sheerr who designed this building, to Gary Chicoine Contractors who built it, to the library trustees who made it their baby, to the staff who keep it running, to the volunteers who worked so hard to make it happen, to the Friends of the Library who support it, to the donors who gave so willingly, and to the townspeople who will enjoy it for years to come, the new Hopkinton Town Library is your home away from home.

Respectfully submitted,
Becky Schulz
Library Director

Library Staff
Marcia Bartlett
Karen Dixon
Karla Heck
Courtney Huff
Alyson Lavigne



View from Pine Street. Photo by Leslie C. Townes



H O P K I N T O N T O W N L I B R A R Y

from the Trustees . . .

What a year! One we believe the whole town will be able to celebrate for many years to come. On June 23, the town of Hopkinton opened the doors to a new library. On October 24, the town gathered to dedicate Houston Park, a unique complex that combines the library and soccer and baseball fields with acres of natural recreational and conservation opportunities. As a community, we should congratulate ourselves for working together to nurture both mind and body. Dorothy Osborne, who turned 100 this year and is the town's oldest citizen, says she has never been so proud of her hometown.

Others echo that sentiment. Already there are 762 new patrons, a number that changes daily, and circulation has exploded, nearly doubling in the first six months since the library opened. Word is spreading. Residents show off the facility by bringing their out-of-town guests, who inevitably ooh and aah. Parents from surrounding towns attend their kids' soccer games, then check out the library and express envy. Library trustees from around the state are flocking to our doors to see what is already known as a model of beauty and efficiency. Visitors come for programs in the community room, then look out a window or step onto a porch to see a group of kids playing ball and tell us, "This is community; this is what America is."

Many people and organizations deserve thanks for these blessings. The building stands in recognition of the support provided by all the town's taxpayers who have borne approximately 75% of the \$1.6 million cost. For the other 25 percent, we have nearly 500 private donors to thank. Gifts large and small, ranging from \$5 from an anonymous donor to \$180,000 from a bequest from Katherine Bailey, have provided the community with something unprecedented, a marriage of public and private funds. The result is an uncommon effort for the common good.

Every time I enter the library I am newly impressed by how that uncommon effort continues. As I write this just after the holidays, I think about the wreaths, the Christmas tree, the sleighs, the mantel decorations, the candy—every day some new contribution—that materialized because somebody—the Friends of the Library, the Garden Club, an interested patron—noticed a need and went to the trouble of taking care of it. There's a



H O P K I N T O N T O W N L I B R A R Y

pattern developing; summer and winter, more and more volunteers and donors see a need and are there with what it takes.

It has also been a pleasure to work with Sheerr & McCrystal, Inc. who have provided us with both an aesthetic and eminently usable space. We know that we are lucky that Eric Palson, who coincidentally lives on Pine Street, has been the project architect. His dedication has gone miles beyond professional duty. And Gary Chicoine Builders delivered the building on time and on budget.

In so many ways, this has been a collaborative effort between town departments and interested residents. But everything has not been perfect. We were devastated when former selectman Jack Prewitt, whose vision has been so important to this project, passed away the night before we moved from the old Bates building to our new site. He and architect Clint Sheerr, who died just before the groundbreaking last year, should be around to enjoy their legacy.

We also regret losing some extraordinary talents. Katrina Richardson, the former chair of our board of trustees and the first to spearhead the idea of a new library, retired when her term expired in March. Former treasurer Jane Swett's contributions are also greatly missed since she moved to Massachusetts. And Barbara Semple, another former trustee who more recently had been our children's librarian, left



Hopkinton children enjoy the marionette, of Dan Grad, during a performance at the Hopkinton Town Library. Photo by Karla Heck.



H O P K I N T O N T O W N L I B R A R Y

behind many memories of her years of service when she resigned in October.

The good news is that new trustees Elissa Barr and Patricia Gruttemeyer are particularly able additions. As are staff members Marcia Bartlett, Karen Dixon, Karla Heck, Courtney Huff and Alyson Lavigne. And we continue to appreciate the multiple talents of Library Director Becky Schulz whose purview includes not only books but also computer systems, snow removal, Internet access issues and how to operate the HVAC.

Let me end with an invitation to all residents to use the new library. You'll find fascinating books, knowledgeable staff, old and new friends, up-to-date computers, comfortable seating, programs for every taste, and much, much more. We're proud to say, "This is community; this is what America is."

Respectfully submitted,

The Library Board of Trustees
Christine Hamm, Chairperson

Elissa Barr

George Chase

Patricia Gruttemeyer

Peter Mosseau



Hopkinton Town Bank plays on Dedication Day. Photo by Carleigh Hoff

**Hopkinton Town Library
1998 Financial Report**

Balance brought forward	\$28,776.93
Revenues	
Appropriation	\$107,312.00
Trust Funds	4405.94
Gifts/Memorials	15,150.80
Interest	708.03
Misc. (Fines, book sales etc.).	2307.35
Sub-Total	<u>\$129,884.12</u>
TOTAL	\$158,661.05
Expenditures	
Salaries/Fixed Costs	\$75,962.00
Utilities/Insurance	9600.00
General Operations	6800.00
Books/Equipment/Programs	<u>14,950.00</u>
Appropriation Sub-total	\$107,312.00
TRUST FUND CONTRIBUTIONS	
Books/Periodicals/Audiobooks	\$11,038.72
Programs	500.00
Library Automation	8472.02
Building Maintenance & General Operations	<u>3340.48</u>
Trust Fund Sub-Total	23,351.22
Sub-Total	\$130,663.22
Ending Balance	
TRUST FUNDS	<u>\$27,997.83</u>
TOTAL	\$158,661.05

CIRCULATION STATISTICS FOR 1998

CATEGORY	ADULT	JUVENILE	TOTALS
Fiction	12684	14488	27172
Non-Fiction	6491	5210	11701
Audiobooks	2354	251	2605
Periodicals	2140	109	2249
Inter-Library Loans	610	9	619
TOTALS	24279	20067	44346

Public Welfare 1998 Annual Report

The year 1998 continued the reductions and caps on Federal spending, the reorganization and consolidation of state services and the expansion of managed care. The result - fewer services that are more difficult to access and less financial help with more restrictive requirements.

We are fortunate to be able to offer case management and, as state law requires, financial help to those in need. This role includes, but is not restricted to, the following: Advocacy in connection to school, health needs and government and private agencies; connection to resources whether they be local or nationwide; assistance to fund and secure suitable housing, employment and training; help with daily living such as budgeting, managing a household and coping with the effects of physical and mental illness.

The breakdown of assistance rendered for 1998 follows:

Housing	\$22,368.01
Fuel	9,491.48
Food	7,992.16
Medical	7,934.06
Funeral Expense	2,250.00
Miscellaneous	1,657.89

Please remember that these figures do not reflect additional resources such as trust funds, service organizations, and donations that are also funneled through this office.

The Habitat for Humanity project continues. Volunteers have given their time, energy and talent to this project. One very faithful volunteer was injured while working on the house. Thankfully, he has recovered and has returned to the site to offer encouragement and regret that his work cannot continue. Thank you, Mike Byrne, for your dedication to this project. We wish you full recovery.

As always, community spirit flourished during the 1998 holiday season. Seventy households were served. On behalf of those who benefited, sincere thanks to all who graciously gave of their time, money and energy.

The food pantry run by the very capable Tammy Saltmarsh and her many volunteers continues to fill a void in our community. Not only does it provide food to about 30 local families on a weekly basis, it also provides support and encouragement to families in a nonintrusive and nonjudgmental manner. Thank you to all who contribute in any way.

In November of 1998, the Hopkinton Woman's Club ran a very successful winter clothing drive. This excellent clothing was distributed through the food pantry and this office to those who could use it. Thank you to all who contributed, especially to those who sorted, marked, folded, packed and delivered the clothing. I assure you it is being well utilized.

The mission of this office is to enable individuals and families who find themselves in difficult situations to return to functioning as vital members of our society without relinquishing their dignity. No person should be without food, shelter or medical attention in our community. Please do not hesitate to make referrals. All information is confidential.

Respectfully submitted,

Marilyn Ceriello Bresaw

Hopkinton Community Center 1998 Annual Report

The Hopkinton Community Center is a non-profit organization that provides services, educational and recreational opportunities, and informational resources to the Town of Hopkinton and the outlying areas. The major sources of operational revenues are memberships, fundraisers, program fees, and the Town of Hopkinton.

As the Center continues to grow, meeting the needs of more and more of our citizens, we would like to thank all those individuals and organizations who have contributed their time, energies, and resources helping to insure the continuation of our programs and services. Special thanks to Marilyn Bresaw and Tammy Saltmarsh for their work with the Food Pantry, Deb Fine, Judy Dubreuil, and Cheryl Hurley for running an outstanding preschool program, Jack Byrne, John Watson and Sue Yonkers for their consistent good "taste" in the kitchen at Senior Lunch, all the volunteers at Dial-A-Ride, Hopkinton Rotary, the Hopkinton School District, The Hopkinton Fair Assoc., and the American Legion as well as the many students who volunteer for community service.

Thanks also to all the instructors of the various programs, specials, and workshops who are not only talented and creative, but also flexible enough to bend with the scheduling and event "cramming" innate in an active Community Center.

And Thank You to the Town of Hopkinton and all its citizens of all ages for a wonderful 1998.

Hopkinton Community Center
General Budget
August 1997 - July 1998

PROGRAM	REVENUE	EXPENSES	PAYROLL	SCHOLARSHIPS
Town of Hopkinton	15,000.00			
Donations	5,903.00	387.00		
Membership	4,878.00			
Sports	7,336.00	5,845.00		400.00
Senior Program	584.00	1,192.00		
Preschool	19,965.00	1,948.00	16,297.00	1,958.00
Fitness	3,862.00		2,308.00	
Ballet	5,567.00	235.00	2,258.00	
Karate	6,831.00		4,258.00	840.00
60/40 Specials	1,352.00		1,105.00	120.00
Fundraising	8,330.00	3,149.00		
Gymnastics	297.00		178.00	
Adult Diversion	736.00			
Interest	90.00			
Operation Christmas	370.00	350.00		
Maintenance		1,628.00	927.00	
Office		1,257.00		
Postage		483.00		
Telephone		566.00		
Copier Lease		1,359.00		
Insurance		5,932.00		
Fuel/Oil/Propane		2,508.00		
Electric		2,035.00		
Water/Sewer		489.00		
State Unemployment		3.00		
Payroll Taxes		3,391.00		
Administration			21,237.00	
TOTALS	81,101.00	32,757.00	48,568.00	3,318.00
From Savings	6,638.00			
Building Repairs		4,081.00		
Electrical		1,373.00		
Computer		1,184.00		
Direct Income	81,101.00			
Direct Expense	81,325.00			

The Hopkinton Rotary Club

The newest service organization in town is the Hopkinton Rotary Club which began in September of 1996. It joined 1.2 million members in nearly 29,000 clubs in more than 150 countries. The Rotary motto of "Service Above Self" is the guiding principle in providing service to the local and international communities. During its short tenure, the Hopkinton club has raised money to support the Hopkinton Library Foundation, Hopkinton High School, the Community Center, NH Audubon Society camperships, and Polio Plus, Rotary International's worldwide program to eradicate polio. The proceeds from a recent golf tournament have funded a scholarship program for Hopkinton High School. This fall the club has also sponsored an Interact youth program at the high school. Members have also donated their time to the Arts and Music Festival, annual Contoocook canoe race, Adopt A Highway Program, and the joint Rotary Club Funfest at the Merrimack County Nursing Home. Hopkinton Rotary meets every Wednesday morning at 7:15 a.m. in the Parish House of the First Congregational Church in Hopkinton. Individuals interested in joining this organization are asked to call Pete Powers at 746-4379 or Jack Porter at 746-3521.

Respectively submitted,

Peter L. Powers
President

**Community Action Program
Belknap-Merrimack Counties, Inc.**

**1999 CONCORD AREA CENTER
PROJECTED OPERATING BUDGET**

PERSONNEL:

Area Center Director	\$20,746	
Outreach Worker	18,075	
Part-time Fuel Assistance Worker	5,250	
Payroll Taxes/Fringe Benefits	<u>8,664</u>	
		\$52,735

OTHER COSTS:

Program Travel 5,385 miles x .28	1,508	
Rent	7,200	
Electricity	2,850	
Telephone	3,100	
Postage	480	
Office/Copier/Computer/Supplies	1,530	
Staff Development/Computer Training	200	
Publications	182	
Liability/Contents/Bond/Malpractice Insurance	<u>375</u>	
		<u>17,425</u>

TOTAL BUDGET

		\$70,160
Federal Share:	39% - \$27,593	
All Town Share:	61% - 42,567	
Total:	100% - \$70,160	

SUMMARY OF SERVICES 1998

PROVIDED TO HOPKINTON RESIDENTS BY THE CONCORD AREA CENTER

BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

Service Description	Units of Service	Households/Persons	Total Value
<p>COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet.</p> <p>The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby and low income elderly households.</p> <p>Food is distributed from our Concord warehouse. Value \$21.55 per unit.</p> <p>*(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)</p>	PACKAGES - 136	PERSONS - 11	\$2,930.80
<p>CONGREGATE MEALS All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and special events. Value \$5.99 per meal.</p>	MEALS - 868	PERSONS - 30	\$5,199.32
<p>FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.</p> <p>The average benefit for the 1997- 98 program was \$359.00</p>	APPLICATIONS - 22	INDIVIDUALS - 35	\$9,060.50

WOMEN'S, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes cost

Service Description	Units of Service	Households/Persons	Total Value
of vouchers and clinical services at \$38.50 per unit.	VOUCHERS - 230	PERSONS - 20	\$8,855.00
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.17 per meal.	MEALS - 3885	PERSONS - 21	\$23,970.45
CAP TRANSPORTATION provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers and congregate meal sites. Value \$4.69 per ridership.	RIDES - 590	PERSONS - 10	\$2,767.10
WEATHERIZATION improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor costs of \$1218.50.	HOMES - 2	PERSONS - 4	\$4,725.89
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$4.56 per unit). Value to visitees is comparable to similar private sector services (\$4.56 per unit/hour).	COMPANIONS - 1 VISITEES - 2	HOURS - 815 HOURS - 77	\$3,716.40 \$351.12

USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and soup kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents. Values are:

Service Description	Units of Service	Households/Persons	Total Value
Green Beans \$7.22 per case	6		\$43.32
Beans, navy pea \$7.25	2		\$14.50
Tomato Sauce \$5.90	4		\$23.60
Spaghetti \$7.03	7		\$48.86
Applesauce \$10.58	2		\$21.16
Corn \$9.24	2		\$18.48
Grapefruit juice \$8.65	5		\$43.25
Peanut Butter \$38.19	5		\$190.95
Macaroni \$8.71	4		\$34.84
Orange Juice \$10.98	2		\$32.94
Pears \$16.07	3		\$32.14
Rice \$11.05	2		\$22.10
Prunes \$18.31	3		\$54.93
Beef \$45.47	4		\$181.88
Tuna \$30.35	2		\$60.70
Corn Cereal \$15.96	4		\$63.84
Corn Flakes \$15.39	2		\$30.78
Dehy Potatoes \$16.50	4		\$66.00
Figs \$17.12	1		\$17.12
Salmon \$28.20	7		\$197.40
Rice Cereal \$13.87	6		\$83.22
Flour mix, \$9.69	2		\$19.38
Milk, dry \$31.31	2		\$62.62

Service Description	Units of Service	Households/Persons	Total Value
Potatoes, canned \$6.91	6		\$41.46
Potatoes, instant \$18.35	4		\$73.40
Grapefruit, fresh \$6.52	2		\$13.04
Oranges, fresh \$7.77	2		\$15.54
Pears, fresh \$15.13	1		\$15.13
<hr/>			
GRAND TOTAL			\$63,099.16

INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.

Hopkinton Woman's Club

1998 Annual Report

The Hopkinton Woman's Club is a non-profit organization celebrating 58 years of volunteerism to the Hopkinton community. The club is open to women of all ages and interests who wish to make new friends and to make a difference in our town. Our priorities are providing outreach to individuals in our community, particularly to children, the elderly, and those in need, and providing fellowship opportunities for our club members.

Two of our long-standing outreach programs are Dial-a-Ride and Respite Care. Dial-A-Ride was started by club members to provide free transportation to appointments for older members of the community. Respite Care was created to provide relief for care givers of home-bound persons. The club continues to support these programs through financial assistance and volunteer leadership.

Another club tradition has been providing scholarships for Hopkinton High School graduates. Because we no longer can sponsor the Antiques Show and Bids for Kids, we have turned to the citizens of our town to help us sustain our scholarship program. Individual donations will be pooled together with club funds. The Woman's Club will act as the conduit and manager of the program. We have changed the name of our scholarship to the "Hopkinton Community Scholarship" to reflect the support and involvement of local citizens. We hope to continue to award at least \$5000 in need-based scholarships per year to local students.

New to the club this year are Focus Groups. There currently are 20 groups which pursue such activities as golf, skiing, fishing, tennis, crafts, computers, travel, gourmet cooking, tutoring and mentoring children, service for elders, and many, many others. These groups will be ever evolving as new members join. Members may join as many groups as their time and interests allow. New Focus Groups can be added whenever there is enough interest in a new activity. These groups provide opportunities for club members to get together on a regular basis to work on an activity of mutual interest. Focus Groups also will be responsible for fundraising efforts throughout the year. All proceeds from fundraisers will directly benefit community outreach.

The Woman's Club holds three major gatherings during the year: the September Coffee, the December Tea and Sherry Party, and the May luncheon with annual meeting and election of officers. Additionally, there are monthly programs four or five times during the year. Focus groups meet as often as their members choose. There are no meetings June through August.

Prospective members are welcome and encouraged to attend any club meetings. For meeting dates and times, membership forms, or additional information, please call President Pam McDonald, 746-4797.

UNH Cooperative Extension

1998 Annual Report

UNH Cooperative Extension provides Merrimack County residents with research-based education and practical information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Because of our partnership with Merrimack County, the State of New Hampshire and the Federal Government, we go by the special name of UNH Cooperative Extension. In every Merrimack County community this partnership is at work, increasing economic development, enhancing the environment and developing human potential.

Merrimack County residents also benefit from statewide Extension programming. Among these many local and state efforts are monitoring water quality in our lakes and rivers, reducing the use of pesticides, parenting programs, 4-H and youth development programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities, developing a strong volunteer base through our local Advisory Council, Master Gardeners, Family Focus parenting volunteers and 4-H leaders, and providing research-based information to citizens.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. County staff have worked with many communities in a variety of ways. Community Profiles have been held in Henniker, Loudon and Pittsfield within the past two years. This community event helps community members create a vision about what they want their community to be like and then helps form action groups to work toward their goals. Follow up support is available from UNH Cooperative Extension staff. If this community process might be of interest to your community, contact the Merrimack County office for more information.

Other community efforts include after-school programs, teen assessment projects, land use management planning, wellness teams, town office visits, master gardeners, working with schools on maintenance of landscaped areas, and providing updated Extension publication notebooks to all town libraries. A family resource center and after-school project in Boscawen sees staff working with the community.

The staff in Merrimack County includes these Extension educators: Judith Bush, Debbie Cheever, Nancy Evans, Tim Fleury, Kathleen Jaworski, Debbie Luppold, John Porter, David Seavey, Marilyn Sullivan and three support staff. Educators reach approximately 1.5 out of every four families in the county.

Visit our office located at 315 Daniel Webster Highway, Boscawen (right next to the Merrimack County Nursing Home). We're open Monday-Friday, 8 AM until 4 PM. Call us at 225-5505 and 796-2151 or find us on the web at [HTTP://CEINFO.UNH.EDU](http://ceinfo.unh.edu).

Births

As Received and Recorded by The Town Clerk For 1998

DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
01-14-98	Shannon Elizabeth	John R. Huff, Jr.	Suzanne E. Schweickardt	Hopkinton
02-05-98	Samantha Emily	Jason E. Clapp	Pamela L. Sweatt	Concord
02-14-98	Kenneth Thomas	Thomas A. Andrew	Rebecca L. Rohring	Concord
02-24-98	Nicholas Whitney	Robert A. Fleury	Daphne M. Whitney	Concord
03-05-98	Anna Catherine	N. David Beckwith	Kenda M. Okerlund	Concord
03-14-98	Lauren Haney	Scott C. Metzger	Lisa E. Haney	Concord
03-16-98	Alyssa Blair	Scott A. Buber	Lisa K. Hotchkiss	Concord
03-16-98	Sarah Kate	Robert L. Nadeau	Susan E. Donohue	Concord
03-19-98	Emmaleigh Ann	George Sabol	Carol Lewis	Concord
03-29-98	Chapin John	John C. Bassi	Julie A. Chapin	Concord
04-02-98	Jonathan Michael	Michael J. Arruda	Michelle M. Levesque	Concord
04-02-98	Lily Mae	James H. Scammon	Dorian R. Deglin	Concord
04-04-98	Owen Robert	John J. Kanter	Lori L. Sommer	Concord
04-07-98	Joshua Timothy	James F. Angell	Anna M. Benda	Concord
04-16-98	Henry Perkins Kneifel	Andrew D. Johnstone	Andrea Kneifel	Concord
04-26-98	Lillian Rose	David F. Price, Jr.	Stacey L. Edney	Concord
04-27-98	Aaron James	Dennis W. Dobe	Nancy Connolly	Concord
05-01-98	Abraham Ivan	James C. Robertson	Heather M. Bohanan	Concord
06-03-98	Phoebe H.	Milton E. Jantzen	Karen McKinney	Concord
06-17-98	Timothy William	William A. Jones	Melissa G. Ellsworth	Concord

DATE OF BIRTH	CHILD'S NAME	NAME OF FATHER	NAME OF MOTHER	PLACE OF BIRTH
06-22-98	Caroline Elizabeth	Scott W. Flood	Ann Meissner	Manchester
06-24-98	Garrett Michael	Michael J. Hines	Karen L. Gombert	Concord
06-27-98	Samantha Lee	Harry R. Brewer	Angela L. Milton	Concord
07-08-98	Ireland Makala	Peter Tawney	Shannan Tawney	Concord
07-14-98	Melissa Jane	Robert J. A. Irwin	Karen J. Kriester	Manchester
08-10-98	Samuel Carter	David Chase	Amanda Chase	Concord
08-28-98	Gabrielle Lynn	Arthur Duffy	Pamela Price	Concord
08-29-98	Kateline Rebekah	Michael Stevens	Tina Witham	Concord
09-22-98	Baby Boy	Jon Charpentier	Brenda Charpentier	Concord
12-07-98	Max Day	Todd A. Aubertin	Lori S. Day	New London
10-23-98	Madison Carol	David Smith	Kimberly Smith	Concord
11-09-98	Maryann Armstrong	Stephen Cousins	Patricia Cousins	Concord
12-12-98	Kianna Renee	Darren Quinn	Cynthia Quinn	Concord
12-17-98	Maxim Ray	Robert Clayton	Valentina Clayton	Concord
10-05-98	Emma Kate	Jeffrey Ruggiero	Doria Ruggiero	Concord
10-26-98	Henry B	Stephen Yianakopolos	Susan Yianakopolos	Concord
11-01-98	Jack Frederick	David Andrews	Andrea Andrews	Concord
11-25-98	Geoffrey Curtis	Carl Erickson	Martha Erickson	Concord
12-09-98	Alec Lewis	Jason White	Michelle Olson-White	Derry
12-22-98	Kyle Nicholas	Joseph Cunningham	Cara Cunningham	Concord
12-26-98	Matthew Christian	William Doehring	Phoebe Doehring	Concord

Marriages

As Received and Recorded By The Town Clerk For 1998

DATE OF MARRIAGE	NAME OF GROOM AND RESIDENCE	NAME OF BRIDE AND RESIDENCE
01-19-98	Keane, Richard E. Contoocook	Iaccarino, Marie J. Contoocook
02-02-98	Sahlin, John L. Hopkinton	Smith, Joan C. Hopkinton
02-21-98	O'Rourke, Andrew T. Boscawen	Beaucher, Pamela L. Concord
03-05-98	Fowler, Kenneth F. Contoocook	Anderson, Edythe C. Contoocook
03-28-98	McCabe, James M. Contoocook	Gardner, Beth Contoocook
04-04-98	Pouliot, Eric C. Contoocook	Greer, Sheila A. Contoocook
04-11-98	Hall, Lindley H. Hopkinton	Clark, Pamela J. Hopkinton
04-18-98	Duford, David Contoocook	King, Jeanne M. Contoocook
05-02-98	Gerrard, William T. Contoocook	McGonigle, Barbara J. Contoocook
05-30-98	Jusiak, Joel T. Boston MA	Clarner, Deborah A. Hopkinton
05-30-98	Sauer, Michael E. Hopkinton	Farmer, Theresa L. Hopkinton
06-13-98	Boyle, Robert J. Jr. Franklin	Kirschbaum, Helene Contoocook
06-20-98	Pierce, Timothy R. Henniker	Berthiaume, Sheila M. Hopkinton
06-27-98	Cole, Michael B. Contoocook	Hocking, Kimberly S. Concord
06-27-98	Trombly, Wayne M. Hopkinton	Smariga, Geralyn Hopkinton
06-27-98	Young, Robert E. Hopkinton	Ellsworth, Edith M. Hopkinton

DATE OF MARRIAGE	NAME OF GROOM AND RESIDENCE	NAME OF BRIDE AND RESIDENCE
06-28-98	Barnard, Dennis A. Warner	Egan, Bonnie L. Hopkinton
07-03-98	Clayton, Robert A. Contoocook	Tretyak, Valentina I. Contoocook
07-11-98	Alberts, Gregory A. Contoocook	Miller, Laurel A. Contoocook
07-11-98	Fonte', Albert Danbury	McKenzie, Suzette G. Contoocook
08-02-98	Quinn, Darren A. Contoocook	Austin, Cynthia A. Contoocook
08-08-98	Condi, Joseph C. Contoocook	Fortin, Janine L. Allentown
08-08-98	Kimball, Christopher D. Hopkinton	Pearson, Sarah K. Hopkinton
08-15-98	Tasker, Thomas E. Hopkinton	Moran, Kimberly L. Hopkinton
08-22-98	Carlson, Terry B. Contoocook	George, Roberta M. Contoocook
08-22-98	Quinn, Matthew D. Hopkinton	Raffe, Deirdre N. Riverton NY
09-05-98	MacMillin, Stephen F. Santa Monica, CA	Brissette, Pamela P. Santa Monica, CA
09-12-98	McGrath, Edward J. Contoocook	Peters, Gwennie M. Contoocook
09-12-98	Vennaro, Thomas W. Contoocook	Maxwell, Rosalie M. Contoocook
09-19-98	Martel, Marc C. Arlington VA	Houston, Kimberly J. Arlington VA
09-26-98	Albee, Shawn M. Hopkinton	Blanchard, Heidi A. Hopkinton
09-26-98	Meta, Michael V. Wilmington NC	Cooley, Sarah F. Wilmington NC
10-09-98	Krzyzaniak, Wayne A. Contoocook	Pinard, Sheila E. Contoocook
10-10-98	Cilley, Robert R. Hopkinton	Dube, Catherine M. Somersworth

DATE OF MARRIAGE	NAME OF GROOM AND RESIDENCE	NAME OF BRIDE AND RESIDENCE
10-24-98	Hobbs, Norman A. Jr. Contoocook	Gagnon, Sharon L. Contoocook
11-07-98	Proulx, Michael A. Webster	Ouellette, Roselee F. Webster
11-28-98	Waterman, Brian S. Contoocook	Cooper, Wendy A. Contoocook
12-18-98	Rabert, Arthur M. Hopkinton	Sedgley, Dianne M. Hopkinton
12-11-98	O'Brien, Ronald R. Concord	Shirk, Karen L. Contoocook
12-26-98	French, John F. Contoocook	Norton, Shelly J. Epsom
08-16-98	Tidd, Nathan A. Gilford	Carr, Ellen P. Hopkinton
11-27-98	Ashforth, Robert J. Hopkinton	Wiley, Lynne A. Hopkinton

Deaths

As Received and Recorded by The Town Clerk For 1998

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
01-01-98	Symonds, Kenneth G.	Concord	Benjamin Symonds	Grace Hackett
01-13-98	Copeland, Katrina A.	Concord	Harry N. Atwood	Ruth Satterthwaite
01-18-98	Olkonen, Toivo A.	Concord	Arthur Olkonen	Gustaria Unknown
01-25-98	Parker, Hattie L.	Concord	Unknown Reeder	Georgie Rogers
01-27-98	Howe, John H.	Hopkinton	Dewitt C. Howe	Katharine Briggs
03-03-98	Falvey, Dorothy W.	Hopkinton	Edward Levy	Elizabeth Walker
04-13-98	Stuart, Wayne F.	Hopkinton	Gilbert A. Stuart	Jean Bentley
04-18-98	Gaucher, Eugene A.	Hopkinton	Edward A. Gaucher	Lea Normandin
04-18-98	Hefferan, Robert T.	Concord	Martin E. Hefferan	Amelia T. Regan
04-24-98	Mock, Thelma E.	Concord	George L. Frear	Marjorie H. Relyea
04-25-98	Sylvester, Everett H.	Concord	Frank H. Sylvester	Ida Raymond
05-18-98	Voke, Catherine E.	Concord	James McGrath	Mary Ryan
06-02-98	Kimball, James H.	Concord	Richard Kimball	Maude Card
06-12-98	Prewitt, John E.	Concord	John O. Prewitt	Virginia Paradise
06-19-98	Crowdes, Helen G.	Concord	Brudette Landsdowne	Ada Treen
07-01-98	Wood, Stanley	Concord	Leslie Wood	Iona Chase
07-06-98	Bartlett, Edythe A.	Concord	Clifton J. Bartlett	Lida H. Chase
07-07-98	Lamarine, Natalie	Concord	Odilon J. Lavoie, Jr.	Albina Salvage
07-11-98	Babel, Lorraine R.	Concord	Paul L. Clinton	Yvette Dube

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
07-26-98	Pfeifle, L. Donald	Hopkinton	Louis C. Pfeifle	Jane K. McMahan
08-31-98	Colby, Kelley N.	Hopkinton	Halstead N. Colby	Constance M. Ransom
09-01-98	Detwiller, John P.	Concord	Albert Detwiller	Rita Gilchrist
09-05-98	Valway, Donald A.	Concord	Henry Valway	Sarah Ferren
02-06-98	Scammon, Ora M.	Warner	Lelsie W. Dining	Myrtle Roakes
11-16-98	Millis, Cynthia D.	Contoocook	Andrew E. Millis	Helen A. Jernelavitch
12-16-98	Price, Cynthia D.	Contoocook	Harrie H. Dadmun	Rita Goodwin
05-27-98	Flenniken, Evelyn L.	Warner	Walter Reade	Ruth Mitton
09-16-98	Keane, Grace M.	Concord	Lewis George	Georgianna Huntoon
09-17-98	Brelsford, Russell	Manchester	Russell Brelsford	Jean Young
11-17-98	Fuller, Ethelyn S.	Concord	Charles Stevens	Julia Bares
11-28-98	Connelly, Kathleen J.	Contoocook	Thomas Harrigan	Kathryn Connor
12-26-98	Noonan, Thomas V.	Concord	Robert Glazier	Charlene Peterson
10-19-98	Weldon, Billy R.	Concord	James Weldon	Mary McDonough

Hopkinton Economic Development Committee 1998 Annual Report

In 1998, the Committee retained the services of Applied Economic Research ("AER") to assist the Committee in identifying strategies to diversify the Town's tax base so as to help reduce the residential property tax burden. AER's work and report comprised several findings and recommendations. The major elements of the work included identification of the probable types of development which would be suitable for the Town, identification of the most appropriate development areas, zoning ordinance review, and a study of economic issues within Contoocook Village with respect to the Village's ability to support both existing businesses and new, private investment.

The Committee met several times with AER in order to review and evaluate AER's report and to develop recommendations for ultimate consideration by various Town boards and the voters. This work is on-going and will continue into 1999.

Respectfully submitted,

Hopkinton Economic Development Committee

Jeffrey Taylor

Susan Leadbeater

Stephen Adams, Jr.

John Madden

Arnold Coda

Bruce Ellsworth

David Feller

John Moffat

Report of the Annual Town Meeting

March 10, 1998

The Hopkinton Annual Town Meeting was called to order at 7:30 a.m. in the Hopkinton Town Hall by Moderator, Gary Richardson.

ARTICLE 1: The following resolution was offered by David Jensen and moved its adoption, seconded by Barbara Unger.

I nominate the following Town Officers for the term of one year and move that the Town Clerk be instructed to cast one ballot for same, and in addition waive the reading of the warrant.

Firewards: Leonard L. George, Thomas Krzyzaniak, Robert White
Fence viewers: Alfred N. Chandler, Richard Symonds, Richard Strickford
Tree Warden: David A. Story
Weigher: Roger M. Andrus

Surveyors of
Wood and Timber: Stanley White, Charles Sawyer, John Herrick
Article 1 was adopted in the affirmative.

ARTICLE 2: Action taken with respect to the following amendments to the Zoning Ordinance and voting by ballot upon the following question:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (by vote 5-2) for the Town Zoning Ordinance as follows:

To amend Section II, Paragraph 2.1.B.2. a by deleting the existing definition of "Bed and Breakfast Home" and substituting the following new definition of "Bed and Breakfast Home":

"Bed and Breakfast Home" Any dwelling Unit located on one (1) Lot of Record, containing no more than three (3) Lodging Units offered to the public for compensation for transient or semi-transient accommodations, provided that such Dwelling Unit is owned and operated by an individual person or persons, and that all such owner(s) shall occupy the Dwelling Unit. A

Bed and Breakfast Home shall be subject to the provisions of Section III, Paragraphs 3.7.2 and 3.7.4 of this Ordinance.

To add new Paragraph 2.1.B.2.b entitled "Bed and Breakfast Inn" to Section II as follows:

"Bed and Breakfast Inn" Any Dwelling Unit, together with any accessory buildings thereto, located on one (1) Lot of Record, containing more than three (3) Lodging Units offered to the public for compensation for transient or semi-transient accommodations, provided that such Dwelling Unit and accessory building are owned and operated by an individual person or persons, and that all such owner(s) shall occupy the Dwelling Unit. A Bed and Breakfast Inn shall be subject to the provisions of Section III, Paragraph 3.7.2 and 3.7.6 of this Ordinance.

Re-number existing Paragraph 2.1.B.2.b as Paragraph 2.1.b.2.c.

To amend Section II, Paragraph 2.1.D.6 by deleting the existing definition of "Dwelling Unit" and substituting the following new definition of "Dwelling Unit":

"Dwelling Unit" One or more rooms, arranged for the use of one or more individuals, which serves as a permanent house-keeping unit for a Family, with cooking, living, sanitary and sleeping facilities.

To amend Section II, paragraph 2.1.H.4 by deleting the existing definition of "Hotel" and substituting the following new definition of "Hotel":

"Hotel" Any building, or any part thereof, which contains one or more Lodging Units devoted to transient or semi-transient rental occupancy and which has a common entrance or entrances, including an inn, motel, motor inn, tourist court, boarding house, lodging house or rooming house, but specifically excepting a Bed and Breakfast Home and Bed and Breakfast Inn.

To amend Section II, Paragraph 2.1.L.2 by deleting the existing definition of "Lodging Unit" and substituting the following new definition

of “Lodging Unit”:

“Lodging Unit” One or more rooms, arranged for the use of no more than two (2) individuals, which does not serve as a permanent housekeeping unit and does not have cooking facilities.

To amend Section III, Table 3.6, Section B regarding “Temporary Residential Uses” as follows:

- a. Add as Item 3 “Bed and Breakfast Inn in accordance with Section III, Paragraphs 3.7.2 and 3.7.6” as a permitted use in Commercial District (B-1), as a use permitted by special exception in all residential districts (R-1, R-2, R-3 and R-4), and as a prohibited use in the industrial district (M-1).
- b. Re-number existing Item 3 of Table 3.6, Section B as Item 4.

To amend Section III, Paragraph 3.7.4 as follows:

- a. Strike the existing text serving as the preamble to the conditions to be met with the following text:

“In addition to meeting the requirements of Section XV, Paragraph 15.8.2 of this Ordinance, if applicable, the applicant must agree to and demonstrate compliance with the following conditions to the Zoning Board of Adjustment or Board of Selectmen, as applicable, in order to operate a Bed and Breakfast Home:”

- b. Amend Item a to read as follows:
 - a. The number of proposed Lodging Units (I) shall be compatible with surrounding area, and (II) shall be reasonable, taking into consideration the floor size and configuration of the Dwelling Unit and the size of the Lot on which such Dwelling Unit is located; provided, however, that in no event shall a Bed and Breakfast Home contain more than three (3) Lodging Units.
- c. Add the following new requirement as Item b:
 - “b. There shall be adequate off-street parking for the owner(s) and guests of the Bed and Breakfast Home in accordance with Article

VI of this Ordinance. The physical and aesthetic impact of off-street parking shall not be detrimental to the existing character of the Lot and the surrounding neighborhood.”

d. Re-number existing Items b through g as Items c through h.

e. Amend new Item c to read as follows:

“c. Breakfast shall be the only meal served to guests of a Bed and Breakfast Home and such meal may only be served to overnight guests of the Bed and Breakfast Home.”

f. Amend new Item f to read as follows:

“f. The maximum length of stay for guests of the Bed and Breakfast Home shall not exceed five (5) days in any thirty (30) day period.”

To add new Paragraph 3.7.6 to Section III as follows:

3.7.6 Bed and Breakfast Inn: In addition to meeting the requirements of Section XV, Paragraph 15.8.2 of this Ordinance, if applicable, the applicant must agree to and demonstrate compliance with the following conditions to the Zoning Board of Adjustment or Board of Selectmen, as applicable, in order to operate a Bed and Breakfast Inn:

- a. The minimum lot size shall be that applicable to the zoning district for which the use is sought, with the exception that an existing Dwelling Unit which is non-conforming by reason of lot size restrictions may be converted to a Bed and Breakfast Inn, provided that there shall be no substantial modifications to exterior of the buildings then existing on the Lot.
- b. Existing Single Family Dwelling Units, Duplexes and Multi-Family Dwelling Units may be converted to a Bed and Breakfast Inn provided that such a Dwelling Unit, or such a Dwelling Unit combined with any existing accessory buildings thereto, have a minimum heated floor area of 3,500 square feet and a maximum heated floor area of 5,000 square feet. Bed and Breakfast Inns built as new construction must likewise have a minimum heated floor area of 3,500 square feet and a maximum heated floor area of 5,000 square feet.

- c. The number of Lodging Units proposed for a Bed and Breakfast Inn (I) shall be compatible with the surrounding area, and (II) shall be reasonable, taking into consideration the floor size and configuration of the Dwelling Unit (and any existing accessory structures) and the size of the Lot on which such Dwelling Unit (and any accessory structures) are located; provided, however, that in no event shall a Bed and Breakfast Inn contain more than seven (7) Lodging Units.
- d. The Dwelling Unit for the owner(s) of the Bed and Breakfast Inn shall be adequate for the number of owner(s) and his, her or their family(ies).
- e. There shall be adequate off-street parking for the owner(s) and guests of the Bed and Breakfast Inn in accordance with Article VI of this Ordinance. The physical and aesthetic impact of off-street parking shall not be detrimental to the existing character of the Lot and the surrounding neighborhood.
- f. Breakfast shall be the only meal served to guests of a Bed and Breakfast Inn and such meal may only be served to overnight guests of the Bed and Breakfast Inn.
- g. The applicant shall provide evidence that there are adequate sanitary facilities to accommodate the proposed number of Lodging Units and that the septic system complies with all applicable State statutes and regulation for the total number of proposed Lodging Units and the Dwelling Unit for the owner(s).
- h. The applicant shall comply with all applicable State statutes and regulations.
- i. The maximum length of stay for guests of the Bed and Breakfast Inn shall not exceed fourteen (14) days in any thirty (30) day period.
- j. Adequate guest records shall be maintained in accordance with requirements of State regulations.
- k. Site plan review by the Planning Board shall be required.

To amend Section VI, Paragraph 6.3 as follows:

- a. Amend Item (c) thereof by striking the existing text and replacing it with the following text:

<u>Type of Use</u>	<u>Minimum Number of Required Spaces</u>
(c) Bed and Breakfast Home and Bed and Breakfast Inn	Two spaces for the owner plus one space for each Lodging Unit

- b. Amend Item (g) by striking the existing text and replacing it with the following text:

<u>Type of Use</u>	<u>Minimum Number of Required Spaces</u>
(g) Hotel	Two spaces for the owner (if owner occupied) plus one space for each Lodging Unit plus one space for each 200 square feet of public meeting room and restaurant space.

Yes: 434 No: 145

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 7-0) for the Town Zoning Ordinance as follows:

To amend and update the statistical information in the Growth Management and Innovative Land Use Control Ordinance as follows:

13.3 FINDINGS

The Town hereby finds that:

- a. Between 1950 and 1990, the Town's population increased between 21.5 and 35 percent a decade, a rate significantly higher than Merrimack County.
- b. Hopkinton's share of Merrimack County's population increased from 2.9 percent in 1950 to 4.0 percent in 1990.
- c. From 1980 to 1990, Hopkinton's population increased by 24.5 percent. In the same period, Hopkinton and its' seven abutting towns increased their population by 26.7 percent, Merrimack County grew by 22.1 percent and

- the State grew by 20.5 percent.
- d. From 1980 to 1990, the seven abutting towns grew by 26.9 percent and Hopkinton grew by 24.5 percent.
 - e. The 1990 US Census reported 1,759 year-round housing units, an increase of 26 percent from 1980.
 - f. From 1980 to 1990, Hopkinton and its seven abutting towns added 32.7 percent more housing units. Merrimack County and the State experienced a slightly lower percentage increase in housing units.
 - g. In 1980, Hopkinton's population per housing unit was 2.61 percent. In 1990, it was 2.5 percent. In Merrimack County, in 1980 the population per housing unit was 2.48 percent; it was 2.36 percent in 1990.
 - h. Based on building permits, the total housing units in Hopkinton in 1995 was 2,036, an increase of 5.8 percent since 1990. During the same time, Merrimack County experienced a 10.5 percent growth.
 - i. From 1978 through the writing of the 1987 Master Plan, the Town had a series of growth management ordinances which limited the amount of residential permits in order to plan and provide for the increased municipal services to accommodate the growth which occurred. In 1988, Hopkinton adopted a Growth Management and Innovative Land Use Control Ordinance.
 - j. The Office of State Planning projected Hopkinton's population for 1990 is projected to be 4,806 and Hopkinton's population for 2000 is projected to be 5,073. For the year 2010, it is projected to be 5,545.
 - k. The projected population increase between 1990 and 2000 is 6 percent and between 2000 and 2010 an increase of 8.6 percent.
 - l. The Office of State Planning estimated Hopkinton's population in 1996 was 4,935 a 2.68 percent increase from 1990. From 1990 to 1996, Hopkinton and the seven abutting towns were estimated to have grown by 5.5 percent, the County by 4.9 percent and the State by 4.76 percent.
 - m. Hopkinton's school enrollment for the 1989/90 school year was 851. For

the 1997/98 school year, it was 1006. The total increase was gradual and continuous 2.3% or 155 students over eight years.

- n. In 1989/90 the Harold Martin Elementary School had an enrollment of 309 students in grades K - 3. In 1997/98 the enrollment was 314. The enrollment dropped to 263 in 1992/93. The total increase of 86 students represents a 2.7 percent increase in student population. In 1988 the Harold Martin School had an addition to accommodate any previous class size or space concerns for the primary grade students.
- o. In 1989/90 the Maple Street Elementary School had an enrollment of 206 students in grades 4 - 6. In 1997/98 the enrollment was 261. The enrollment has fluctuated over the eight years, the largest increase in 1991/92 of 29 students for a total of 261, and the largest decrease in 1992/93 of 17 students for a total of 245. The total increase of 2.6 percent has been variable.
- p. In 1989/90 the Hopkinton Middle/High School had an enrollment of 336 in grades 7 - 12. In 1997/98 the enrollment was 417. The enrollment dropped to 326 in 1991/92. Each of the other eight years was continuous growth. The total increase of 81 students represents a 2.4 percent increase in population.
- q. The Maple Street Elementary School and the Hopkinton Middle/High School each experienced space constraints, especially in the student services programs. The enrollment projections done by various consultants did not reach the actual student growth in attendance numbers.
- r. The Maple Street School had needs for better library space, a music classroom, cafeteria, two additional classrooms, a computer lab, an art classroom and administrative space, as many of the student services for guidance, health and special education had consumed all available space. The entire facility also needed its heating and venting upgraded as well as a sprinkler system installed.
- s. The Hopkinton Middle/High School also needed a complete upgrade of its heating and ventilation system and a sprinkler system installed. There was also need for a new gymnasium, as the current space was no longer adequate, a new kitchen and cafeteria, a better entrance to the site and the

facility, the library/media center needed to be expanded to accommodate emerging technologies, better administrative areas, additional classrooms and an upgrade of public access to meeting space.

- t. In 1997 the Town approved a school construction bond for these renovations and additions to the Maple Street Elementary and Hopkinton Middle/High Schools. The 7 - 8 grades have been separated from the 9 - 12 grades through redesign of the facility, and several of the Middle School classrooms have been enlarged.
- u. Between 1986 and 1996, the school share of the property tax ranged between 75 and 82 percent.
- v. Between 1986 and 1996, Hopkinton's full value tax rate ranged between \$16.52 and \$32.13 according to the Department of Revenue Administration. In 1995 and 1996, the full value tax rate was higher than Merrimack County's or the State. In general, for the past 10 years, the full value tax rate for the Hopkinton and Merrimack County was higher than the State.
- w. The full value tax rate of Hopkinton was 6 percent higher than the County and 26 percent higher than the State in 1996. In 1995, it was 5 percent higher than the County and 23 percent higher than the State.
- x. The Contoocook Village Precinct is currently making annual payments on a \$1.1 million bond for the construction of a water filtration plant/pipeline replacement. The last payment is to occur in 2003.
- y. The Town is currently making annual payments on an \$800,000 bond for the construction of the transfer station. The last payment is to occur in 2009.
- z. In 1996, the Town authorized a \$1,980,000 bond for the closure of the landfill. Payment of the bond is expected to begin in 1998.
- aa. In 1997, the Town authorized a bond of \$388,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property). Payment of the bond is expected to begin in 1998.

ab. In 1997, the Town appropriated \$1.6 million for the construction of the library, and authorized a \$850,000 bond to be paid beginning in 1998.

ac. Future anticipated expenses for the Town include the construction of a new police station.

To readopt the Growth Management and Innovative Land Use Control Ordinance as follows:

"13.9 Sunset" This Ordinance shall expire at the Annual Town Meeting in 2001 unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this Ordinance prior to said Annual Meeting."

Yes 456 No 104

3. Are you in favor of the adoption of Amendment No. 3 as petitioned by the voters for the Town Zoning Ordinance as follows (Not recommended by Planning Board by vote 7-0:

To change the title of paragraph 2.1.B.2.a - entitled BED & BREAKFAST HOME to become 2.1.B.2.a - BED & BREAKFAST HOME/INN and to change 3.7.4 entitled BED & BREAKFAST HOME to become 3.7.4 BED & BREAKFAST HOME/INN.

To change 3.6 - (Table of Uses), letter B (Temporary Residential Uses), #2 - entitled BED & BREAKFAST HOME IN ACCORDANCE WITH SECTION III, PARAGRAPH 3.7.2. AND 3.7.4 by adding the word INN so it now reads as follows: BED & BREAKFAST HOME/INN IN ACCORDANCE WITH SECTION III, PARAGRAPH 3.7.3 AND 3.7.4.

To amend paragraph 3.7.4, now entitled BED & BREAKFAST HOME/INN by increasing the allowable bedrooms from "no more than 3" to "no more than 12".

To amend paragraph 3.7.4, now entitled BED & BREAKFAST HOME/INN by increasing the allowable nights at the home/inn from "no more than 5 nights per calendar month" to "no more than 14 nights per calendar month".

Yes 231 No 345
182

The 233rd Hopkinton Town Meeting convened at the Hopkinton High School on Wednesday, March 11, 1998, at 7:00 p.m.

Moderator Gary Richardson introduced the Town Officials at the podium: Selectmen John Prewitt, David Jensen and Barbara Unger; Town Administrator Alice Monchamp and Town Clerk Thomas Johnson, Jr.

The Moderator thanked the following students who were instrumental in setting up for the Town Meeting: Kip Cross, Chrissy Whiting, Annie Marshall, Dulcie Madden, Corey Caverly.

The Moderator recognized James P. Hargrove who passed away this past year. Jim served as Chief of Police from 1969 to 1976, Selectman, Cemetery Trustee, Budget Committee Member, and Chairman of the Zoning Board of Adjustment. Moderator Richardson acknowledged that Jim cared deeply for his community and was a passionate believer in Town Government.

Moderator Richardson acknowledged Dave Jensen. Mr. Jensen announced the employee of the year, Superintendent of Public Works David Story.

The Moderator recognized Selectman Jack Prewitt. Mr. Prewitt noted that one of the things that has always made this town work so well is it's volunteers. He recognized Mrs. Barbara Boatwright who began our Recreation Department in 1973 and for all the years of volunteer service she has given to Hopkinton. Mrs. Boatwright thanked the Selectmen for their support over the years and noted that it was due to the Selectmen for helping make the Recreation facilities what they are today.

The Moderator recognized Selectman Barbara Unger who thanked David Jensen for his three years of service as Selectman. Mr. Jensen stated that it was a pleasure and honor to serve the Town of Hopkinton.

Moderator Richardson declared the following elected as a result of Tuesday, March 10, 1998, election for Town and School District Officers:

- | | |
|--------------------------|---------------------|
| Selectmen: | Celeste Hemingson |
| Town Clerk: | Thomas Johnson, Jr. |
| Town Treasurer: | Owen L. French |
| Tax Collector: | Sue B. Strickford |
| Moderator: | Gary B. Richardson |
| Supervisor of Checklist: | Carol A. McCann |

Budget Committee:	Luciele Gaskill
	Frederic C. Murphy
Library Trustee:	Elissa Barr
	George W. Chase
Cemetery Trustee:	William C. Rogers
Trustee of Trust Funds:	Edward Horstmann
School Board:	Apriar Saunders
School Treasurer:	John Hastings
School Moderator:	Charles E. Dibble
School Clerk:	Thomas Johnson, Jr.

Moderator Richardson stated that the results of the School District vote for Article 10: RSA 40:13 was 331 votes in the negative and 258 votes in the affirmative.

Moderator Richardson explained parliamentary procedure for the meeting. Thomas Johnson, Jr. moved to waive the reading of the warrant, seconded by Jack Prewitt and adopted.

ARTICLE 3: The following resolution was offered by Les Townes and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$3,005,093 for General Operations as follows:

	<u>Amount:</u>
General Government	
Executive:	68,901
Election, Registration and Vital Statistics	93,029
Financial Administration	193,033
Legal Expense	27,000
Planning & Zoning	47,698
General Government Buildings	50,930
Cemeteries	13,000
Insurance	3,020
Budget Committee	1,847
Road Committee	200
Public Safety	
Police	450,886
Fire	268,485

Special Detail	5,574
Hopkinton Fair	41,379
Highways and Streets	
Highway Department	531,119
Street Lighting	1,800
Sanitation	
Landfill	397,619
Water Distribution and Treatment	
Sewer	77,643
Welfare	
Administration & Direct Assistance	93,663
Culture and Recreation	
Parks and Recreation	133,266
Library	107,312
Patriotic Purposes	800
Conservation	
Conservation Commission	1,550
Economic Development	
Community Action Program	3,669
Debt Service	
Principal - Long Term Debt	279,055
Interest - Long Term Debt	107,615
Interest - TANS	5,000

TOTAL OPERATING EXPENSES 3,005,093

(recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized David Jensen who offered a brief explanation of how the Selectmen arrived at the General Operating budget. He explained that there is a 2.5% across the board increase for town employee salaries and wages. There is a 16.33% increase in health benefits. There was a much sharper increase in health benefits over last year but after researching other health organizations the best buy resulted in a 16.33%

increase. Overall there is a 9% increase in the budget over 1997 and virtually all of the increase is related to long term debt on the landfill closure, Houston property development and road. The tax rate has been flat for the past three years at \$4.35 per thousand. At the year end of 1997 we had a decent surplus. It is reasonable to expect that the 1998 tax rate may be flat again or have a very slight increase.

The Moderator recognized Ron Klemarczyk who offered to amend Article 3 to add 6,000 to the Police Department budget as it was cut by the Budget Committee. This money was to cover the cost of new weapons as the current arsenal is old and used frequently for target practice. Mr. Klemarczyk felt that the police should be properly equipped to keep themselves and the public safe. The amendment was seconded by Mr. Mrozek.

The Moderator recognized Mr. Mrozek who stated that several years ago our officers apprehended suspects who were involved with the Weare shoot-out. A proper arsenal is needed to protect the police and the public. Mr. Mrozek fully endorsed the restoration of the \$6,000 to the Police Department budget.

With no further discussion Mr. Klemarczyk motion to amend Article 3 was adopted in the affirmative.

The Moderator recognized Mr. Dale Warner who asked what was cut out of the Police Department and why. Selectman Jensen replied that a \$6,000 across the board cut was made by the Budget Committee. He asked Budget Committee Chairman Lucielle Gaskill to address this matter.

The Moderator recognized Lucielle Gaskill who stated that the Budget Committee was informed by the Selectmen that the Police Department had overspent their 1997 budget by \$17,775. The Selectmen explained that the Chief attributed the overspending to a busy year which included the Knapp case and 29 major burglaries. The Selectmen were concerned that this is the third year that the Police Department budget is overspent. At the Budget Committee's public hearing on February 9, 1998, several citizens spoke concerning the Police budget, stating that the Chief should not be allowed to overexpend his budget and since the overspending has occurred three years in a row, the Police Department should not be rewarded with anymore money. At the finalization of budgets, the Committee moved to cut \$6,000 from the Police Department budget and that the Department Head needs to be obligated to that figure and overexpending is not acceptable.

The Moderator recognized Roger Bloomfield who stated that this budget is a lot of

money for a small town. We have twelve million dollars in long term debt now. He urged voters to say no to some of the increases in the budget.

Mrs. Lois Mrozek stated that we have to straighten out our priorities and our Police Officers need protection. They should be well equipped to handle dangerous situations. Our Library is very important but much of what was proposed on the blueprints should have been cut as it was too much for a town our size. We should give the Police Department a budget they can work with. Our Officers are putting their lives on the line for us and should have the best protection we can give them.

Richard Kennedy stated that we should support an arsenal and equipment that the Police Department needs. Protection of our citizens and their property is the priority in our Town.

Chief Ira Migdal stated that when he became Chief of Police, he inherited a budget of \$337,000 and turned back \$7,409 to the town at the end of the year. In 1990 he reduced the budget to \$320,000 and still returned \$7,394 back to the town at the end of the year. In 1991 his budget was \$330,000 and returned just short of \$11,000. In 1992 his budget was \$351,000 and turned back \$7,600. In 1993 his budget was \$384,000 and turned back \$7,000. In 1994 his budget was 405,000 and turned back \$14,000. In 1995 his budget was overspent due to the increase to 24 hour patrol without any more manpower or adding any more money to the budget. The surplus and buffer money was reduced. The overage in 1995 was a result of a fire in one of the cruisers. In 1996 over \$10,000 was spent to make the Houston farmhouse adequate for a Police station. This money was taken from the operating budget rather than from General Government Buildings. In 1997 the Department dealt with the Knapp case, a narcotics investigation and three other children raped with long investigations, also 29 other residential burglaries. He stated that this town is not crime free. Chief Migdal stated that the budget submitted in 1998 is a 2.84% increase and he feels that the budget cut as a form of punishment to the Police Department is ridiculous. The over expenditures in 1995 - 1996 were not due to fiscal irresponsibility.

The Moderator recognized Heil Lindquist who asked what the status is with Warner's share of the landfill closure. Selectman Jack Prewitt replied that in this year's budget we had money appropriated to make the first principal and interest payment for the landfill closure. That payment will be reduced by 20% which will come from a state grant and it will be reduced by another 20% which will be Webster's share. We will be going into mediation meetings with the federal mediator and the Town of Warner within the next month or so. We are presuming that by the time 1998 is over and the books are closed

we will have a contribution from Warner also.

The Moderator recognized Officer Rodney Watson, Sr., who stated that he is a part time Police Officer in our Town. He stated that we put our lives on the line each day but when we get into our cruisers we don't think of our jobs in that way. The Chief and our Officers in our Town work hard and do the best job they can each day to protect and assist our citizens.

The Moderator recognized Joan Esperian who stated that she appreciated the work the Budget Committee does by trying to keep our costs down but safety is first and the \$6,000 should be restored to the Police Department budget.

With no further questions or debate, Article 3 as amended was adopted in the affirmative.

ARTICLE 4: The following article was offered by Richard Schaeffer and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Mr. Dale Warner who asked what the \$10,000 is for. Selectman Prewitt stated that the \$10,000 contingency fund will be used in the event of an unknown emergency. He stated that since he has been on the Board, the Selectmen have not had to use it.

With no further questions or debate, Article 4 was adopted in the affirmative.

ARTICLE 5: The following article was offered by Richard Schoch and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$8,775 for the Hopkinton Rescue Squad. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no further questions or debate, Article 5 was adopted in the affirmative.

ARTICLE 6: The following article was offered by Richard Gourley and moved its adoption, seconded by Roger Bloomfield.

To see if the Town will vote to raise and appropriate the sum of \$127,834 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$127,834. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no further questions or debate, Article 6 was adopted in the affirmative.

ARTICLE 7: The following article was offered by Dee Dee Jensen and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1998: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe Pond Drive - 2,000 feet, Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no further questions or debate, Article 7 was adopted in the affirmative.

ARTICLE 8: The following article was offered by Ronald Klemarczyk and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of Town roads. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Heil Lindquist who asked what roads will be paved. Superintendent of Public Works David Story replied that we will pave in it's entirety, Stumpfield Road, College Hill Road and a couple thousand feet of Dolly Road.

With no further questions or debate, Article 8 was adopted in the affirmative.

ARTICLE 9: The following article was offered by Katrina Richardson and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$37,000 to be placed in the existing capital reserve fund for the revaluation of the municipality. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Selectman Barbara Unger who stated that this is the second year that we have asked to contribute to the capital reserve for the revaluation of the town. Last year we put \$63,000 into it and with the interest the fund now contains \$64,403.87. We asked to place \$63,000 in the account again this year but the Budget Committee cut the figure to \$37,000. We will not be able to do the revaluation when we would like to. The total cost of the project is \$250,000.

The Moderator recognized Joan Esperian who asked why do we need a revaluation. Selectman Unger replied that it is to bring the assessed value in sync with the market values of the properties in town. We do this approximately every ten years.

With no further questions or debate, Article 9 was adopted in the affirmative.

ARTICLE 10: The following article was offered by David Ball and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no further questions or debate, Article 10 was adopted in the affirmative.

ARTICLE 11: The following article was offered by Reverend Hayes Junkin and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$30,217 to cover nine months salary and expenses for a full-time Fire Department employee (new position). (recommended by the Board of Selectmen) (not recommended by the Budget Committee)

With no further questions or debate, Article 11 was voted upon but the Moderator was in doubt and asked for hand count. The Moderator stated that the hand count resulted in 108 in favor and 77 opposed. The Moderator stated that the hand count was very casually done and he was still in doubt.

The Moderator recognized David Jensen who stated that Chief Russell has asked for a new EMT for several years to support the ambulance service. This would give the department better coverage. The Selectmen have not supported this request until this year because of the increasing ambulance use.

The Moderator recognized Chief Peter Russell who explained that we currently have a staff of two full time EMT's who work from 8 - 5, Monday through Friday. We also have a staff of 50 volunteers for fire and EMS calls. There are approximately 14 EMT people that are on a standby roster that provide our town with service from 6 pm to 6 am, Monday through Friday and a 24 hour shift Saturday morning till Sunday morning and again Sunday morning till Monday morning. These standby people do receive a stipend of very little yet they give up so much for our town. In order to become a nationally registered EMT, it takes 140 hours to complete the course and one year before you can actually go out and practice your skills without supervision. Then it requires 48 hours of continuing education and 24 hours of refresher courses every two years. We have had a problem for the last ten years that there will be no coverage from 6 am to 8 am and from 5 pm to 6 pm. In 1971 when we hired the first full time ambulance people we had a total of 135 calls per year. In 1996 we had 742 calls per year and 75% of that figure are EMS calls. In 1996 we ran 576 times with the ambulance. In 1998 we are just over 155 calls from January 1 to March 10. We are projecting 800 runs in 1998 with 75% of them being EMS calls.

Chief Russell explained that about three years ago we began billing townspeople's insurance companies for the cost of the ambulance runs which has increased our revenues.

Moderator Richardson was given a petition containing five signatures requesting a yes/no ballot vote for Article 11. During the counting of the ballots Article 12 was acted upon.

ARTICLE 12: The following article was offered by Moderator Richardson for Luciele Gaskill and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$25,000 to renovate the Bates Library building, after it is vacated, and to study the appropriate usage of the Bates Library building and the Hopkinton Town Hall. (recommended by the Board of Selectmen)
(recommended by the Budget Committee)

The Moderator recognized Joan Esperian, who asked how we could renovate a building when we don't know what it will be used for? Selectman Barbara Unger replied that the original article, not printed in the Town Report, stated that the Selectmen wanted to raise and appropriate \$25,000 to renovate the Bates Library after it is vacated for offices for

the Town Clerk and Tax Collector. At the Budget Committee meetings it became apparent that we needed to modify that. The Selectmen have long thought and indicated in the Hopkinton Building Needs Report, that Town Clerk and Tax Collector offices should not be located in a building that is not town owned. We currently pay rent of \$6,000/year plus utilities, and the office set up is marginal. Rather than keep the Bates Library vacant, we thought it best to house the Town Clerk and Tax Collector in that building since there is a vault for safe record keeping and at the same time study the appropriate use of the Bates Library and the Hopkinton Town Hall.

The Moderator declared the polls closed on Article 11.

The Moderator recognized Joy Bloomfield, who asked if the Bates Library is ready for the Town Clerk and Tax Collector to move into. Selectman Unger replied that the building has to be made handicap accessible and there would be some renovations to the bottom floor and bathrooms. The \$25,000 is the total amount to renovate Bates Library and study the appropriate usage of the Hopkinton Town Hall.

Moderator Richardson recognized Richard Keane, who asked why does the article read "to study the appropriate usage of the Bates Library building" since you know it will house the Town Clerk and Tax Collector. Selectman Unger replied that the Bates Library building may not be a permanent solution for the Town Clerk and Tax Collector.

The Moderator recognized Dale Warner, who stated that we have had enough money spent on studies.

Moderator Richardson recognized Larry Vogelmann, who asked what organization will conduct this study. He suggest that the Town decide what it needs and proceed from there.

Selectman Unger replied that the study would be architectural, structural and address space planning. She again stated that the original article was not written this way, and that the Selectmen wanted the Town Clerk and Tax Collector in the former Bates Library. The Budget Committee decided that the Hopkinton Town Hall should also be studied for Town Offices.

The Moderator recognized Mr. Kennedy, who suggested that if the money is appropriated, the Selectmen hold the funds in abeyance and put together a group of town citizens to look at this project.

The Moderator recognized Jane Bradstreet, a member of the Budget Committee, who stated that in our discussions we were very negative about spending \$25,000 to renovate Bates Library. Some of the Budget Committee members felt that the Hopkinton Town Hall is not used to its full potential and possibly the Town Clerk and Tax Collector could go there as well.

The Moderator recognized Mr. Keane, who asked exactly how much will it cost to move the Town Clerk and Tax Collector into the former Bates Library building? Selectman Unger replied that at this time, we do not have that figure. Mr. Keane asked why did the Selectmen choose the figure of \$25,000 and how do they know that it won't cost \$5,000? Selectman Unger replied that we are only asking to raise and appropriate \$25,000 and that does not mean we have to use that much.

Mr. Keane moved to amend the motion by dropping the words "to study" and to change the dollar amount to \$5,000 and to move the Town Clerk and Tax Collector in the former Bates Library building. The Moderator asked Mr. Keane to put his motion in writing. Mr. Keane replied that he is not sure about the \$5,000 figure but hoped the Selectmen could come up with a more definitive number.

The Moderator recognized Mrs. Lois Mrozek, who suggested that the Town Clerk and Tax Collector move into the Town Hall and figure out what to do with Bates Library later on.

The Moderator recognized Joan Esperian, who asked Town Clerk Thomas Johnson, Jr. if he has a preference or input as to where the location of the Town Clerk and Tax Collector will be. Mr. Johnson replied that he would prefer not to comment at this time because of personal feelings about where the Town Clerk and Tax Collector have been located for many years.

Moderator Richardson recognized David Ball, who stated that the Grange building is a historical building and felt that the \$6,000 that we pay the Grange each year in rent is trivial.

The Moderator recognized Dan Duston, who stated that if he was a dentist, lawyer or antique dealer, the Bates Library building would be a very good location. Moderator Richardson replied that Bates Library was a gift to the Town and he did not think it could be used for that purpose.

The Moderator recognized Richard Gourley, who reminded those in attendance to remember what Mr. Bloomfield said about adding more debt to the Town.

The Moderator recognized Budget Committee member Erick Leadbeater, who stated that many people would like to see the Town Clerk and Tax Collector in the upstairs of

the Town Hall. There are also concerns that because the Bates Library is located too close to the flood plain, it doesn't make sense to house records in the vault which is in the basement.

Moderator Richardson recognized Erick Griffel, who stated that the article is written poorly and should be voted down.

With no further questions or debate, Article 12 was defeated.

ARTICLE 13: The following article was offered by Dave Price and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$70,000 for a dump truck for the Highway Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

With no discussion or debate, Article 13 was adopted in the affirmative.

ARTICLE 14: The following article was offered by Jeff Killam and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$17,235 for a pickup truck for the Parks and Recreation Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Joy Bloomfield, who asked the Selectmen to speak to this article.

Selectman Jensen replied that this pickup truck will be used to perform all of the maintenance tasks for the Parks and Recreation Department, including George's Park, Kimball Pond, Kimball Lake and cabins, Jo Sylvia Lake, Veteran's Memorial, Town Hall, Hopkinton Village Green and the former Houston property where the new sports fields will be located. The Selectmen feel that this department is in need of a dependable vehicle and currently they are borrowing from the Highway Department, a 1976 Dodge army surplus pickup that is not working well.

The Moderator recognized Joy Bloomfield, who asked if there is a pickup truck in another

er department that can be used for the Parks and Recreation. Selectman Jensen replied that the Highway Department needs their pickup truck.

The Moderator recognized Gary Rondeau, who stated that the 1976 Dodge pickup truck can be used by fixing it up. Why do we have to have a new vehicle? Selectman Jensen replied that the Parks and Recreation pickup will be used to drive to each location it maintains and haul equipment, tools and materials as well.

With no further discussion or debate, Article 14 was adopted in the affirmative.

ARTICLE 15: The following Article was offered by Toni Gray and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$4,935 to pay for certain studies of electric load profiles within the Town and other related research in furtherance of the possible aggregation of the Town's and/or its residents' and businesses' electric loads in the NHMA Pooled Energy Plan in preparation for deregulation of the electric industry in New Hampshire. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized David Ball who asked why the Town has to pay for this and not the Electric Coop? Selectman Jensen replied that this is not a coop, but rather NH Municipal Association which is the association of towns and cities working together for lobbying and service purposes. NHMA is suggesting that we study collectively whether or not aggregating expense for electricity will save the towns money given that we are having deregulation and competitive markets for electricity. If we ban together, the cost will be relatively inexpensive.

The Moderator recognized Joan Esperian, who asked if each town in New Hampshire will participate in the study and if so, what kind of special attention will the Town of Hopkinton receive as a part of the study? The Moderator replied that NHMA wants to study the possibility of towns getting together and as a group negotiating electric service to the towns to save them money.

Moderator Richardson recognized Ron Klemarczyk, who asked since we are members of the NHMA, why wasn't this cost covered in the dues. Selectman Jensen stated that this is an unusual program outside of normal membership fees.

The Moderator recognized Mr. Kennedy, who stated that under this deregulation you have some major players, both financial and political, focusing in on the state and we need to be careful. He urged the public in attendance to vote in the affirmative.

With no further discussion or debate, Article 15 was adopted in the affirmative.

The Moderator declared Article 11 as adopted in the affirmative with 159 yes votes and 42 no votes.

ARTICLE 16: The following article was offered by Peter Russell and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. (recommended by the Board of Selectmen)
(recommended by the Budget Committee)

With no discussion or debate, Article 16 was adopted in the affirmative.

ARTICLE 17: The following article was offered by Derek Owen and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$75,000 to be added to the Police Station Capital Reserve Fund previously established. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

The Moderator recognized Joan Esperian, who asked what are the current discussions regarding the Police Station. Selectman Jensen replied that we deliberately did not present a police station proposal this year because last year's proposal was not successful. We do need to move forward by putting money aside for a new station in the near future.

The Moderator recognized Dale Warner, who stated that awhile ago you were punishing the Police Department for overexpending their budget. He wants to know how the money will be spent on the new station. Chief Migdal replied that the Police need a building that is secure and allows the department to function efficiently. We will need approximately \$500,000 for a basic building that includes a police chief's office, secretarial space, record keeping space, armory, evidence locker, indoor sallyport and garage, interview rooms, and possibly a lock up.

With no further discussion or debate, Article 17 was adopted in the affirmative.

ARTICLE 18: The following Article was offered by Kim Fuller and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to act on reports of Town Officers, Trustees and Committees for the year 1997.

The Moderator recognized Derek Owen, who moved to amend the Town Report, page 104, the Conservation Commission's Annual Report. In error, it was written "Trust Funds for New Hampshire lands" and it should read "Trust Funds for Public lands." Mr. Owen's motion was seconded by Richard Schoch.

With no further discussion or debate, Article 18, as amended, was adopted in the affirmative.

ARTICLE 19: The following Article was offered by Bruce Ellsworth and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will hear and transact any other business that may come legally before said meeting.

The Moderator recognized Derek Owen, our Representative to the General Court, and he announced that there will be a public forum in Henniker on Friday, March 13, 1998, at the Henniker Community School regarding funding for school education.

The Moderator recognized Peter Russell for the purpose of moving to adjourn, seconded by Mr. Kennedy.

With no further discussion or debate, the meeting was adjourned at 9:15 P.M.

Respectfully submitted,

Thomas H. Johnson, Jr.
Town Clerk

A true record "Attest"
March 11, 1998
Thomas H. Johnson, Jr.
Town Clerk

Contoocook Village Precinct 1998 Annual Report

The following is a summary of the highlights performed by the Contoocook Village Precinct during 1998, which operates the Contoocook Village drinking water and fire hydrant system, provides street lighting to the village proper and maintains the precinct properties:

- Numerous fire hydrants were replaced with updated versions and several additional hydrants were installed resulting in a total of 75 fire hydrants within the precinct for fire protection.
- All fire hydrants within the system were given an extensive flushing and cleaning.
- A filter upgrade to the water treatment plant was completed to further enhance water quality.
- The New Hampshire Department of Environmental Services conducted several routine water quality tests throughout the year and each test found the water quality to meet their standards.
- A thorough inspection of the dam at Bear Pond reservoir was conducted by the precinct and state inspectors who determined the condition to be satisfactory.
- Discussions have begun to address the increasing demand for manufactured water within the precinct due to the increased growth of the town and the precinct while at the same time keeping a water reserve for fire protection.

Doug Brown of Pinewood Drive, who has been our treasurer for many years has informed the commissioners that he will be stepping down from his position that he has faithfully and professionally fulfilled.

The commissioners would like to thank Doug for his years of dedication to the precinct and for his faultless guidance that he has given us during his tenure. His assistance has been greatly appreciated and he will surely be missed.

The annual Contoocook Village Precinct meeting will be held on March 18, 1999 at 7:30 p.m. in the community room of the new town library.

Respectfully submitted,

Contoocook Village Precinct Commissioners
Jon Richardson, Chairman
Mark Connelly
Richard Strickford

Budget Form for Village Districts

MS-37
REVISED 1998

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 18, 1999

VILLAGE DISTRICT OF: Contoocook County: Merrimack

In the Town(s) Of: Hopkinton

Mailing Address: P O Box 414

Contoocook NH 03229

Phone #: 603-746-3538 Fax #: _____ E-Mail: sharon@hodan.com

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the DRA at the address above.

BUDGET COMMITTEE

Please sign in ink

Lucile Laskill
Rent Wells
Thomas McDermott
Richard Wheeler
Jim Fuller
Dick Strafford

DATE: February 9, 1999

James D. Russell
Ernest J. Landbath
Barbara D. L.
Jeffrey H. Taylor

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Appropriations		Actual		COMMISSIONERS' APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
		WARR. Prior Year As	Expenditures	Ensuring Fiscal Year	Not Recommended	Ensuring Fiscal Year	Not Recommended		
		ART. # Approved by DRA	Prior Year	Recommended	Not Recommended	Recommended	Not Recommended		

GENERAL GOVERNMENT

4130-4139	Executive		23,000	20,682	25,500			25,500	
4150-4151	Financial Administration		4,500	3,701	4,500			4,500	
4153	Legal EXPENSES		2,000		2,000			2,000	
4155-4159	Personnel Administration		1,800	1,364	1,800			1,800	
4194	General Government Buildings								
4196	Insurance		4,200	4,180	4,200			4,200	
4197	Advertising & Regional Assoc.		300	231	300			300	
4199	Other General Government		3,000	1,857	3,000			3,000	

PUBLIC SAFETY

4210-4214	Police								
4215-4219	Ambulance								
4220-4229	Fire								
4290-4298	Emergency Management								
4299	Other (Including Communications)								

HIGHWAYS & STREETS

4311	Administration								
4312	Highways & Streets		1,000	750	1,000			1,000	
4313	Bridges								
4316	Street Lighting		20,000	15,844	20,000			20,000	
4319	Other								

SANITATION

4321	Administration								
4323	Solid Waste Collection								
4324	Solid Waste Disposal								

Budget - Village District of

1	2	3	4	5	6	7	8	9
	PURPOSE OF APPROPRIATIONS	WARR.	Appropriations Prior Year As	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR	BUDGET COMMITTEE'S APPROPRIATION RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION NOT RECOMMENDED
	(RSA 32:3,V)	ART. #	Approved by DRA		RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
ACCT.								

OPERATING TRANSFERS OUT									
4914	To Proprietary Fund								
4915	To Capital Reserve Fund			24,266					
4916	To Trust and Agency Funds								
SUBTOTAL 1				272,900		263,041		263,400	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

[illegible]

Budget - Village District of

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS WARR. PRIOR YEAR AS COMMISSIONERS' APPROPRIATIONS BUDGET COMMITTEE'S APPROPRIATION								
(RSA 32:3.V) ART. 6 Approved by DRA ENSURING FISCAL YEAR ENSURING FISCAL YEAR ENSURING FISCAL YEAR								
ACCT. #				Prior Year	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
SANITATION cont.								
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		28,000	16,109	28,000		28,000	
4335-4339	Water Treatment, Conserv. & Other		5,000	3,754	5,000		5,000	
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation		1,500	2,259	2,000		2,000	
4599	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		115,000	110,000	115,000		115,000	
4721	Interest-Long Term Bonds & Notes		40,000	38,995	35,000		35,000	
4723	Int. on Tax Anticipation Notes							
4790-4799	Herrick Line Other Debt Service		8,600	8,600	8,600		8,600	
CAPITAL OUTLAY								
4901	Land and Improvements		15,000					
4902	Machinery, Vehicles & Equipment				7,500		7,500	
4903	Buildings							
4909	Improvements Other Than Bldgs.			10,449				
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, V, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes;

- 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as special article or as a nonlapsing or nontransferable article.

[illegible]

“INDIVIDUAL WARRANT ARTICLES”

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
ACCT.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. 8	Appropriations		COMMISSIONERS' APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATION	
			Prior Year As Approved by DRA	Actual Expenditures Prior Year	ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX		XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		2,539	1,269	2,539
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)		23,855	23,856	23,772
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments				
3402	Water Supply System Charges		65,000	42,776	65,000
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property				
3502	Interest on Investments		700	596	500
3503-3509	Other		1,150	3,999	1,150
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds		8,600	8,600	
3916	From Trust & Agency Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")					
Fund Balance ("Surplus") to Reduce Taxes			161,641	120,000	
TOTAL ESTIMATED REVENUE & CREDITS			263,485	201,097	92,961

****BUDGET SUMMARY****

	COMMISSIONERS	BUDGET COMMITTEE
SUBTOTAL 1 Appropriations Recommended (from page 4)	263,400	263,400
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)		
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		
TOTAL Appropriations Recommended	263,400	263,400
Less: Amount of Estimated Revenues & Credits (from above, column 6)	92,961	92,961
Estimated Amount of Taxes to be Raised	170,439	170,439

SUPPLEMENTAL SCHEDULE - MBA
(RSA 32:18, 19, & 32:21)

VERSION #1
REVISED 1996

LOCAL GOVERNMENTAL UNIT: Contoocook Village District FISCAL YEAR END 1999

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	263,400
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	115,000
3. Interest: Long-Term Bonds & Notes	35,000
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	150,000
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	113,400
8. Line 7 times 10%	11,340

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 22, 1999

VILLAGE DISTRICT OF: Hopkinton County: Merrimack

In the Town(s) Of: Hopkinton

Mailing Address: c/o Ray U Mills, Treasurer

117 Old Putney Hill Road, Hopkinton NH 03229

Phone #: 603-746-3660 Fax #: _____ E-Mail: _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the DRA at the address above.

BUDGET COMMITTEE

Please sign in ink

Lucile Laskill

Ron A. Well

Thomas McDermott

Beckard Herschke

Kim M. Fleen

Wick [Signature]

DATE: February 9, 1999

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		1,050	1,050	1,200		1,200	
4150-4159	Financial Administration							
4153	Legal Expense							
4155-4159	Personnel Administration							
4194	General Government Buildings		5,000	4,277	5,000		5,000	
4196	Insurance		600	527	600		600	
4197	Advertising & Regional Assoc.		100	70	100		100	
4199	Other General Government		200	56	200		200	
PUBLIC SAFETY								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire		1,000	1,000	1,000		1,000	
4290-4298	Emergency Management							
4299	Other (Including Communications)							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting		8,400	7,122	8,400		8,400	
4319	Other							
SANTATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							

Budget - Village District of HOPKINTON

FY 1999

MS-37

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART. 9	APPROPRIATIONS Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
SANITATION cont.								
4323	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		52,400	25,897	53,937		53,937	
4335-4339	Water Treatment, Conserv. & Other							
HEALTH/WELFARE								
4411	Administration							
4414	Pest Control							
CULTURE & RECREATION								
4520-4529	Parks & Recreation		300	156	900		900	
4589	Other Culture & Recreation							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		5,000	5,000	5,000		5,000	
4721	Interest-Long Term Bonds & Notes		4,600	4,556	4,388		4,388	
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Appropriations WARR. Prior Year As ART.# Approved by DRA		Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR NOT RECOMMENDED		BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED NOT RECOMMENDED	
ACCT.								
OPERATING TRANSFERS OUT								
4914	To Proprietary Fund							
4915	To Capital Reserve Fund							
4916	To Trust and Agency Funds							
SUBTOTAL 1			78,650	49,711	80,725		80,725	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

"SPECIAL WARRANT ARTICLES"

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
Acct.	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Appropriations			COMMISSIONERS' APPROPRIATIONS			BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED NOT RECOMMENDED
		WARR. ART.#	Prior Year As Approved by DRA	Actual Expenditures Prior Year	ENSUING FISCAL YEAR RECOMMENDED	ENSUING FISCAL YEAR NOT RECOMMENDED		

“INDIVIDUAL WARRANT ARTICLES”

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be: 1) Negotiated cost items for labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; or 4) deficit appropriations for the current year which must be funded through taxation.

	1	2	3	4	5	6	7	8	9
	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR NOT RECOMMENDED			
Acct.									
SUBTOTAL 3	RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX		XXXXXXXXXX

1 2 3 4 5 6

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
--------	-------------------	----------------	----------------------------------	----------------------------------	---------------------------------------

TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes			
3311-3319	FROM FEDERAL GOVERNMENT			

FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		135	320	135
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				

CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments		29,000	26,785	26,200
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		100	155	100

MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property			
3502	Interest on Investments	1,163	1,374	1,300
3503-3509	Other Refunds		347	

INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				

OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
Amts VOTED From F/B ("Surplus")			32,000	32,000	37,125
Fund Balance ("Surplus") to Reduce Taxes			6,971	6,971	7,007
TOTAL ESTIMATED REVENUE & CREDITS			69,369	67,952	71,867

"BUDGET SUMMARY"

	COMMISSIONERS	BUDGET COMMITTEE
SUBTOTAL 1 Appropriations Recommended (from page 4)	80,725	80,725
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)		
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		
TOTAL Appropriations Recommended	80,725	80,725
Less: Amount of Estimated Revenues & Credits (from above, column 6)	71,867	71,867
Estimated Amount of Taxes to be Raised	8,858	8,858

SUPPLEMENTAL SCHEDULE - MBA
(RSA 32:18, 19, & 32:21)

VERSION #1
REVISED 1996

LOCAL GOVERNMENTAL UNIT: Hopkinton Village District **FISCAL YEAR END** 1999

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	80,725
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	5,000
3. Interest: Long-Term Bonds & Notes	4,388
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	9,388
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	71,337
8. Line 7 times 10%	7,133

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

Hopkinton School District Report



TABLE OF CONTENTS

Hopkinton School District Organization	S2
School Board Report	S3
Superintendent's Report	S5
Principals' Report	S7
PTA Report	S9
Health Service Report	S11
Business Administrator's Report	S12
School District Balance Sheet, June 30, 1998	S13
School District Combined Statements of Revenue, Expenditures and Changes in Fund Balance, June 30, 1998	S14 - S15
Auditor's Report, June 30, 1998	S16
Treasurer's Report, June 30, 1998	S18
Trust Fund Detail	S19
Statement of Bonded Indebtedness	S20
Report of the Annual School District Meeting, March 7, 1998	S21 - S33
1999 - 2000 School District Budget (MS27)	S34 - S40
Warrant Articles for the Annual School District, March 6, 1999	S41 - S43
1999 - 2000 School District Operational Budget	S44 - S55
Teacher Roster 1998 - 1999	S56
Enrollment History	S59 - S60

**Hopkinton School
District Organization**

MODERATOR	Charles Dibble
CLERK	Thomas Johnson
TREASURER	John H. Hastings
AUDITORS	Vachon & Clukay
SUPERINTENDENT OF SCHOOLS	Richard W. Ayers
BUSINESS ADMINISTRATOR	Todd I. Selig
PRINCIPALS	
Janet Catalfano	Harold Martin School
Mary Beth Stevens	Maple Street School
Sandra Burney	Hopkinton High School
DIRECTOR OF SPECIAL EDUCATION	Dr. Jane Canning

SCHOOL BOARD

Arpiar G. Saunders	Term Expires 2001
Renee E. Carey	Term Expires 2000
Edward M. Kaplan	Term Expires 2000
John C. Madden	Term Expires 1999
Kim Fuller	Term Expires 1999

School Board Report

The past year has been particularly eventful for our district. In September students and staff of Maple Street School and Hopkinton high School returned to the substantially completed renovations and new construction. The additional classrooms, cafeteria space, gymnasium along with the upgrading of existing classrooms are wonderful compliments to these buildings. The first bond payment on the \$6.9 million project comes as we make the final payment on the Harold Martin School addition and renovations of 1988. The board extends their appreciation to the many community members who have been instrumental to the promotion and completion of these projects. We can be proud of the highly functional and attractive facilities we have for all students and staff.

Our district continues to be recognized for the achievements of our students and staff. This is evident by the consistently favorable performance by students on the New Hampshire Statewide Testing; the implementation of the pre-engineering program, Project Lead The Way; the district's initiation of the "Design of Experiments Program", a program developed in concert with UNH; the involvement of our K - 6 teachers in training in the concepts of literacy instruction; and the district wide involvement of staff in professional development programs. These range from applications of computers in classroom instruction to methods for improving the safety of our schools.

This past year we said goodbye to Robert Wirta, Ann Nason, and Doris Richardson who retired following their many years of dedicated service to the district. We welcomed Janet Catalfano as Principal of Harold Martin School and Todd Selig as Business Administrator. Todd replaces Stephania Pearce who was a valued member of our administrative team over the past seven years.

The school board has experienced a full year concentrating upon the revision of board policies, discussing with our administrators and teachers the implementation of strategies to meet district goals to:

- *To complete descriptions of curriculum that defines the expectations for instruction and assessment of student learning.
- *To promote continued professional development opportunities for all staff.
- *To promote the further involvement of the community in our schools.
- *To insure the appropriate implementation of technology in the instructional and managerial aspect of the district and finally to

*Insure that our emphasis continues to be upon meeting the needs of all students.

As a board, we have enjoyed regular interactions with representatives of our student body, faculty and parent organizations as they bring forward programs that promote learning and community involvement.

We are appreciative of the sustaining support of our community and the efforts of our administrators, teachers, staff, parents, students and community members for their support and commitment to our schools.

Kim M. Fuller, Chair
Renee E. Carey, Vice Chair
Edward M. Kaplan
John C. Madden
Arpiar G. Saunders

Superintendent's Report

There are many factors that contribute to the educational significance of the past year for Hopkinton Schools as well as our state. A highlight for the year was the Ribbon Cutting Ceremonies at Maple Street School on February 17, 1998 and at Hopkinton High School on October 16, 1998 where students, teachers, support staff, administrators, school board members, parents and community members celebrated the completion of the additions and renovations to both buildings. We were honored to have as guests, Betty Twomey, Commissioner of Education for New Hampshire, Peter Spaulding, representing the Governor's Council and many community members who hold a sustaining interest in the education of Hopkinton's youth. Perhaps most memorable were the words of Rose Hanson, a long standing resident who has written extensively about the history of Hopkinton Schools, as she reminded us, "School buildings come and go but it is the people within our schools which make the difference."

With these words in mind, we again point to the exceptional talent and commitment of our entire staff. This translates to exceptional opportunities for learning. Among our staff are recognized authors, presenters at regional and national conferences on topics ranging from literacy development, techniques in teaching science and math, to classroom applications of educational software. In addition many of our staff have participated in study groups responsible for drafting the standards for student achievement measured through the New Hampshire Framework Tests. Again, the strength of our district is a reflection of the dedication and commitment of our staff.

The past year has seen our district significantly advance in classroom applications and use of computers and related technology. As part of the building projects, we were fortunate in being able to expand the district's network and computer labs capabilities at Hopkinton High School and Maple Street School. In the near future we hope that Harold Martin School will have similar capabilities. This has allowed for the widespread involvement of our staff in training and instruction to students on accessing information through various networks. It also has allowed information on our schools to be available to the public through several web sites.

Equally important has been the commitment of our K - 6 teachers and staff in discussions and training centered upon literacy, the development of skills in reading and writing. This commitment of our district has been furthered by our close association with the University of New Hampshire. There is also on-going planning by our staff in the areas of curriculum development, assessment of student learning, technology, citizenship and the Framework for Effective Teaching.

As you are aware, our state faces many challenges in addressing the funding of education. As decisions are made, we will be studying the potential impact upon the community and the opportunities for learning we believe are important.

We look forward to the year ahead where we will have opportunities to celebrate our achievements and improve through continuing our emphasis on communicating and describing the thoughtful planning and increased involvement of all in our schools. The community's continued support for their schools is greatly appreciated.

Richard W. Ayers

Superintendent

Principals' Report

The Hopkinton School District said good-bye to several staff members who retired during the year 1998: Robert Wirta, Athletic Director/social studies teacher, Hopkinton High School, after 33 years of service; Doris Richardson, aide, secretary to the assistant principal at the High School and office manager at Maple Street School, after 20 years; Ann Nason, teacher, Harold Martin School, after 15 years.

This year we welcomed Janet Catalfano to the administrative staff. Janet is the new Harold Martin School Principal. Steve Rothenberg joined the elementary staff as the computer coordinator. Jennifer Sottak became the guidance counselor at the Maple Street School and is a member of the student services staff at the Middle/High School. Tim Hazelton is the choral director at the Maple Street School and the Middle/High School. New staff at the Middle/High School includes Daniel Meserve, Athletic Director/social studies; Leanne Hassett, Spanish. Leanne replaced Jennifer Diaz, who was on a one year sabbatical leave.

This past summer the Staff Development Committee hosted the first SAU #66 Summer Teachers Academy. Members from the community and staff attended the two weeks of training in computers, language arts, American Red Cross and art. These workshops were well received by those that attended.

Administrators and staff members have attended a series of workshops on the "Peaceable Schools" program presented by Hopkinton resident, Nancy Brown. The goals of a "Peaceable Classroom" are to have a classroom environment in which students learn better and learn more and to have a classroom environment which promotes social and emotional learning as well as academic learning.

The Hopkinton and Kearsarge Regional School Districts combined resources to provide an Inservice Day Workshop featuring nationally acclaimed educator, Heidi Hayes Jacobs. Her presentation served as the springboard for the Hopkinton School District's initiative involving curriculum mapping. A team consisting of administrators and staff members from each school attended a two day conference, *Enhancing Professional Practice: A Framework for Teaching*. Fourteen members of the Harold Martin School attended a literacy course offered through the University of New Hampshire.

The staff and students at the Maple Street School were pleased with their newly expanded and renovated building. It was ready for occupancy in January 1998.

Following the passage of the bond in March of 1997 the construction and renovation project of the Middle/High School began. The ensuing eighteen months presented many challenges to the learning environment but students and staff rose to the occasion and

were rewarded with a beautiful new facility when school began in September 1998.

The passage of the bond was instrumental in the continuing accreditation of Hopkinton Middle/High School. The New England Association of Schools and Colleges, Commission on Public Secondary Schools, reviewed the Special Progress Report which was prepared in response to the many recommendations related to the facility. The Commission was pleased to learn of the passage of the bond which resolved numerous school facilities concerns and which provided the needed instructional space, new gymnasium and multi-use theater as well as the expansion of several areas of the building. The Commission commended the voters at Hopkinton for their support of the bond issue prepared by school system officials.

Ribbon cutting ceremonies were held at both schools with the Commissioner of Education, Elizabeth Twomey, giving special congratulatory addresses.

Considerable progress was made in the implementation of the plan developed by the Technology Committee the previous year: at the elementary schools computer labs have been established; communication capabilities have been upgraded with the installation of e-mail, voice mail and networking at the Middle/High and Maple Street School.

After a year of preparation, *Project Lead the Way*, a pre-engineering program, was successfully implemented at Hopkinton High School. The high school was also a pilot site for the DOX program, a business/university/high school partnership wherein teachers are trained and students learn the statistical design of experiments.

Maple Street School continued with the final phase of the Instrumental Enrichment Program. This year completed the third year in a series of three years of study. Mark Ragonese and Betsy Gibberson, Artists in Residence enriched the students curriculum with lessons in art and drama.

Jean Marzollo, childrens book author visited Harold Martin School in early October. She offered a program to parents and visited classrooms to read to students and talk about writing.

We wish to extend our appreciation to the following organizations for their programs and continuing support: Athletic and Music Booster Clubs, Hopkinton Community Center, Hopkinton Fire and Police Departments, Hopkinton Parks and Recreation and the PTA. A very special thank you to the citizens of Hopkinton for supporting the building projects and your continuing support of quality education in the schools.

Respectfully submitted,
Janet Catalfano, Harold Martin School
Mary Beth Stevens, Maple Street School
Sandra Burney, Hopkinton Middle/High School

PTA Report

The Hopkinton PTA has the honor of being part of the oldest and largest child advocacy group in the country. The national PTA has been working for children since 1897 and presently has more than 6.5 million members. The Hopkinton PTA has approximately 250 members, more than 50 of whom are teachers from the three schools.

Membership dues are low at \$5.00 per individual and \$10.00 per family. A small portion of this money goes to the national association. In turn we receive insurance coverage, tax-exempt status, and we have at our disposal many programs dealing with children. Finally, we have representation in Washington D.C. with attention to education, health and welfare, and other special concerns.

The Hopkinton PTA worked with a budget in excess of \$12,000.00 during the 1997 - 98 school year. Each school received \$750.00 or \$1,000.00 to be spent on special programs that are not covered by the school budget and impact as many students as possible. Money was also given to each grade level to offset the cost of field trips and materials to enhance the school curriculum. Other programs the PTA supported included Author in School, Artist in Residence, Dare, OM, Project Graduation, and the Hopkinton Herald.

An important part of the PTA is parent support and education. In February the PTA repeated "Preparing for the Drug Free Years." Fifteen community members participated. March found us preparing for town elections and listening to candidates running for local office.

During the month of March a new program was started, not for parents but high school senior girls. With the help of the Hopkinton Police Department a women's self-defense course was presented. The program was such a success that it will be offered next year to senior girls and their mothers.

Spring was a great opportunity for families to purchase bike helmets at reduced rates. In October, the PTA organized a panel discussion with state and local authorities on child safety. November's meeting included Joan Craig and a discussion on the responsibilities of the school nurses.

The end of the school year is always hectic but as always we found room for a great time at the annual Fun Fair.

June found Barbara Foley and Jane Britain finishing up their terms as president and treasurer respectively. The PTA officers for the 1998 - 99 school year are Joanie McIntire,

Pres., Donna-Beth Murphy, Vice Pres., Diane Avery, Secretary and Linda White, Treas.
PTA meetings are held the 2nd Tuesday of each month at 7:00 at Maple Street School.
Everyone is welcome. Thank you for a great year of support.

Respectfully submitted,

Joanie McIntire
President, Hopkinton PTA

Health Service Report

1997 - 1998 School Year Annual Report

Pupil Enrollment	996
Vision Test	566
Hearing Test	566
Heights and Weights	566
Scoliosis Checks	310
First Aid	2,790
Other Transported to Dr's Office	8
Transported to Home	178
Transported to Hospital	6
Communicable Disease	
Chicken Pox	5
Pediculosis	5
Impetigo	4
Scarlet Fever	3
Mononucleosis	7
Strep Throat	59
Immunizations	
Repeat Measles	89
Repeat Tetanus	251
Clinics and Special Referrals	
Vision	7
Hearing	2
Posture	2
Speech	2
Neurological Testing	1
Orthopedic	14
Drug and Alcohol Abuse	4
Sports Physicals	123
Total Visits to Nurses Office all inclusive	17,178

School Physician: Lynn Durand, M.D.

School Nurse: Joan Ann Craig, RN

Hopkinton School District

Report of the Business Administrator

The diverse nature of school districts fiscal operations, and the necessity of legal compliance under New Hampshire law, require that all financial transactions be done as a single accounting entity. New Hampshire statute Chapter 332:III states "All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected." Therefore, the total appropriated budget of the school district is organized and operated on a fund basis. Funds must be accounted for by identifying their resources, obligations, revenues, expenditures, and year end equities. If one were to compare this fund accounting system with commercial accounting, each fund would equate to an independent business with a separate set of records, owned by an umbrella entity, in this case the school district.

All funds are appropriated for within the aggregate Hopkinton School District Budget. The General Fund includes the overall budget for the Hopkinton School District. The Special Revenue Fund includes all transactions for federal, state, local grants, and food service funds. These funds are not part of the General Fund and are summarized as fund transfers, which allow their activities to flow through the General Fund cash account. They maintain a payable or receivable relationship with the General Fund throughout the fiscal year.

The Capital Reserve Fund (Expendable Trust) includes all transactions of the School Building Repair and Maintenance Trust. These transactions are managed by the Town of Hopkinton's Trustee of Trust Funds. Withdrawals are approved at the annual school district meeting by warrant articles. Revenues for this fund are interest earnings and year end transfers from the General Fund to the Trust Fund. The Capital Projects Fund includes all transactions resulting from additions and renovations to the Maple Street School and the Hopkinton High School. This fund maintains its own checking account and is invested separately from the rest of the District's accounting system.

The following three reports, prepared in conjunction with our auditor, provide a detailed financial analysis of each of the District's individual funds for the 1997-1998 fiscal year. The *Combined Balance Sheet* provides a snap shot of assets, liabilities, and fund balance as of June 30, 1998. The two *Combined Statements of Revenue, Expenditures & Changes in Fund Balance* show revenue, expenditures, and fund balances on an all government fund type and budgetary/actual basis as of June 30, 1998. As always, please do not hesitate to contact the Superintendent's Office should you have questions with regard to any information contained herein.

Hopkinton School District

Combined Balance Sheet

June 30, 1998

	Governmental Fund Types			Fiduciary	Account Group	Totals	
	General	Special	Capital	Fund Types	General Long-	(Memorandum Only)	
		Revenue	Projects	Trust and	Term Debt	June 30,	
				Agency		1998	1997
ASSETS							
Cash and equivalents	\$282,095		\$2,274,047	\$57,738		\$2,613,880	\$515,560
Accounts receivable	2,533	\$16,916				19,449	4,797
Due from other governments	37,068	62,739		191,073		290,880	201,844
Due from other funds	112,494		131,211			243,705	72,854
Prepaid expenditures							165
Amount to be provided for retirement of general long-term obligations					\$6,992,000	6,992,000	200,641
Total Assets	<u>\$434,190</u>	<u>\$79,655</u>	<u>\$2,405,258</u>	<u>\$248,811</u>	<u>\$6,992,000</u>	<u>\$10,159,914</u>	<u>\$995,861</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$91,219	\$9,140	\$335,220			\$435,579	\$166,574
Contracts payable			280,100			280,100	35,177
Accrued liabilities			5,706			5,706	1,909
Due to student groups				\$57,738		57,738	53,198
Due to other governments							88,178
Due to other funds		76,176	163,067	4,462		243,705	72,854
Deferred revenues		7,230				7,230	3,475
Bond anticipation note payable							200,000
General obligation bonds payable					\$6,992,000	6,992,000	200,000
Capital lease obligations payable							641
Total Liabilities	<u>91,219</u>	<u>92,546</u>	<u>784,093</u>	<u>62,200</u>	<u>6,992,000</u>	<u>8,022,058</u>	<u>822,006</u>
Fund Balances:							
Reserved for encumbrances	90,157	2,533				92,690	43,421
Reserved for prepaid expenditures							165
Unreserved:							
Designated	60,000			186,611		246,611	178,156
Undesignated (Deficit)	192,814	(15,424)	1,621,165			1,798,555	(47,887)
Total Fund Balances	<u>342,971</u>	<u>(12,891)</u>	<u>1,621,165</u>	<u>186,611</u>		<u>2,137,856</u>	<u>173,855</u>
Total Liabilities and Fund Balances	<u>\$434,190</u>	<u>\$79,655</u>	<u>\$2,405,258</u>	<u>\$248,811</u>	<u>\$6,992,000</u>	<u>\$10,159,914</u>	<u>\$995,861</u>

Combined Statement of Revenues, Expenditures & Changes in Fund Balance All Government Fund Types June 30, 1998

Hopkinton School District Combined Statement of Revenues, Expenditures & Changes in Fund Balance All Government Fund Types June 30, 1998

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Expendable Trusts	For the Years Ended June 30, 1998	1997
Revenues:						
Taxes	\$7,404,747				\$7,404,747	\$7,113,722
Intergovernmental revenues	249,294	\$188,563			437,857	427,086
Charges for services	13,580	179,633			193,213	192,997
Miscellaneous	21,637	19,682	\$215,845	\$8,455	265,619	21,345
Total Revenues	<u>7,689,258</u>	<u>387,878</u>	<u>215,845</u>	<u>8,455</u>	<u>8,301,436</u>	<u>7,755,150</u>
Expenditures:						
Current:						
Instruction	4,753,170	133,411			4,886,581	4,609,390
Supporting services	444,706	2,553			447,259	447,870
Instructional staff services	343,106	38,686			381,792	346,461
General administration	826,107				826,107	831,362
Operation and maintenance of plant	580,987				580,987	605,046
Pupil transportation	241,099				241,099	226,370
Managerial support services						1,111
Food service		232,084			232,084	224,016
Capital Outlay			5,355,135		5,355,135	371,388
Debt Service	378,391				378,391	275,184
Total Expenditures	<u>7,567,566</u>	<u>406,734</u>	<u>5,355,135</u>		<u>13,329,435</u>	<u>7,938,198</u>
Excess of Revenues Over (Under) Expenditures	<u>121,692</u>	<u>(18,856)</u>	<u>(5,139,290)</u>	<u>8,455</u>	<u>(5,027,999)</u>	<u>(183,048)</u>
Other Financing Sources (Uses):						
Proceeds of long-term debt			6,992,000		6,992,000	
Operating transfer in		26,430	175,000	60,000	261,430	60,250
Operating transfer out	(82,480)	(3,950)	(175,000)		(261,430)	(60,250)
Total Other Financing Sources (Uses)	<u>(82,480)</u>	<u>22,480</u>	<u>6,992,000</u>	<u>60,000</u>	<u>6,992,000</u>	
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	<u>39,212</u>	<u>3,624</u>	<u>1,852,710</u>	<u>68,455</u>	<u>1,964,001</u>	<u>(183,048)</u>
Fund Balances (Deficit) - July 1	<u>303,759</u>	<u>(16,515)</u>	<u>(231,545)</u>	<u>118,156</u>	<u>173,855</u>	<u>356,903</u>
Fund Balances (Deficit) - June 30	<u>\$342,971</u>	<u>(\$12,891)</u>	<u>\$1,621,165</u>	<u>\$186,611</u>	<u>\$2,137,856</u>	<u>\$173,855</u>

Hopkinton School District

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

Budget and Actual (Budgetary Basis)

June 30, 1998

	General Fund			Special Revenue Funds			Totals (Memorandum Only)		
	Budget	Actual	Variance (Unfavorable)	Budget	Actual	Variance (Unfavorable)	Budget	Actual	Variance (Unfavorable)
Revenues:									
Taxes	\$7,404,747	\$7,404,747					\$7,404,747	\$7,404,747	
Intergovernmental revenues	215,481	207,724	(\$7,757)	\$167,000	\$196,667	\$29,667	382,481	404,391	\$21,910
Charges for services		13,580	13,580	188,000	179,633	(8,367)	188,000	193,213	5,213
Miscellaneous	28,700	21,637	(7,063)		68	68	28,700	21,705	(6,995)
Total Revenues	7,648,928	7,647,688	(1,240)	355,000	376,368	21,368	8,003,928	8,024,056	20,128
Expenditures:									
Current:									
Instruction	4,753,446	4,741,243	12,203	125,000	119,327	5,673	4,878,446	4,860,570	17,876
Supporting services	456,194	442,674	13,520	5,000	5,098	(98)	461,194	447,772	13,422
Instructional staff services	357,434	343,723	13,711	20,000	34,146	(14,146)	377,434	377,869	(435)
General administration	881,092	829,461	51,631				881,092	829,461	51,631
Operation and maintenance of plant	621,948	596,610	25,338				621,948	596,610	25,338
Pupil transportation	238,693	241,091	(2,398)	225,000	232,295	(7,295)	238,693	241,091	(2,398)
Food service									
Debt Service	434,539	378,391	56,148				434,539	378,391	56,148
Total Expenditures	7,743,346	7,573,193	170,153	375,000	390,866	(15,866)	8,118,346	7,964,059	154,287
Excess of Revenues Over (Under)									
Expenditures	(94,418)	74,495	168,913	(20,000)	(14,498)	5,502	(114,418)	59,997	174,415
Other Financing Sources (Uses):									
Operating transfers in				20,000	20,000		20,000	20,000	
Operating transfers out	(80,000)	(82,480)	(2,480)		(3,950)	(3,950)	(80,000)	(86,430)	(6,430)
Total Other Financing Sources (Uses)	(80,000)	(82,480)	(2,480)	20,000	16,050	(3,950)	(60,000)	(66,430)	(6,430)
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	(174,418)	(7,985)	166,433		1,552	1,552	(174,418)	(6,433)	167,985
Fund Balances - Budgetary Basis - July 1, 1997	260,799	260,799		(16,976)	(16,976)		243,823	243,823	
Fund Balances - Budgetary Basis - June 30, 1998	\$86,381	\$252,814	\$166,433	(\$16,976)	(\$15,424)	\$1,552	\$69,405	\$237,390	\$167,985

Vachon, Clukay & Co., PC

Certified Public Accountants

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FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS

To the School Board
Hopkinton, New Hampshire School District

We have audited the general purpose financial statements of the Hopkinton, New Hampshire School District as of and for the year ended June 30, 1998, and have issued our report thereon dated July 22, 1998

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Hopkinton, New Hampshire School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Hopkinton, New Hampshire School District for the year ended June 30, 1998, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure

elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the School Board. However, this report is a matter of public record, and its distribution is not limited.

Wickham, Chubb & Co., PC

July 22, 1998

Hopkinton School District Treasurers Report
Year Ended June 30, 1998
Cash Receipts and Disbursements
General Fund

	District Book Balance	Outstanding Checks	Bank of New Hampshire Bank Balance
Balance June 30 , 1997	372,449.63	185,340.06	557,789.69
General Fund Receipts	7,777,528.08		
Food Service Receipts	218,957.45		
Special Fund Receipts	149,975.66		
Total Receipts	8,146,461.19		
Total Cash Disbursements, all funds	8,236,815.23		
Balance June 30, 1998	282,095.59	145,984.32	428,079.91

Construction Project

	District Book Balance	Outstanding Checks	Bank of New Hampshire Bank Balance
Balance June 30 , 1997	89,912.22	60,453.44	150,365.66
Bond Receipts 8/7/97	6,992,000.00		
Interest Received	215,844.42		
Total Receipts	7,207,844.42		
Total Cash Disbursements, all funds	5,023,709.86		
Balance June 30, 1998	2,274,046.78	1,948.81	2,275,995.59

Receipts for all District funds are deposited at the Bank of New Hampshire, Concord, New Hampshire. However, the receipts are accounted for separately as transactions of the General Fund, Food Service Fund, Federal Projects Fund, Capital Projects Fund, or the Expendable Trust Fund. District disbursements, except for school activity funds at The Harold Martin School, Maple Street School, and the Hopkinton High School, are all paid from the Bank of New Hampshire account. Additionally, The School District construction project is being disbursed from a separate bank account.

In July, 1995, the School District and the Town of Hopkinton entered into a cash management agreement whereby the Town funds its appropriations to the School District as District disbursements are paid by the Bank of New Hampshire. Under this agreement the District maintains a zero balance bank account and Town's funds are transferred on a daily basis to fund clearing checks. Interest earned on the balances maintained at the Bank of New Hampshire accrue to the Town. On June 30 each year the Town funds any unfunded balance of appropriations. At June 30, 1998, the Bank balance of \$432,082 was invested in a repurchase agreement.



Treasurer, John Hastings

Hopkinton School District
Trust Fund Detail
June 30, 1998

SCHOOL BUILDING MAINTENANCE AND REPAIR TRUST

Fund Balance as of June 30, 1994:	\$424,557.00
1994-1995 Interest Earned:	\$10,368.00
1994-1995 Operating Transfers In:	\$87,558.00
1994-1995 Operating Transfers Out:	(\$319,749.00)
Fund Balance as of June 30, 1995:	\$202,734.00
1995-1996 Interest Earned:	\$5,622.00
1995-1996 Operating Transfers Out:	(\$60,869.00)
Fund Balance as of June 30, 1996:	\$147,487.00
1996-1997 Interest Earned:	\$6,327.00
1996-1997 Operating Transfers In:	\$10,804.00
1996-1997 Operating Transfers Out:	(\$46,462.00)
Fund Balance as of June 30, 1997	\$118,156.00
1997-1998 Interest Earned:	\$8,455.00
1997-1998 Operating Transfers In:	\$60,000.00
Fund Balance as of June 30, 1998:	\$186,611.00

The 1998-1999 School Budget allowed for a \$60,000.00 contribution to the School Building Maintenance and Repair Trust Fund from surplus funds. In addition, a total of \$71,852.00 was voted from the Trust Fund for the purpose of repairs at the Harold Martin Elementary School and for the purpose of improving technological capabilities at the Maple Street School and at the Hopkinton High School. As a result of these transfers, the estimated fund balance for the Trust as of June 30, 1999 is \$182,527.00.

Hopkinton School District

Statement of Bonded Indebtedness

On August 1, 1997 the District issued a series of general obligation bonds ranging in dominations of \$212,000 to \$540,000, totaling in the aggregate \$6,992,000. These bonds have varying interest rates of 4.80-5.00% with yearly maturity dates beginning August 1, 1998 and ending August 1, 2017.

Fiscal Year	Rate	Principal	Interest	Debt Total	State Aid	Net Debt Service Cost
1998	4.8		171,191	171,191	0	171,191
1999	4.8	212,000	337,293	549,293	63,600	485,693
2000	4.8	225,000	326,805	551,805	67,500	484,305
2001	4.8	235,000	315,765	550,765	70,500	480,265
2002	4.8	245,000	304,245	549,245	73,500	475,745
2003	4.8	260,000	292,125	552,125	78,000	474,125
2004	4.8	270,000	279,405	549,405	81,000	468,405
2005	4.8	285,000	266,085	551,085	85,500	465,585
2006	4.8	295,000	252,165	547,165	88,500	458,665
2007	4.8	310,000	237,645	547,645	93,000	454,645
2008	4.8	325,000	222,405	547,405	97,500	449,905
2009	4.9	345,000	206,153	551,153	103,500	447,653
2010	4.9	360,000	188,880	548,880	108,000	440,880
2011	4.9	380,000	170,750	550,750	114,000	436,750
2012	4.9	395,000	151,763	546,763	118,500	428,263
2013	4.9	415,000	131,918	546,918	124,500	422,418
2014	5.0	440,000	110,750	550,750	132,000	418,750
2015	5.0	460,000	88,250	548,250	138,000	410,250
2016	5.0	485,000	64,625	549,625	145,500	404,125
2017	5.0	510,000	39,750	549,750	153,000	396,750
2018	5.0	540,000	13,500	553,500	162,000	391,500
Totals:		6,992,000	4,171,466	11,163,466	2,097,600	8,894,676

Report of the Annual School Meeting

Hopkinton School District

March 7, 1998

Moderator Charles Dibble called the annual meeting of the Hopkinton School District to order at 9:00 A.M. on March 7, 1998, at the Hopkinton High School gymnasium.

The Moderator explained the parliamentary procedure for the meeting and the process of registered voters obtaining a voting tag from the Supervisors of the Checklist. The bond articles require a ballot vote and the polls will be open for one hour.

The Moderator recognized School Board Chairman John Madden for the purpose of introducing members of the School Board: Kim Fuller, Arpiar Saunders, Renee Carey, Edward Kaplan. Also introduced were Superintendent of Schools Dr. Richard Ayers, Assistant Superintendent of Business Stephania Pearce, Principal of the High School Sandra Burney, Principal of the Maple Street School Beth Stevens, Interim Principal of Harold Martin School Philip Yeaton, Director of Special Education Jane Canning, Elementary Guidance Counselor Nancy Callahan, Legal Counsel Margaret Ann Moran, School District Treasurer John Hastings and School District Clerk Thomas Johnson, Jr.

John Madden expressed appreciation to Kip Cross and Corey Caverly for handling the meeting's sound system. He also recognized the Supervisors of the Checklist for their help during the meeting.

Mr. Madden noted that the construction process is continuing along very well and hoped that the townspeople at the meeting would take some time to view the progress.

ARTICLE I: The Moderator recognized John Madden for the purpose of moving Article I, seconded by Renee Carey. To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

There being no discussion or debate, the Moderator called for a voice vote and declared Article I passed.

ARTICLE II: The Moderator recognized John Madden for the purpose of moving Article II, seconded by Kim Fuller. To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1998/1999 budget, or to take any other action in relation thereto.

There being no discussion or debate, the Moderator called for a voice vote and declared Article II passed.

ARTICLE III: The Moderator recognized John Madden for the purpose of moving Article III, seconded by Arpiar Saunders. To see if the School District will vote to raise and appropriate \$8,555,960 (Eight Million, Five Hundred Fifty-Five Thousand, Nine Hundred Sixty Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Arnold Coda asked if the School Board will explain Article III. John Madden stated that this year the School Board was committed to keeping any increases to an absolute minimum because our community supported the school construction project and the costs associated with it that are being felt in this year's budget. The appropriation of \$8,555,960 is an increase of 6.4% due to increases in specific areas. The first increase is in health insurance benefits. The provider of the health insurance quoted a huge increase of 24.2% or \$135,432. Other health insurance alternatives were explored and the School District received the best price from Blue Cross Blue Shield of NH.

The second increase came from contractual salary increases of \$129,621 across the board or 1.6%. The third increase was a result of busing costs as this is the last year of a five year contract with Bruce Transportation.

Other increases are a result of a small number of new staff positions totaling \$52,125 for elementary reading instruction, an increase in hours for the technology coordinator and addition of a half time custodian to accommodate the addition to the high school. There is a \$35,000 fund transfer in this budget to allow for growth in food service and federal projects. These are offset by revenue so that there is no net increase. There has also been an increase in debt service of \$114,754 as part of the construction project. The good news is that the debt service is \$33,400 less than was anticipated last year.

Arnold Coda asked what the total percentage increase will be if all of the other monetary warrant articles proposed, pass at this meeting? John Madden replied that Assistant Superintendent Stephania Pearce has figured it would be a 6.7% increase. Mr. Coda asked what will the total percentage increase be net of any projected revenues from other sources from this year to last year? Stephania Pearce replied that the increase net of revenue will be a little under 8%.

David Lancaster asked why there is a \$75,000 increase in the School Administration Services. Stephania Pearce replied that a full time assistant principal has been added at the High School.

Danny Coen stated that earlier in the meeting he heard Mr. Madden say that there would be a 6.5% budget increase. The budget increase from last year is 11.5% not 6.5%. Mr.

Madden replied that calculation of amounts used for comparison of the 1997/98 budget and the proposed 1998/99 budget are based as follows. The 1997/98 total operational budget voted was \$7,674,006 and added to that was debt to the construction bond of \$227,340. The Hopkinton Education Association negotiated salaries and benefits costs which are the current year teacher's salary raises at \$127,146 and the current year's increases as part of the negotiated agreement with the custodial staff is \$9,986. This is a total of \$8,038,478. Items that were not included but were part of last year's total budget were the contingency warrant article of \$50,000, the bond construction proceeds of \$6,992,000 and the fund transfer for the school building repair and maintenance fund of \$60,000. Mr. Madden stated that in order to compare last year's budget in the appropriate aggregate and this year's budget, you need to compare to the \$8,038,478.

Mr. Coen stated that a comparison should be based on last year's approved budget to this year's proposed budget.

Ed Miller asked if he is correct that if Article VI is not passed and the money is transferred back to the general fund which is proper procedure, the taxes would be reduced in Article III by \$175,000 interest income? Mr. Madden replied that is correct.

Richard Gourley asked what the tax impact will be including the town budget? The School Board was not prepared to give information including the town budget but noted that they would have it ready for town meeting.

Joy Bloomfield asked what the \$35,000 for the federal project fund is. Mr. Madden replied that federal projects fund has been increased by \$25,000 and food service has been increased by \$10,000 to allow for growth in these program areas. Both of these budget areas will be offset by matching revenues.

Mrs. Bloomfield asked why teacher's salaries in the town report as projected for the second year are different than reported by Mr. Madden. Mr. Madden explained that if a teacher leaves and the position is filled at a different point on the salary schedule it will change the bottom line. This includes the contractual salaries of the custodial staff.

Mrs. Bloomfield asked if the technology coordinator position will be \$45,000? Mr. Madden replied that is correct. Mrs. Bloomfield asked what this position will be used for? Mr. Madden replied that a technology coordinator will help set up and organize the technology department and communicate this to the teachers. This person will also deal with problems with the hardware, software and network. The School Board is looking for someone who knows the best way to incorporate technology as a teaching tool and work with teachers and staff development.

Arnold Coda stated that the Special Education budget has increased a great deal over the last few years. At the Budget Committee hearing he was told that 11 students were placed

out of district at a cost of \$190,000. With the money that is being spent for Special Education in this budget, we need to do a better job of keeping the Special Ed Students here in town.

Superintendent of Schools Dr. Richard Ayers stated that the Special Education budget has stayed fairly stable over the last few years. We are doing some very fundamental programs early in the education process so that we can be preventive in nature and avoid exaggerated costs in this area.

Joy Bloomfield asked if we are on budget as far as the construction process goes. John Madden replied that we are on time and on budget. Mrs. Bloomfield asked if we will have \$280,000 left from the contingency fund? Mr. Madden replied that at this point it is very likely the \$280,000 will be spent. Mrs. Bloomfield asked if there were money left where would it go? Mr. Madden answered that if there were money left out of the bond proceeds it would sit in an account until action is taken by the district meeting to move it by way of special article. Mrs. Bloomfield asked if we are putting the money that is left from the general fund into the Building Repairs and Maintenance Fund each year. Mr. Madden replied that every year some amount of money has been left over and placed into that fund.

Ed Miller asked the Board to consider establishing a committee to examine the entire operations of the school system that would improve the quality of education but at a lesser expense.

There being no further discussion, the Moderator called for a voice vote on Article III and declared Article III passed.

ARTICLE IV: The Moderator recognized Arpiar Saunders for the purpose of moving Article IV, seconded by Edward Kaplan. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Support Staff which calls for the following increases in salaries and benefits:

1997 - 1998	\$29,868
1998 - 1999	\$30,558
1999 - 2000	\$21,205

and further to raise and appropriate as a deficit appropriation the sum of \$29,868 (Twenty Nine Thousand, Eight Hundred and Sixty Eight Dollars) to fund the costs of

salaries and benefits for the 1997 - 1998 school year; and further to raise and appropriate the sum of \$30,558 (Thirty Thousand, Five Hundred and Fifty Eight Dollars) for the 1998 - 1999 year, such sum representing the additional costs attributable to the increase in salaries and benefits over the appropriation for staffing levels paid in the 1997 - 1998 fiscal year. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Mr. Saunders stated that this past year the support staff organized under the appropriate rule for collective bargaining, a union that is part of NEANH. There are 46 members in the bargaining unit. The School Board engaged in negotiations with this group and entered into a three year contract. The bargaining group has four classes of support staff, secretaries, food service personnel, aides both instructional and in the library, tutors, speech assistants and health assistants. The food service personnel is not included in the numbers given because their salaries come out of the food service line. In 1997 - 98 the current salaries for food service personnel was \$432,863. Because we were in the midst of negotiating a contract with this bargaining unit, we level funded the budget for these individuals for this year, understanding that it would take some time before an agreement would be reached. An agreement was reached which calls for an increase in their salaries for this current year of \$25,501 or 5%. Mr. Saunders noted that aides and support staff are critical to the educational vitality and the delivery of educational services to our students. In addition to the increase in salaries, we agreed that in year two of the contract we would add one additional paid holiday. We also agreed that in year two of the contract that long term disability insurance would be included and in year two we would add three days to their contract in order that they would participate in staff development day. In this current year we need an additional \$25,501. It is anticipated that we will have those resources to pay that amount but if we do not we would then go to the budget we are talking about for next year and fund back the salary increases that are due for this current year.

There being no further discussion or debate, The Moderator called for a voice vote on Article IV and declared Article IV passed.

ARTICLE V: The Moderator recognized Renee Carey for the purpose of moving Article V, seconded by John Madden. To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

There being no further discussion or debate, The Moderator called for a voice vote on Article V and declared Article V passed.

ARTICLE VI: The Moderator recognized Edward Kaplan for the purpose of moving

Article VI. To see if the Hopkinton School District will vote to appropriate \$175,000 (One Hundred Seventy-Five Thousand Dollars), or whatever amount is available, for the purpose of improving technological capabilities as on file at the Hopkinton School District SAU office, and to authorize the transfer of these funds from the June 30, 1998 surplus for this purpose, or to take any other action related to. The Hopkinton School Board designates this article to be a special non-lapsing article for a period of five (5) years or when the funds are depleted, whichever comes first. (These funds are the interest earnings accrued from the bond proceeds issued in 1997 for the renovations and additions to the Maple Street School and the Hopkinton Middle/High School.) (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Edward Kaplan stated that this article does not require the expenditure of any additional tax dollars. Many of the townspeople who worked toward the completion of this district's strategic plan addressed the importance of technological changes that are occurring. When we were authorized to issue the bonds from the district last year, we secured the best possible rates that we could. As a result of that, we were able to get the money we needed before we actually had to start paying out the construction costs.

We deposited that money and earned interest from it. The \$175,000 which is the maximum amount this warrant article would address, is the interest earnings that the bond money gave to the district during the course of the past year. During the construction development phase, while the committee was meeting, there was some general discussion about technology but the specific goals and actions that would be taken to implement the necessary technology were not and could not be decided upon at those meetings because we didn't have the technological information needed to do that. The other reason that this matter was not placed in front of the voters last year is the fact that we simply did not know how much interest the money was going to make when we deposited it.

The \$175,000 will be used for a voice system and voice data infrastructure at Maple Street School that will allow the kind of communications that the strategic plan has suggested. This money will also be used for telephone hardware, telephone system, paging system, and voice and data cabling. The Maple Street School portion of cost is \$83,684 and also includes multi-media work stations, office PC's, projector and scanner.

The money at the High School will be used for voice system which is a telephone system and stations, paging system, and the cabling and installation of that system. It includes the networking capability to increase the amount of access to PC's for students and labs. It also includes an element for the pre-engineering "Lead the Way Project." The total expense at the High School is \$144,051 and the total technology requirement is \$227,735.

Mr. Kaplan explained that there is a possibility that some of these costs may be reduced by a plan that is being put in place by the Federal Government called the "E-Rate." We have already applied for these reductions in costs. We are hopeful that some of our costs will be reduced if our application for the E-Rate is granted but it is uncertain at this time.

Gerry Adams asked Mr. Kaplan if these costs were included in the initial bids for construction. Mr. Kaplan prefaced his statement by saying that he was not on the building committee but is relying on what he has been told. Some of the technology cabling and infrastructure was considered during the original building committee issue, however, they did not have detail or expertise available to know specifically what would be required in each of the buildings. It is also his understanding that it was always the intention of the Board to use the interest earnings to pay the costs for the computer infrastructure.

Mr. Adams asked if someone else on the Building Committee would yield to his question. Mr. Adams stated that if you are only dealing with the telephone and paging systems, not the computer systems, why were these basic items not included in the construction bid. Mr. Madden replied that they had not figured out what type of telephone system they wanted. We provided no information to the architect or the construction engineer.

Mr. Adams could not understand how the construction process could have begun without including the basic telephone and paging systems. Mr. Madden replied that it was always their intention to use the interest earning money to deal with this issue. They did not know last year what type of system that they wanted to put into the schools.

Arnold Coda asked if the \$175,000 is the total interest earnings. Stephania Pearce replied that we have to date earned \$124,000. The \$175,000 is an estimate of interest earnings, backed by the bank, through June. The Board has yet to decide what they will do with the money that is being earned from June 1998 to July 1999. Mr. Coda stated that while he understands the need for the use of the \$175,000, he believes it is time to use the interest earnings to give some relief to the tax payers.

Ed Miller, a member of the Building Committee, stated that he is very concerned about this article because it implies that the Building Committee did not investigate thoroughly technology, networking, computers, interconnections, power and telephones. He noted that the Building Committee did consider these factors very carefully. We may have made an error by not putting enough money in for these items. Mr. Miller stated that he went back and reviewed the educational spec which is used as a basis for cost estimates, and there are 44 specific references to these subjects. Mr. Miller stated that he asked the architect specifically, is this local area network in the budget and he replied yes. We didn't know everything at the time we put this estimate together.

Mr. Miller stated that his objection to Article VI is that there are still uncertainties and a solid plan is needed for this year. He felt that using this money over a period of five years would be a better plan. He read construction specs that dealt with technological advances. Mr. Miller stated that he wished to modify Warrant Article VI so that \$175,000 will be spent this year for those items that the School Board deems essential. He moved to change the first line of Warrant Article VI to read: "To see if the Hopkinton School District will vote to raise and appropriate \$175,000 or what ever amount is available, and to authorize transfer of these funds from the June 30, 1998 surplus to the general fund." Mr. Miller stated that his intent is to leave the \$175,000 available to the Board to spend within this next tax year without the funds being designated for technology specifically. Mr. Miller's motion was not seconded and the motion failed.

Danny Coen hoped that people realized that Article VI and Article VIII will be spent on the same thing, making the total approximately \$240,000. He stated that in last year's handout, one of the areas involved in the construction process would be a new communication system. He felt that we are being asked to pay for the communication system again this year. We were given every assurance that \$6,992,000.00 approved for construction money asked for last year would be enough to do the project in total. Mr. Coen read from last year debate regarding the construction money. He read: "In addition the School Board will monitor the cost of the project versus the estimated cost so that the School Board will be able to address any issues that arise. If there were problems that caused an increase in cost then there would have to be a cost savings somewhere else in the project." He felt that we should follow last year's plan, use our contingency fund if needed. He urged the people to vote no to Article VI.

David Lancaster asked if there are any plans for computer purchases with the \$175,000. Mr. Kaplan replied that 12 multi-media workstations are planned for Maple Street School at a cost of \$18,000. It involves a number of other related items such as projectors, scanners, digital cameras, video cameras, laser printers, color ink jet printer, server and CD ROM. The rest of the money is for infrastructure. Last year it was far too difficult to tell what the cost of the intricate cabling that would be required. The School Board felt it necessary to present a detailed picture of the cost of this new technology and to have the money before they presented it to the voters.

Joy Bloomfield stated that at last town meeting, Marshall Rowe talked about the new building and he stated that technology is a critical component for education in 1997 and the future and it would have to be addressed in a reasonable and cost effective way. Mrs. Bloomfield stated that as far as she knows, there is a phone system and a computer in every classroom and we just hired a technology coordinator to assist the teachers in how to use the system. Edward Kaplan replied that Mrs. Bloomfield is correct and that some

of what we are talking about is already in place but not paid for. Mrs. Bloomfield asked if this Article does not pass, then will it mean the systems already in place will not be paid for. Mr. Kaplan replied that they will be paid for but cuts will have to be made in other areas.

Mrs. Bloomfield was still unsure as to why all of the items are in place at Maple Street School and the School is still asking for funds. Dr. Ayers explained that the \$83,000 cost for Maple Street included some items presently in place as well as some other items that we anticipate purchasing to be able to fully equip Maple Street School. He referred to specifically the phone system and some of the cabling, because of the timing of construction and because it was the most economical to include the wiring when the construction was going up decisions were made by the building committee to go ahead and allow that cabling and the phone system to be done. A good portion of the \$83,000 has not been spent and if Article VI is approved it would equip a lab that is in Maple Street School. Many of the computers that are in the classrooms right now have been existing property of the school district. This provides for funds to upgrade those computers so that they will become compatible with a network system that is required for the infrastructure of the school. If the Article were not approved, the \$38,000 that was committed but not paid for, done at Maple Street School would have to be taken from another portion of the construction project.

Joy Bloomfield stated that she was against this Article as there are too many unanswered questions. It was never mentioned that the interest income would be used for this purpose last year. Maybe we should wait to see what the technology specialist has to say before we go any further.

John Hastings stated that the town voted last year to obligate itself to borrow \$6,992,000.00 and repay that money over twenty years at an interest rate to be negotiated. He felt that the Article was meant to say that the interest income could stay in the capital fund and be legally spent on the building as defined and these funds could certainly be used to fund the technology at the schools. He noted that possibly the Federal Government will give us the grant for technology.

Danny Coen stated that since we were just told that it is important to put in the telephone and cabling system during construction, he finds it hard to believe that these items were overlooked if they are that important.

Michael Foley stated that this is not the first time that we have used interest earnings accrued from bonds. He asked what has been the history with how the Board has used those funds in the past. Stephania Pearce replied that normally language is embedded in the warrant article for the bond (“and interest earnings to be spent on the project”.) The Board really felt that they wanted to be more accountable about this and wait until we

had a good technology plan and infrastructure design. We purposely held that language out of that warrant article in order to bring it back to the town so that they would know that was our intent, otherwise, these funds would already be there and would already be added to the \$6,992,000.00 as part of the project and that is normal procedure.

Gerry Adams stated that if it was the intent of the Building Committee to include the technological system as part of the construction process, he found it is hard to believe that construction has taken place and has left out technology. The contingency fund should be used for this.

David Lancaster asked if we have a \$280,000 contingency fund, why can't it be used. Mr. Kaplan replied that portions of the contingency fund are earmarked for other projects. Mr. Lancaster asked if we can get an explanation of what the \$280,000 contingency fund is being spent on? Mr. Kaplan did not know but would look into it.

Ed Miller stated that the construction manager for this job quoted a price of \$709,000. This quote included a new intercom system, computer network cabling, furniture for the computer room and other items. He read from the final report of the Building Committee and it stated that "the final cost of this project is not guaranteed nor is the schedule of work to be performed guaranteed." It shouldn't be a surprise to anyone that there may be further costs associated with this project.

Celeste Hemingson stated that the people that have spoken against Article VI over either additional costs that have been snuck into the project that were not voted on before, or they would like to use the opportunity to re-address costs that were considered in the original project. She understands from Ed Miller and Ed Kaplan that these costs were already accounted for in the original project. Mrs. Hemingson felt that we are addressing the same project at the same cost and we are affirming the decision to pay for these costs out of money that would have been part of the project to begin with. The only reason Mrs. Hemingson could understand why we are addressing this a second time is because of what Mr. Hastings said, that we stand to gain some federal funds. If her understanding is correct, then she is in favor of Article VI.

Mr. Kaplan told Mrs. Hemingson that her understanding is correct.

There being no further discussion or debate, The Moderator declared Article VI passed.

The Moderator recognized Kim Fuller for the purpose of moving Article VII, seconded by Arpiar Saunders. To see if the School District will vote to appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars) as of June 30, 1998 or take any other action in relation thereto. (The Hopkinton School Board recommends this article.)

(The Hopkinton Budget Committee recommends this article.)

There being no further discussion or debate, The Moderator declared Article VII passed.

The Moderator recognized John Madden for the purpose of moving Article VIII, seconded by Kim Fuller. To see if the Hopkinton School District will vote to withdraw and appropriate \$71,852 (Seventy-One Thousand, Eight hundred and Fifty Two Dollars) from the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, for the purpose of repairs at the Harold Martin Elementary School and for the purpose of improving Technological capabilities at the Maple Street School and the Hopkinton High School, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

Mr. Madden stated that we have been making deposits into this fund of all or a portion of the year end surplus since 1991 and then withdrawing it for various purposes. This year's request includes \$3,000 for seal coating and re-striping the parking lot at Harold Martin School. Replacing one set of exterior doors at Harold Martin School at a cost of \$6,000. The third item for Harold Martin School is to renovate the side entrance of the building so it will allow the School to continue to use an adjacent classroom for first grade, as required by the State Department of Education and local fire and life safety rules. The balance of \$55,852 which is the difference between the \$175,000 in interest earnings and the total scope of technology infrastructure work that was outlined by Mr. Kaplan which totaled \$227,735. If we are successful on the E-Rate application we can look for receiving a refund of between 30% - 50% of the \$227,735. If we are not successful with the E-Rate application we are requesting to withdraw the balance necessary to complete the infrastructure from the Repair and Maintenance Trust.

Scott Coen asked Stephania Pearce if out of the funds requested for Harold Martin School, would the drainage problem be corrected? Stephania Pearce replied that there are two opinions as to best solve that problem. Two years ago the Town appropriated \$25,000 to be removed from the Trust and we have spent a little over \$8,000 of that on surveys, designs, bid specs. The bid came in \$10,000 higher than the engineers had told the School what the cost should be. There are two opinions on what should be done to solve the problem, one is to dig up the culvert and lower it 10' or deal with it as a surface problem. There is still \$17,000 available for us to draw from but the Board has not decided which approach to take at this time but our intent is to solve it.

Mr. Coen replied that if we need additional funds to repair the drainage problem then it should be taken from Trust Fund before it goes to Maple Street School or the High School for new repair projects.

Gerry Adams asked if we do receive Federal Funding where does that funding go? John Madden replied if they were to receive 30% Federal Funding it would eliminate the need to withdraw \$55,000 from the Building Repair and Maintenance Trust Fund.

Rick Schaeffer asked if the multi-purpose room doors are the ones that need to be replaced? Mr. Madden replied yes. Mr. Schaeffer stated that he called the School because he found in November 1997, that the doors were binding and creating a safety issue. It was found that the screws were loose in the doors and that has been repaired. Stephania Pearce replied that the doors are rusted right through and the children can kick their toes through the bottom of the doors.

Mr. Schaeffer stated that the traffic pattern changes every time striping is done in the parking lot. He asked if it will change again. Stephania Pearce replied that she is reviewing this with the bus company and looking at the best plan for traffic flow. Mr. Schaeffer asked that a member of the fire department be invited to these meetings as they have numerous concerns.

Scott Coen asked if he is correct in saying that the doors at Harold Martin School are rusted out because of the drainage problem? Stephania replied that is part of the reason but also the doors were purchased as not galvanized. Mr. Coen did not think new \$6,000 doors should be installed until the drainage problem is fixed.

With no further debate or discussion, The Moderator declared Article VIII passed.

ARTICLE X: To transact any other business that may legally come before said meeting. Moderator Dibble stated that there are two other issues that need to be acted on by voters in this town. These issues will be on the ballot on Tuesday, March 10, 1998, and one Article will be to vote for School District Officers and the other Article will be for adoption of the provisions of RSA 40:13 or Senate Bill 2. The Article for SB2 is not open for vote today but rather must be voted on by ballot but we may debate it today.

Dick Gourley thanked the School Board for answering two of his three annual questions. The third question is, how many school age children in the Town of Hopkinton do not attend Hopkinton Schools.

Dr. Richard Ayers stated that we do have an idea of percentages but we will know better in one year's time after researching this.

Arnold Coda stated that he read in the newspaper an unfortunate statement that said that the School Board wants to maintain it's entrenched power base here in Hopkinton. He felt that was a regrettable statement and thanked our School Board for the work they do and noted that they are honest and honorable people.

Mr. Coda stated that he is opposed to Senate Bill 2. At the public hearing on SB2, sev-

eral weeks ago there were no supporters and no petitioners present in favor of SB 2. The supporters of SB 2 should be here to speak today. We cannot change the warrant article in the forum of SB 2, democracy requires work. If SB 2 passes then people will be voting out of ignorance. He urged the people to vote against SB 2.

Marshall Rowe commented on Ed Miller’s recommendation to the Board to consider using members of the Community to look at the cost structure of our Community with our respect to education. He noted that he is very committed to the quality of education our children receive. The primary drivers of cost was the legislative and required cost of Special Education needs in the public school system. There is a new issue that will drive cost up in our education system and it is the implementation of technology in the school system. It is an absolute necessity for sending our students into the work environment. It is important for the School Board to assemble volunteers to look at the cost structure of our education system and try to figure out a way to keep costs under control and in some cases reduce it.

Ed Miller thanked Mr. Arnold Coda for substantiating his point of view in support of SB 2 and a letter he wrote to the editor of the Concord Monitor. Mr. Miller stated that the warrant articles do not get out to voters and this is evident in the small turnout of this School District Meeting. For ballot voting a substantially larger percent of people show up.

The Moderator thanked the people for attending the School District meeting and he commented that the discussion was lively and the information that went back and forth was excellent. This discussion created an opportunity for all of us to be better informed.

The following Article was voted upon by ballot on March 11, 1998:

Proposed Hopkinton School District procedural change

Article 10: Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the school district of Hopkinton?

Yes	<u>258</u>	No	<u>331</u>
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The Moderator declared the meeting adjourned at 11:25 A.M.

Respectfully submitted,

A true record “Attest:

March 7, 1998

Thomas Johnson, Jr.
School District Clerk

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: _____ HOPKINTON _____ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 1999 to June 30, 2000

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the above address.

BUDGET COMMITTEE

Please sign in ink,

Lucile Gaskill
Robert Wells
Thomas O'Donnell
Richard Wucher
Kim M. Fuller
Dick [Signature]

DATE: February 9, 1999

[Signature]
Eric Zandberg
[Signature]
Jeffrey H. Taylor

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

Budget - School District of

9

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PURPOSE OF APPROPRIATIONS		WARR		Expenditures		Appropriations		SCHOOL BOARD'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROP.	
(RSA 32:3.V)		ART #		for Year 7/1/ to 6/30/		Prior Year As Approved by DRA		ENSUING FISCAL YEAR		ENSUING FISCAL YEAR	
Acct.#								RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
INSTRUCTION (1000-1999)											
1100-1199	Regular Programs	3		3,644,445		3,787,842		4,070,424		3,996,186	74,238
1200-1299	Special Programs	3		927,972		943,712		891,126		891,126	
1300-1399	Vocational Programs	3		4,382		5,000		5,000		5,000	
1400-1499	Other Programs	3		166,455		171,609		170,603		170,603	
1500-1599	Non-Public Programs										
1600-1899	Adult & Community Programs										
SUPPORT SERVICES (2000-2999)											
2000-2199	Student Support Services	3		443,295		488,318		522,284		522,284	
2200-2299	Instructional Staff Services	3		342,179		420,782		410,292		410,292	
General Administration											
2310-840	School Board Contingency										
2310-2319	Other School Board	3		41,435		39,551		41,551		41,551	
Executive Administration											
2320-310	SAU Management Services										
2320-2329	All Other Executive	3		324,012		315,246		324,229		324,229	
2400-2499	School Administration Service	3		461,549		503,568		525,674		525,674	
2500-2599	Business										
2600-2699	Operation & Maintenance of Plant	3		601,914		680,137		738,643		738,643	
2700-2799	Student Transportation	3		241,099		278,960		291,437		291,437	
2800-2899	Other Support Services										
3000-3999	NON-INSTRUCTIONAL SERVICES										
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION										
OTHER OUTLAYS (5000-5999)											
5110	Debt Service - Principal	3		200,000		212,000		225,000		225,000	
5120	Debt Service - Interest	3		178,391		337,293		326,805		326,805	

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	WARR. ART.#	Expenditures for Year 7/1/_ to 6/30/	Appropriations Prior Year As Approved by DRA	SCHOOL BOARD'S APPROPRIATIONS ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROP. ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED

FUND TRANSFERS								
5220-5221	To Food Service	3	375,000	402,500	402,500		402,500	
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5251	To Capital Reserves							
5252	To Expendable Trust (*see below)							
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	SUBTOTAL 1	3	7,952,128	8,586,518	8,945,568		8,871,330	74,238

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust \$ (see RSA 198:20-c, V)

Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RA 32:3,Vt. as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

[illegible]

INDIVIDUAL WARRANT ARTICLES

Individual" warrant articles are not necessarily the same as "special variant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Contingency appropriations; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

[illegible]

1 **2** **3** **4** **5** **6**

Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
--------	-------------------	----------------	-------------------------------	----------------------------------	--

REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition		13,581	4,144	
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments				
1600-1699	Food Service Sales		194,761	200,000	205,000
1700-1799	Student Activities		7,351	4,000	4,000
1800-1899	Community Services Activities				
1900-1999	Other Local Sources				

REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3110	Foundation Aid				
3120	Shared Revenue				
3210	School Building Aid		97,676	99,776	103,676
3220	Kindergarten Aid		56,250	56,250	42,750
3230	Catastrophic Aid		53,257	45,575	53,260
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		16,600	25,000	25,000
3270	Driver Education		6,720	6,720	6,720
3290-3299	Other State Sources				

REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants		25,000	35,000	35,000
4540	Vocational Education		75,000	60,000	60,000
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs		40,000	55,000	55,000
4580	Medicaid Distribution		542		
4590-4999	Other Federal Sources (except 4810)		10,000	25,000	25,000
4810	Federal Forest Reserve				

OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes		6,992,000		
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR

OTHER FINANCING SOURCES CONT.

XXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

5230	Transfer from Capital Project Funds			175,000	51,550
5251	Transfer from Capital Reserve Funds				
5252	Transfer from Expendable Trust Funds			71,852	74,000
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	Rent		3,366	4,000	4,000
	Donations			700	700
	Refunds		9,227		
5140	THIS SECTION FOR CALCULATION OF RAN's (REIMBURSEMENT ANTICIPATION NOTES) PER RES. 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY: _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		60,000	60,000	60,000
	Fund Balance to Reduce Taxes		114,418	192,814	100,000
	TOTAL ESTIMATED REVENUE & CREDITS		7,775,749	1,120,831	905,656

"BUDGET SUMMARY"

	SCHOOL BOARD'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 3)	8,945,568	8,871,330
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	111,550	111,550
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)	164,000	164,000
TOTAL Appropriations Recommended	9,221,118	9,146,880
Less: Amount of Estimated Revenues & Credits (from above)	905,656	905,656
Estimated Amount of Taxes to be Raised	8,315,462	8,241,224

SUPPLEMENTAL SCHEDULE - MBA
(RSA 32:18, 19, & 32:21)

VERSION #1
REVISED 1996

LOCAL GOVERNMENTAL UNIT: HOPKINTON SCHOOL DISTRICT FISCAL YEAR END 1999-2000

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	9,146,880
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	225,000
3. Interest: Long-Term Bonds & Notes	326,805
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	158,177
6. TOTAL EXCLUSIONS (Sum of rows 2 - 5)	709,982
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6)	8,436,898
8. Line 7 times 10%	843,689

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

Warrant Articles for the Annual School District, March 6, 1999

WARRANT FOR THE 1999 ANNUAL SCHOOL DISTRICT MEETING THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in school district affairs:

You are hereby notified to meet at the Hopkinton Middle/High School in said HOPKINTON on Saturday, the 6th of March, 1999, next at 9:00 a.m. o'clock in the forenoon to act upon the following subjects:

ARTICLE I: To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

ARTICLE II: To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1999/2000 budget, or to take any other action in relation thereto.

ARTICLE III: To see if the School District will vote to raise and appropriate \$8,945,568.00 (Eight Million, Nine Hundred Forty-Five Thousand, Five Hundred Sixty-Eight Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee does not recommend this article. The Hopkinton Budget Committees recommends the sum of \$8,871,330.00 (Eight Million, Eight Hundred Seventy-One Thousand, Three Hundred Thirty Dollars) for Article III.)

ARTICLE IV: To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE V: To see if the School District will vote to appropriate \$51,550.00 (Fifty-One Thousand, Five Hundred and Fifty Dollars) for the purpose of making physical improvements at the Hopkinton High School and Maple Street School as on file at the Hopkinton School District SAU office, and to authorize the transfer of these funds from the June 30, 1999 surplus for this purpose, or to take any other action in relation thereto. The Hopkinton School Board designates this article to be a special non-lapsing article for a period of five (5) years or when the funds are depleted, whichever comes first. (These funds are the interest earnings accrued from the bond proceeds issued in 1997 for the renovations and additions to the Maple Street School and the Hopkinton Middle/High School.) (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VI: To see if the School District will vote to appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars), after deductions pursuant to Article V, as of June 30, 1999 or take any other action in relation thereto.

(The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VII: To see if the School District will vote to withdraw and appropriate \$74,000.00 (Seventy-Four Thousand Dollars) from the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, for the purpose of repairs and improvements at the Harold Martin Elementary School or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE VIII: To see if the School District will vote to raise and appropriate the sum of \$40,000 (Forty Thousand Dollars) for the purpose of installing telephone and data technology in all classrooms at the Harold Martin School, or to take any other action in relation thereto. (The Hopkinton School Board recommends this article.) (The Hopkinton Budget Committee recommends this article.)

ARTICLE IX: To transact any other business that may legally come before said meeting.

FURTHER: You are hereby notified to meet at the Hopkinton Town Hall on the 9th day of March, 1999 with the polls open at 7:30 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

To choose by nonpartisan ballot, the following School District Officers.

- | | | |
|----|-----------------------|-------------|
| a. | 2 School Board Member | 3 Year Term |
| b. | 1 Moderator | 1 Year Term |
| c. | 1 Clerk | 1 Year Term |
| d. | 1 Treasurer | 1 Year Term |

Given under our hands at said Hopkinton this 16th day of February, 1999.

Kim M. Fuller, Chairperson
Renee E. Carey, Vice Chairperson
Edward M. Kaplan
John C. Madden
Arpiar G. Saunders

A true copy of Warrant -Attest:

Kim M. Fuller, Chairperson
Renee E. Carey, Vice Chairperson
Edward M. Kaplan
John C. Madden
Arpiar G. Saunders

Hopkinton School District

1999 - 2000 Budget

Total of Operational Programs

The 1999-2000 Hopkinton School District Operational Budget has been grouped into five sections as in the past: Instructional Programs; Student and Staff Services; Administrative Services; Facilities and Transportation; and Debt Service and Fund Transfers.

This budget information does not contain any special warrant articles.

-INSTRUCTIONAL PROGRAMS-

The functions found within the Instructional Programs group are Regular Educational programs, Special Educational programs, Vocational programs, and Other Instructional programs.

Regular Educational Programs (1100)

The Regular Education portion of the 1999-2000 budget contains instructional activities designed to provide our K-12 students with learning experiences that prepare them to become productive citizens, and family members. All grade levels and subjects are funded in this section.

REGULAR EDUCATION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	2,793,708	2,820,242	2,860,612	2,998,394	178,152
BENEFITS	617,504	729,269	717,577	803,859	74,590
PROFESSIONAL SERVICES	553	24,500	0	12,057	(12,443)
PROPERTY SERVICES	29,196	34,215	24,983	39,488	5,273
OTHER SERVICES					
SUPPLIES AND MATERIALS	136,382	150,502	100,337	173,660	23,158
PROPERTY	63,908	23,704	15,052	39,096	15,392
<u>OTHER ITEMS</u>	<u>3,194</u>	<u>5,410</u>	<u>1,210</u>	<u>3,870</u>	<u>(1,540)</u>
TOTAL:	3,644,445	3,787,842	3,719,771	4,070,424	282,582

- * The \$282,582 represents a 7.46% increase for Regular Education.
- * New staff included in this budget are: 2/5 HHS P.E. Teacher @ \$13,908; 5/10 CADD/Computer Instructor @ \$17,386; 1/5 Drama Teacher @ \$6,954. New positions in the Regular Education budget total \$38,248.
- * The salary line has been increased by \$7,000 to budget for substitute teachers per actual experience. This line also allows for an increase in the per diem rate by \$5 to attract more substitutes due to the current shortage experienced by the District.
- * Health Insurance is expected to increase by 12%-16% in 1999-2000.
- * Approximately \$20,000 has been added to the budget at MSS to purchase updated text books.

- * A new copy machine is budgeted for HMS @ \$7,000.
- * A total of approximately \$21,870 has been added to the property budget for the purchase of 13 new computers and 3 motherboards for various teachers at HHS.

Special Education Programs (1200)

This budget is for instructional activities designed primarily to deal with students who require special services. These services include pre-kindergarten, kindergarten, elementary and secondary services for the mentally retarded, physically handicapped, emotionally disturbed, and students with learning disabilities.

SPECIAL EDUCATION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	557,816	573,170	599,243	550,204	(22,966)
BENEFITS	113,494	116,642	119,150	121,600	4,958
PROFESSIONAL SERVICES	30,649	40,547	35,323	39,517	(1,030)
PROPERTY SERVICES	0	0	0	225	225
OTHER SERVICES	205,861	199,717	192,825	158,518	(41,199)
SUPPLIES AND MATERIALS	9,659	10,932	4,874	11,483	551
PROPERTY	8,329	554	0	7,430	6,876
<u>OTHER ITEMS</u>	<u>2,164</u>	<u>2,150</u>	<u>95</u>	<u>2,150</u>	<u>0</u>
TOTAL:	927,972	943,712	951,510	891,126	(52,585)

- * The SPED budget has been reduced by 5.6%.
- * A reduction in the SPED budget is due to the elimination of a language based classroom program position @ \$43,000.
- * A reduction in tuition placements has reduced this budget by \$61,699 from 1998-99.
- * The school-to-work position has been cut by \$27,000. A total of \$20,000 remains in the budget for this position.

Vocational Programs (1300)

This budget is for instructional activities that provide students with the opportunity to develop the knowledge, skills, and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord School District Regional Vocational Program.

VOCATIONAL EDUCATION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
OTHER PURCHASED SERVICES	<u>4,382</u>	<u>5,000</u>	<u>2,200</u>	<u>5,000</u>	<u>0</u>
TOTAL:	4,382	5,000	2,200	5,000	0

* There has been no change in the Vocational Programs budget.

Other Instructional Programs (1400)

This budget contains funds for activities commonly known as co-curricular programs. Funds in this category are for the coaches, officials, equipment, and supplies for school sponsored activities under the guidance and supervision of staff designed to provide motivation, enjoyment, and improvement of skills for students. Co-curricular programs normally supplement the regular instructional program and include such activities as band, chorus, and athletics.

OTHER INSTRUCTIONAL PROGRAMS	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	106,014	109,944	41,314	111,262	1,318
BENEFITS	10,734	14,028	6,362	14,734	706
PROFESSIONAL SERVICES	4,152	4,430	2,603	2,930	(1,500)
PROPERTY SERVICES	243	400	0	400	0
OTHER SERVICES					
SUPPLIES AND MATERIALS	12,739	13,492	7,449	12,690	(802)
PROPERTY	11,116	6,910	10,398	5,572	(1,338)
<u>OTHER ITEMS</u>	<u>21,457</u>	<u>22,405</u>	<u>11,920</u>	<u>23,015</u>	<u>610</u>
TOTAL:	166,455	171,609	80,045	170,603	(1,006)

* The Other Instructional Programs budget has been reduced by .6%.

-STUDENT AND STAFF SERVICES-

Student and Staff Services include Guidance Services; Health Services; Psychological Services; Speech Pathology and Auditory Services; Improvement of Instruction Services, and Media Services.

Guidance Services (2120)

This budget provides for counseling with students and parents, consultation on learning problems, evaluation of students, and assisting students as they make educational decisions and choose their own career plans.

GUIDANCE SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	166,465	175,859	176,663	193,265	17,406
BENEFITS	37,872	45,986	45,694	58,126	12,141
PROFESSIONAL SERVICES	540	1,154	0	1,820	666

PROPERTY
SERVICES
OTHER
SERVICES
SUPPLIES AND
MATERIALS
PROPERTY
OTHER ITEMS

	982	2,728	577	2,030	(698)
	<u>4,633</u>	<u>5,995</u>	<u>1,199</u>	<u>550</u>	<u>(5,445)</u>
TOTAL:	210,493	231,722	224,134	255,792	24,069

- * Increases in the Guidance Services budget total 10.4%. Of this amount, 1.6% is contractual in nature.
- * The budget allows for moving a part-time 3/5 guidance position to full time status to be shared between MSS and HHS @ \$19,261.
- * A reduction in the property budget is due to the purchase of new computers and fire proof files in 1998-99.

Health Services (2130)

This budget addresses physical and mental health services. It is predominately for school nursing services but does include some direct instruction.

HEALTH SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	77,863	77,285	81,589	82,056	4,771
BENEFITS	14,442	14,871	15,509	15,959	1,088
PROFESSIONAL SERVICES	400	600	0	600	0
PROPERTY SERVICES	0	310	0	310	0
OTHER SERVICES	535	500	46	450	(50)
SUPPLIES AND MATERIALS	3,366	2,997	2,200	3,197	200
PROPERTY	<u>0</u>	<u>2,750</u>	<u>3,855</u>	<u>150</u>	<u>(2,600)</u>
OTHER ITEMS					
TOTAL:	96,588	99,313	103,199	102,722	3,409

- * The increase in the Health Services budget of 3.4% are contractual in nature.

Psychological Services (2140)

This budget includes activities concerned with administering psychological tests and interpreting the results. The gathering and interpreting of information about student behavior, working with staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, is included here. Behavioral evaluation, planning, and managing a program of psychological services, including psychological counseling for students, staff, and parents is funded in this section of the budget.

PSYCHOLOGICAL SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	47,297	49,444	51,156	51,234	1,790
BENEFITS	5,786	6,599	6,721	6,945	346
PROFESSIONAL SERVICES					
PROPERTY SERVICES					
OTHER SERVICES					
SUPPLIES AND MATERIALS	<u>994</u>	<u>891</u>	<u>1,121</u>	<u>891</u>	<u>0</u>
PROPERTY OTHER ITEMS					
TOTAL:	54,076	56,934	58,998	59,070	2,136

* The Psychological Services budget is slated for a 3.75% increase due to contract and benefit issues.

Speech Pathology Services (2150)

These funds include activities which have as their purpose the identification, assessment, and treatment of children with impairments in speech, hearing, and language.

SPEECH & PATH. SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	68,694	70,477	61,642	73,484	3,007
BENEFITS	11,390	12,719	12,169	13,695	976
PROFESSIONAL SERVICES	180	15,000	9,700	15,000	0
PROPERTY SERVICES					
OTHER SERVICES	576	500	64	500	0
SUPPLIES AND MATERIALS	1,299	1,653	795	1,859	206
PROPERTY OTHER ITEMS	<u>0</u>	<u>0</u>	<u>0</u>	<u>162</u>	<u>162</u>
TOTAL:	82,138	100,349	84,370	104,700	4,351

* Increases in the Speech & Pathology Services budget of 4.3% are due almost exclusively to contract and benefit related issues.

Improvement of Instruction Services (2210)

This budget includes activities designed primarily for assisting teaching and support staff in planning, developing, and learning experiences for students. These activities include curriculum development, staff development, inservice training, and other training programs for instructional and support staff.

IMPROVEMENT OF INSTRUCTION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	10,812	16,650	12,369	16,650	0
BENEFITS	26,306	31,883	18,148	35,952	4,069
PROFESSIONAL SERVICES	22,279	30,215	11,564	29,395	(820)
PROPERTY SERVICES					
OTHER SERVICES					
SUPPLIES AND MATERIALS	1,471	1,330	486	1,130	(200)
PROPERTY					
OTHER ITEMS	0	0	1,213	1,868	1,868
TOTAL:	60,868	80,078	43,780	84,996	4,918

- * The Improvement of Instruction line item will increase by 6.1%.
- * The tuition reimbursement line under the benefits budget has increased by \$3,974 over last year. This is a contractual mandate under the HEA Contract dictated by the # of teachers in the district multiplied by the tuition rate set by the University of New Hampshire.

Media Services (2220)

This budget includes both the libraries and computer assisted instruction programs. The library programs include activities such as selecting, acquiring, preparing, cataloging, and circulating books and other materials. The computer assisted instruction program includes activities concerned with planning, programming, writing, and presenting educational projects which have been especially programmed for a computer to be used as the principal medium of instruction.

MEDIA SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	140,515	179,539	187,519	188,897	9,358
BENEFITS	21,558	25,626	30,111	27,424	1,798
PROFESSIONAL SERVICES	850	892	875	892	0
PROPERTY SERVICES	8,129	12,440	7,133	13,515	1,075
OTHER SERVICES					

SUPPLIES AND MATERIALS	64,017	67,921	55,194	62,817	(5,104)
PROPERTY	<u>46,243</u>	<u>54,285</u>	<u>29,050</u>	<u>31,750</u>	<u>(22,535)</u>
OTHER ITEMS					
TOTAL:	281,311	340,703	309,882	325,296	(15,408)

* The Media Services budget has decreased by 4.5%.

* A total of \$32,000 in technology money has been moved out of the property budget as it was not necessary to meet the District's technology needs for 1999-2000.

-ADMINISTRATIVE SERVICES-

The Administrative Cost section of the 1999-2000 budget includes school board services, treasurer, annual district meeting costs, legal expenses, audit fees, the office of the superintendent, and the school administrative offices.

School Board Services (2310)

This budget includes activities of the School Board according to State law and their responsibilities for the development of policy and oversight of the District. These include the costs of the district treasurer and services rendered in connection with any school system election. These include the election of officers, bond vote, budget and appropriation vote, and all district sponsored meetings. Also included here is the providing counsel in regard to law and statutes, and services rendered in providing audit services by an independent auditor.

SCHOOL BOARD ADMINISTRATION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	8,922	9,950	8,124	9,950	0
BENEFITS	739	901	757	901	0
PROFESSIONAL SERVICES	17,015	14,950	7,553	15,950	1,000
PROPERTY SERVICES					
OTHER SERVICES	5,843	7,500	0	8,500	1,000
SUPPLIES AND MATERIALS					
PROPERTY					
OTHER ITEMS	<u>8,916</u>	<u>6,250</u>	<u>4,953</u>	<u>6,250</u>	<u>0</u>
TOTAL:	41,435	39,551	21,386	41,551	2,000

* The School Board Administration budget is up by 5%.

* \$1000 has been added to cover expected increases in the District's E&O Insurance rates under the other services budget.

* \$1000 has been added to the professional services budget for possible increased audit costs in 1999-2000.

Office of the Superintendent (2320)

This budget includes activities associated with the administration of the school district. The funded positions for the superintendent, business administrator, bookkeeper, and secretary are included here. The costs associated with operating the S.A.U. office and building at 204 Maple Street are also included in this section.

OFFICE OF SUPERINTENDENT	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	209,967	198,121	206,231	204,065	5,944
BENEFITS	42,345	50,230	51,810	55,269	5,039
PROFESSIONAL SERVICES	15,750	16,000	902	14,000	(2000)
PROPERTY SERVICES	6,864	7,000	5,637	7,000	0
OTHER SERVICES	30,275	24,000	17,413	25,645	1,645
SUPPLIES AND MATERIALS	8,015	7,750	4,348	7,750	0
PROPERTY	6,160	4,500	439	4,500	0
OTHER ITEMS	4,636	7,645	2,410	6,000	(1,645)
TOTAL:	324,012	315,246	289,190	324,229	8,983

- * The Office of the Superintendent budget is up by 2.8%.
- * A total of \$5,944 has been added to the salary budget for a 3% pool of funds for 1999-2000 salary increases for the District Office personnel.
- * A total of \$4,039 has been added to the benefit line to cover the cost of anticipated health and related benefit cost increases.

Office of the School Principal (2410)

This budget includes activities concerned with the management of our schools. It includes the activities performed by the principal and any other assistants in general oversight of the operations of the school, evaluation of the staff members in the schools, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities within the district. It includes clerical staff costs and office expenses.

OFFICE OF THE SCHOOL PRINCIPAL	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	345,088	338,069	342,827	347,042	8,973
BENEFITS	59,142	78,724	72,517	84,505	5,781
PROFESSIONAL SERVICES	6,207	11,150	392	12,570	1,420
PROPERTY SERVICES	777	5,500	420	5,500	0
OTHER SERVICES	35,141	42,511	31,658	43,211	700

SUPPLIES AND MATERIALS	11,985	14,427	7,602	17,011	2,584
PROPERTY	(3,203)	4,007	2,498	5,002	995
<u>OTHER ITEMS</u>	<u>6,413</u>	<u>9,180</u>	<u>5,369</u>	<u>10,833</u>	<u>1,653</u>
TOTAL:	461,549	503,568	463,284	525,674	22,106

- * The Office of the School Principal budget is up by 4.4%.
- * A pool of \$8,973 has been added to the salary budget to allow for a 3% salary increase for personnel within this function.
- * A total of \$5,781 has been added to the benefit line item for expected health insurance and related benefit increases in 1999-2000.
- * A total of \$2,000 has been added to the professional services budget for general testing at the HHS.
- * \$700 has been added for increased postage and telephone costs under the other services budget.
- * \$2,500 has been added to the property budget for a new computer and printer in the main office at HMS.
- * \$1,000 has been added to the other items budget to cover the cost of dues and fees. This money had been in the HMS budget in the past but was removed last year as there was no building principal.

-BUILDINGS AND TRANSPORTATION-

Maintenance of Buildings (2600)

This budget includes costs associated with the maintenance and upkeep of the buildings. This includes salaries and benefits for custodial and maintenance staff. This section also includes the operating costs of heating, light and venting systems, and repair of facilities. The cost of custodial supplies, rubbish removal, water, sewer, snow removal, landscaping, grounds maintenance, and building liability insurance are contained herein.

MAINTENANCE OF BUILDINGS	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	245,320	276,233	283,214	299,168	22,935
BENEFITS	51,006	71,084	73,479	81,530	10,446
PROFESSIONAL SERVICES					
PROPERTY SERVICES	97,237	80,465	65,193	95,503	15,038
OTHER SERVICES	25,095	28,800	25,362	28,800	0
SUPPLIES AND MATERIALS	179,138	218,905	191,940	225,993	7,088
PROPERTY	4,117	3,800	276	6,800	3,000
<u>OTHER ITEMS</u>	<u>0</u>	<u>850</u>	<u>0</u>	<u>850</u>	<u>0</u>
TOTAL:	601,914	680,137	639,464	738,643	58,506

- * The Maintenance of Buildings budget is up by approximately 8.6%.
- * In addition to contractual increases totaling \$11,334 under the salaries budget, \$11,700 has been added for the addition of another 1/2 custodian at the HHS bringing our evening staff at HHS up from 3.5 to 4 custodians. The increased square footage at HHS, combined with the layout of the building and current usage, has made this extra position extremely important to the future upkeep of the facility.
- * The benefits budget is up by \$10,446 due to anticipated health insurance increases of 12%-14% in 1999-2000. In addition, the additional full time custodian will cost the District approximately \$5,029 in added benefit expenses.
- * An additional \$10,000 has been added to the property services budget for HVAC monitoring at the HHS as warranties expire on our new facility.
- * A total of \$1,000 has been added to the property services budget for anticipated snow plowing cost increases in 1999-2000.
- * Approximately \$3,000 has been added to the property services budget in order to contract out mowing at our facilities.
- * An additional \$6,600 has been added to the supplies and materials budget to cover the additional cost of electricity to run our now fully operational HVAC systems given an anticipated 3% rate increase in the cost of electricity, as well as increased load.
- * \$3,000 has been added to the property budget to purchase two pile lifter vacuums @ \$1,500 each.

Pupil Transportation Services (2700)

This budget is for Hopkinton's transportation contract costs. It includes trips between home and school, field trips, and athletic transportation responsibilities.

PUPIL TRANSPORTATION SERVICES	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
SALARIES	10,562	5,163	4,896	9,766	4,603
BENEFITS	967	1,625	990	1,701	76
OTHER SERVICES	<u>229,569</u>	<u>272,172</u>	<u>233,985</u>	<u>279,970</u>	<u>7,798</u>
<u>OTHER ITEMS</u>					
TOTAL:	241,099	278,960	239,871	291,437	12,478

- * The Pupil Transportation Services budget is up by approximately 4.5%.
- * An additional \$4,603 has been added to the salaries budget to cover the cost of present bus monitor staffing.
- * The other services budget has been increased by \$6,858 per the District's bus contract. An additional \$1,285 was added to the budget under transportation for athletics. The field trip line item has been decreased by \$345 for 1999-2000.

-DEBT SERVICE & OTHER FUNDS-

Debt Service (5100)

These funds are set aside for District debt service. At the present time, the debt service budget consists exclusively of the recently completed construction project at the Maple Street School and Hopkinton High School.

DEBT SERVICE	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
PRINCIPAL	200,000	212,000	212,000	225,000	13,000
<u>INTEREST</u>	<u>178,391</u>	<u>337,293</u>	<u>171,191</u>	<u>326,805</u>	<u>(10,488)</u>
TOTAL:	378,391	549,293	383,191	551,805	2,512

* The Debt Service budget has increased by .45% per to the District's present bond schedule.

Other Funds (5200)

Funds in this budget are either transferred from the General Fund to other funds, such as the Food Service Fund, or they are allocations for gross budgeting which is offset by matching revenue amounts. In this manner, the entire scope of the Hopkinton School District's operating budget can be summarized in one budget.

Other Funds	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE
FEDERAL & STATE PROJECTS	150,000	175,000	0	175,000	0
<u>FOOD SERVICE</u>	<u>225,000</u>	<u>227,500</u>	<u>0</u>	<u>227,500</u>	<u>0</u>
TOTAL:	375,000	402,500	0	402,500	0

* The Other Funds budget has remained unchanged for 1999-2000.

**HOPKINTON SCHOOL DISTRICT
1999-2000 PROPOSED BUDGET
SUMMARY BY BUDGET SECTION**

TOTAL OF ALL PROG. FUNC.	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE	%
INSTRUC. PROGRAMS:	4,743,254	4,908,163	4,753,526	5,137,153	228,990	4.7
STUDENT & STAFF SVCS:	785,474	909,100	824,363	932,576	23,476	2.6
ADMIN. SERVICES:	826,996	858,365	773,860	891,454	33,089	3.9
FACILITIES & TRANS.:	843,013	959,097	879,335	1,030,080	70,983	7.4
DEBT & FUND TRANSFERS:	<u>753,391</u>	<u>951,793</u>	<u>383,191</u>	<u>954,305</u>	<u>2,512</u>	<u>.3</u>
TOTAL:	7,952,128	8,586,518	7,614,275	8,945,568	359,050	4.18

**HOPKINTON SCHOOL DISTRICT
1999-2000 PROPOSED BUDGET
SUMMARY BY BUDGET COMPONENTS**

REGULAR EDUCATION	1997-1998 EXPENDED	1998-1999 BUDGET	1998-1999 YTD	1999-2000 PROPOSED	BUDGET INCREASE	%
SALARIES:	4,789,042	4,900,146	4,917,400	5,135,437	235,291	4.8
BENEFITS:	1,013,284	1,200,187	1,171,461	1,322,246	122,059	10.2
PROFESS. SERVICES:	98,577	159,438	68,447	144,686	(14,752)	(9.3)
PROPERTY SERVICES:	142,447	140,330	103,366	161,941	21,611	15.4
OTHER SERVICES:	537,278	580,700	503,554	550,594	(30,106)	(5.2)
SUPPLIES AND MATERIALS:	430,026	493,528	376,922	520,511	26,983	5.5
PROPERTY:	141,304	106,505	62,766	101,012	(5,493)	(5.2)
OTHER:	<u>800,170</u>	<u>1,005,684</u>	<u>410,359</u>	<u>1,009,141</u>	<u>3,457</u>	<u>.3</u>
TOTAL:	7,952,128	8,586,518	7,614,275	8,945,568	359,050	4.18

1998-1999 Teacher Roster

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Albano	Patricia	Language Integration Facilitator
Alberici	Michael	Music
Annett	Barbara	Language Based Classroom
Antonicci	Chris	Grade 5
Aubertin	Lori	Grade 2
Baker	Sharon	Business Education
Barton	Sandra	Grade 5
Beers	Linda	Science
Bickford	Lawrence	Computer Coordinator
Blanchard	Dorothy	Kindergarten
Boyko	Sandra	Kindergarten .5
Brandt	Richard	English
Callahan	Nancy	Guidance Counselor
Cavanaugh	Judith	Grade 6
Chase	David	Physical Education
Chorney	Kenneth	Self-Contained Special Education
Codd	Sally	Learning Disabilities
Cotnoir	Michelle	French
Craig	Joan Ann	Nurse & Health Classes
Cross	Alicia	English
Diaz	Jennifer	Spanish
Dinan	Christine	Speech/Therapist
Donovan	Kimberly	English
Dusseault	Andre	Social Studies
Fellows	Susan	Home Based Instruction
Fonte	Suzette	Grade 5
Forgiel	Kathleen	Kindergarten .5
Forsten	Robert	School Psychologist
Grady	Teresa	Grade 2
Greene	Bennett	Grade 4
Hamilton	Stanley	Guidance Counselor
Harb	Mary	French/English
Hassett	Leanne	Spanish
Hazelton	Timothy	Music

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Heinz	Patricia	Grade 4
Helm	Dorothy	Grade 3
Henderson	Beth Anne	Physical Education-Elementary
Hodgdon	Lary	Science
Houston	Tyrus	Social Studies
Jones	Debra	Grade 2
Kaplan	Madelon	Grade 1
Kent	David	Mathematics
Kociuba	James	Art
Kruse	Martha	Resource Room
Lapree	Jane	Grade 1
Leon	James	School to Work Coordinator
List	Jane	Art-Elementary
Lochhead	Shelley	Librarian
Marasca	Maureen	Grade 4
Martin	Curtis	Physical Education
May	Karen	Grade 2
McCool	Janice	Mathematics
Meserve	Daniel	Social Studies
Meskoob	Mehrdad	Science
Morin	Diana	English
Nadeau	Susan	Language Based Classroom
Nadeau	Robert	Social Studies
Nichols	Linda	Grade 1
Nix	Anne	Guidance Counselor
Olsen	Carl	Language Based Classroom
Olson	Carl	German
Perkins	Eileen	Grade 3
Pheffer	Michael	Industrial Arts
Pike	Deborah	Grade 6
Pisinski	Susan	Grade 5
Potter	Prudence	Grade 1
Renauld	William	Technology Ed
Ritscher	Regina	Grade 6
Roberts	Patricia	Grade 4
Roberts	Susan	Mathematics

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION</u>
Rothenberg	Steven	Technology Coordinator .8
Sager	Cheryl	Music .6
Semmens	Scott	Science
Silverman	Paul	Music
Smith	Deidre	Reading Specialist
Smith	David	Mathematics
Sommers	Warren	Learning Disabilities
Sottak	Jennifer	Guidance Counselor .6
Stumb	Margaret	Reading Recovery
Surprenant	Gail	Grade 6
Thornley	Melanie	Mathematics
Tilley	David	Grade 3
Timm	Michael	Social Studies/English
Tipton	Sue	Science
Tirone	Ellen	Librarian
Tortolini	Pearle	Consumer Education/Life Skills
Turcotte	Sarah	Reading Recovery
Walsh	Linda	Grade 2
Woolner	Robert	Social Studies

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S-59

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GRADE	Proj. 1999									
	89 - 90	90 - 91	91 - 92	92 - 93	93 - 94	94 - 95	95 - 96	96 - 97	97 - 98	98 - 99 - 2000
Grade 7	63	61	55	99	84	80	80	62	75	89
Grade 8	51	61	58	51	95	84	81	80	62	89
MIDDLE SCHOOL	114	122	113	150	179	164	161	142	137	157
Avg. Daily Membership	116.8	118.6	118.6	151.1	179.8	162.3	162.4	143.1	136.2	
Avg. Annual Attendance	95%	95%	95%	95%	94%	95%	95%	95%	96%	
Grade 9	60	57	57	56	51	87	75	82	72	62
Grade 10	51	61	52	53	55	49	77	74	80	72
Grade 11	48	49	52	44	49	48	49	76	72	72
Grade 12	63	52	52	55	41	53	47	43	70	66
HIGH SCHOOL	222	219	213	208	196	237	248	275	294	276
Avg. Daily Membership	229.9	213.3	212.4	204.5	191.9	228.4	242.7	268.4	286.2	
Avg. Daily Attendance	94%	94%	90%	90%	91%	93%	93%	94%	94%	
TOTAL STUDENTS	851	857	879	883	927	941	930	976	1006	973
Avg. Daily Membership	832.1	822.7	841.6	880	879.3	930	894.6	928.5	950	
Avg. Daily Attendance	95%	95%	94%	95%	95%	95%	95%	95%	96%	

Town Election of Officers
Tuesday, March 9, 1999
Hopkinton Town Hall
Polls Open 7:30 A.M.
Polls Close 7:00 P.M.

Annual Town Meeting
Hopkinton High School Auditorium
Wednesday, March 10, 1999
7:00 P.M.

Contoocook Village Precinct Annual Meeting
Hopkinton Town Library Community Room
Thursday, March 18, 1999
7:30 P.M.

Hopkinton Village Precinct Annual Meeting
Hopkinton Town Hall
Monday, March 22, 1999
7:30 P.M.

BULK RATE
U.S. POSTAGE

PAID

CONTOOCOOK, NH
PERMIT NO. 43

POSTAL CUSTOMER